

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

332



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
May 23, 2011

**SUBJECT:** Approve contract agreements with 15 contractors for FY 2011/2012 covering 20 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Providers.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve agreements with 15 Contractors (See Form 11 Attachment A1 for list of contractors).
- 2) Authorize Chairman of the Board to sign the agreements.
- 3) Direct the Clerk of the Board to retain (1) original copy of each contract and return (3) copies of each contract to the Office on Aging for further processing.
- 4) After contract agreements are approved, allow Purchasing Agent to enter into contract amendments with Senior Service Providers to increase or transfer funding amounts between service providers not to exceed 10% of the annual aggregate budget in order to meet service needs.

**BACKGROUND:** The enclosed agreements represent the final year of the three year Request for Proposal (RFP) Contracting cycle (July 1, 2011 through June 30, 2012) based on federal guidelines. The RFP process requires a public process in which the Riverside County Office on Aging requests potential contractors to bid for 20 senior services in all of Riverside County through an intense application process.

*Edward F. Walsh*

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Edward F. Walsh  
Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 3,861,596	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

<b>SOURCE OF FUNDS:</b> Federal 81% State 19%	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sioson*  
Lani Sioson

**County Executive Office Signature**

Policy

Consent

Dept Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref 3.63 7/13/11 District: All Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.34

FISCAL PROCEDURES APPROVED  
 PAUL ANGUILO, CPA, AUDITOR-CONTROLLER  
 BY: *Samuel Wong* DATE: 6/27/11  
 PURCHASING AGENT: SAMUEL WONG  
 Departmental Concurrence  
 NEAL R. KIPNIS  
 COUNTY CLERK  
 COUNTY OF RIVERSIDE

MARK SELLER,  
 Assistant Director

**SUBJECT:** Approve contract agreements with 15 contractors for FY2011/2012 covering 20 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Provider.

**BACKGROUND:** (continued)

Those who offer services that meet our standards and are at a rate that is competitive are approved by our Advisory Council. These agreements covering the period July 1, 2011 through June 30, 2012, in the reimbursable amount of \$3,861,596.00 continues 20 vital services to frail seniors in Riverside County. These services target seniors in Riverside County that need: Title III B Personal and Homemaker Services, Title III B Transportation, Title III B Adult Day Care, Title III B Legal Services; Title III & VII Ombudsman Services; Title III C-1 Congregate Meals, Title III C-2 Home Delivered Meals; Title III E Family Caregiver Support Group, Title III E Family Caregiver Respite, Title III E Access Information and Assistance, Title III E Access Comprehensive Assessment, Title III E Access Case Management; Title III E Access Assisted Transportation; Community Based Services Programs(HICAP).

Attachment A1 of the Form 11 gives a breakdown of service providers, program and service descriptions, dollar amounts, and total contract amounts per service provider.

More descriptive information regarding the contractors and services to be preformed are located in each contractor agreement under Attachment A (Scope of Services). This provides program specifications including definitions of service, unit costs if applicable, and methods of service delivery for each contractor.

These programs are funded by the Older Americans Act, Older Californian Act, and support the goals and objectives of the Office on Aging's three-year Strategic Plan: A Compass for Quality Aging. Our strategic plan was approved by the Office on Aging Advisory Council on March 9, 2011 and the Board of Supervisors on May 3, 2011, Agenda Number 2.14.

Additionally, the Office on Aging would like the Board of Supervisors to allow the Purchasing Agent to expedite service provider contract budget increases or transfers of funds between Senior Service Providers not to exceed ten percent (10%) of the annual aggregate contractor allocations. Processing Contract Amendments through the Form 11 process utilizes a large amount of staff time (both Office on Aging and other County staff). Approval by the Board of Supervisors of this recommended motion would allow the Office on Aging to efficiently expedite contract budget adjustments to deliver much needed services to the community in a timely manner.

**SUBJECT:** Approve contract agreements with 15 contractors for FY2011/2012 covering 20 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Provider.

Total FY 11/12 contract allocations of \$3,861,596.00 would allow for a maximum of \$386,159.00 in increases or transfers of funds.

The current contractors and their budgets are listed Attachment A1.

The Office of County Counsel has approved these agreements as to form.

**Financial Impact:** No additional County funds requested.

<b>Office On Aging</b>				
<b>Contracts for Fiscal Year 11-12</b>				
<b>20-Apr-11</b>				
<b>Attachment A1</b>				
<b>Program</b>	<b>Project/Grant</b>	<b>Acct Number</b>	<b>Actuals 11-12</b>	<b>Subrecipient</b>
Title IIIB - Adult Day Care	OA60547FY12	536200	\$ 50,000.00	Care Connexus, Inc.
Title IIIE - Caregiver Support - Support Group	OA62718FY12	536200	\$ 8,460.00	Care Connexus, Inc.
Title IIIE - Caregiver Support - Training	OA62721FY12	536200	\$ 7,375.00	Care Connexus, Inc.
Title IIIE - Respite - Day Care	OA62834FY12	536200	\$ 18,311.00	Care Connexus, Inc.
			<b>\$ 84,146.00</b>	
Title IIIB - Comm Svcs - Sr Center Staffing	OA61642FY12	536200	\$ 41,658.00	Colorado River Senior Center
			<b>\$ 41,658.00</b>	
Title IIIB - Adult Day Care	OA60547FY12	536200	\$ 16,000.00	DASH, Incorporated
Title IIIE - Access - Case Management	OA62636FY12	536200	\$ 11,920.00	Alzheimers Association
Title IIIE - Caregiver Support - Support Group	OA62718FY12	536200	\$ 3,000.00	Alzheimers Association
Title IIIE - Caregiver Support - Training	OA62721FY12	536200	\$ 7,000.00	Alzheimers Association
Title IIIE - Caregiver Support - Counseling	OA62707FY12	536200	\$ 4,000.00	Alzheimers Association
Title IIIE - Respite - Day Care	OA62834FY12	536200	\$ 15,000.00	Alzheimers Association
			<b>\$ 40,920.00</b>	
Title IIIB - Adult Day Care	OA60547FY12	536200	\$ 35,000.00	Eisenhower Memorial Five Star Club
			<b>\$ 35,000.00</b>	
Title IIIC2 NSIP - Meals	OA60451FY12	536200	\$ 116,561.00	Family Service Association
Title IIIC1 NSIP - Meals	OA60751FY12	536200	\$ 56,133.00	Family Service Association
Title IIIC2 - Meals	OA60451FY12	536200	\$ 582,046.00	Family Services Association
Title IIIB - Adult Day Care	OA60547FY12	536200	\$ 19,259.00	Family Services Association
Title IIIC1 - Meals	OA60751FY12	536200	\$ 425,983.00	Family Services Association
Title IIIE - Caregiver Support - Counseling	OA62707FY12	536200	\$ 8,680.00	Family Services Association
Title IIIE - Caregiver Support - Training	OA62721FY12	536200	\$ 18,000.00	Family Services Association
Title IIIE - Respite - Day Care	OA62834FY12	536200	\$ 10,000.00	Family Services Association
			<b>\$ 1,236,662.00</b>	
Title IIIB - Homemaker	OA60214FY12	536200	\$ 67,179.00	Maxim HealthCare Services
Title IIIB - Personal Care	OA60103FY12	536200	\$ 98,514.00	Maxim HealthCare Services
			<b>\$ 165,693.00</b>	
HICAP Medicare Modernization Act (MMA)	OA51055FY12	536200	\$ -	Inland Agency
HICAP Reimbursements (Ins. Fund)	OA51056FY12	536200	\$ 190,216.00	Inland Agency
HICAP Funds	OA51091FY12	536200	\$ 95,084.00	Inland Agency
HICAP Federal Base (SHIP Funds)	OA51098FY12	536200	\$ 141,564.00	Inland Agency
HICAP Federal Base (SHIP Rural Funds)	OA51099FY12	536200	\$ -	Inland Agency
			<b>\$ 426,864.00</b>	
Title IIIE - Access - Case Management	OA62636FY12	536200	\$ 17,850.00	Inland Caregiver Resource Center
Title IIIE - Caregiver Support - Support Group	OA62718FY12	536200	\$ 2,300.00	Inland Caregiver Resource Center
Title IIIE - Caregiver Support - Training	OA62721FY12	536200	\$ 7,000.00	Inland Caregiver Resource Center
Title IIIE - Respite - 24 Hr Care	OA62834FY12	536200	\$ 3,900.00	Inland Caregiver Resource Center
Title IIIE - Respite - Day Care	OA62834FY12	536200	\$ 8,250.00	Inland Caregiver Resource Center
Title IIIE - Respite - In-Home	OA62834FY12	536200	\$ 25,000.00	Inland Caregiver Resource Center
			<b>\$ 64,300.00</b>	

<b>Office On Aging</b>				
<b>Contracts for Fiscal Year 11-12</b>				
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<b>Attachment A1</b>				
<b>Program</b>	<b>Project/Grant</b>	<b>Acct Number</b>	<b>Actuals 11-12</b>	<b>Subrecipient</b>
Title IIIB - Legal - Legal Assistance	OA61140FY12	536200	\$ 65,453.00	Inland County Legal Services
			\$ 65,453.00	
Title IIIB - Escort	OA60910FY12	536200	\$ 62,475.00	Partnership to Preserve Independent Living
			\$ 62,475.00	
Title IIIC2 - Meals	OA60451FY12	536200	\$ 100,000.00	Riverside-San Bernardino Co Indian Health
Title IIIC1 - Meals	OA60751FY12	536200	\$ 26,072.00	Riverside-San Bernardino Co Indian Health
			\$ 126,072.00	
Title IIIB - Comm Svcs - Material Aid	OA61615FY12	536200	\$ 54,000.00	Second Harvest Food Bank
			\$ 54,000.00	
Title IIIC2 NSIP - Meals	OA60451FY12	536200	\$ 116,561.00	Sodexo America LLC
Title IIIC1 NSIP - Meals	OA60751FY12	536200	\$ 55,735.00	Sodexo America LLC
Title IIIC2 - Meals	OA60451FY12	536200	\$ 582,046.00	Sodexo America LLC
Title IIIC1 - Meals	OA60751FY12	536200	\$ 425,983.00	Sodexo America LLC
			\$ 1,180,325.00	
Title VIIA - Ombudsman - Fac Visit	OA61806FY12	536200	\$ 66,499.00	Volunteer Center of Riverside County(Community Connect)
Ombudsman Initiative - Volunteer Recruitment	OA61926FY12	536200	\$ 42,917.00	Volunteer Center of Riverside County(Community Connect)
Ombudsman - Title IIIB	OA61805FY12	536200	\$ 51,588.00	Volunteer Center of Riverside County(Community Connect)
Ombudsman SNF Qlla & Acct.	OA61929FY12	536200	\$ 101,024.00	Volunteer Center of Riverside County(Community Connect)
			\$ 262,028.00	
revised 6-22-11 bm		<b>Grand Total:</b>	<b>3,861,596.00</b>	