

FISCAL PROCEDURES APPROVED

PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: *[Signature]*
RUSSELL S. DOMINSKI 7-19-11

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]* DATE 7/14/2011
DAVID R.K. HUFF

Departmental Concurrence

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

491



SUBMITTAL DATE:
July 14, 2011

FROM: Community Health Agency, Department of Animal Services

SUBJECT: Amend Ordinance No. 560, "Providing for Low-Cost, Non-Profit, Public Spay and Neuter Clinics for Dogs and Cats."

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Introduce and set for Public Hearing the adoption of Ordinance No.560.4 amending Ordinance No. 560.3, which establishes low-cost spay and neuter clinics for the public;
- 2) Authorize the Clerk of the Board to place an advertisement for the Public Hearing in the appropriate local publications; and
- 3) Upon the close of the Public Hearing, adopt Ordinance No. 560.4.

BACKGROUND: The Department of Animal Services provides contract outreach spay and neuter and shot clinics for cities within Riverside County. Standard fees have not been established by ordinance for the provision of shot clinic services.

(Continued on Page 2)

RM:BW:arj

[Signature: Robert Miller]
Robert Miller, Director, Department of Animal Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *[Signature: Debra Cournoyer]*
Debra Cournoyer

County Executive Office Signature

Consent Policy
 Consent Policy

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 4/5/11 3.3, 6/29/10 3.69

District: All

Agenda Number:

3.18

Form 11

Subject: Amend Ordinance 560 Low Cost Public Spay and Neuter

Page 2

BACKGROUND CONT'D:

In keeping with the recommendation of the Auditor Controller the Department proposes to set established rates in the fee schedule that properly recover the costs associated with these activities.

The proposed fee was developed through a cost analysis performed by the Community Health Agency Fiscal Team, the Department of Animal Services with assistance and advice from the County Executive Office. The fee has been based on actual departmental expenditures and budgeted staffing levels, during the study period of July 1, 2009 through June 30, 2010. This fee has been reviewed by the Auditor-Controller's office and has been recommended for consideration to allow for full and reasonable recovery of those costs.

The amendment to this Ordinance contains the fee addition as outlined in the attached Exhibit "A"

Per Board of Supervisors Policy A-67, the Board issued an initiation order on April 5, 2011 as part of BOS Agenda Item No. 3.3 authorizing the Department to prepare and process the Amendment to RCO No. 560 that is currently under consideration as part of this Form 11.

FINANCIAL DATA: The approval of this Ordinance Amendment will result in no cost to the County; implementation expenses will be paid through fees. No budget adjustment required.

EXHIBIT A

**Riverside County Community Health Agency
Department of Animal Services**

Ordinance 560 – Providing for Low-Cost, Non-Profit, Public Spay and Neuter Clinics for Dogs and Cats

Description	Current Rate	Proposed Rate	Increase/(Decrease)
Shot Clinic – Full Day of Service (9 Hours)	New	\$2,783.00	\$2,783

Ordinance Timeline

Type	Date	BOS Agenda #	Effective
Adopted – 560.1	December 11, 2007	9.7	January 10, 2008
Adopted – 560.2	July 14, 2009	9.11	August 13, 2009
Adopted – 560.3	August 20, 2010	9.1	September 9, 2010

1 ORDINANCE NO. 560.4

2 AN ORDINANCE OF THE COUNTY OF RIVERSIDE

3 AMENDING ORDINANCE NO. 560.3 PROVIDING FOR LOW-COST, NON-PROFIT,

4 PUBLIC SPAY AND NEUTER CLINICS FOR DOGS AND CATS

5 The Board of Supervisors of the County of Riverside ordains as follows:

6 Section 1. A new Section 4. is added to Ordinance No. 560 to read as follows:

7 “Section 4. FEES FOR CONTRACT SHOT CLINIC SERVICES

8 a. Contract Shot Clinic Services – full day of service (9 hours): \$2,783.00”

9 Section 2. Existing Section 4. is renumbered to Section 5.

10 Section 3. This Ordinance shall take effect thirty (30) days after its adoption.

11 BOARD OF SUPERVISORS OF THE COUNTY
12 OF RIVERSIDE, STATE OF CALIFORNIA

13 By: _____
14 Chairman, Board of Supervisors

15 ATTEST:
16 CLERK OF THE BOARD

17 By: _____
18 Deputy

19 (SEAL)

20 APPROVED AS TO FORM

21 July 14, 2011
22 By: David H. K. Huff

23 David H. K. Huff

24 Deputy County Counsel