

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

413



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**

July 14, 2011

**SUBJECT:** Job Order Contracts – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the supplemental work portion for various Job Order Contracts constructed by Dalke and Sons Construction, Inc., as complete, and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of retained funds to the contractor in accordance with the contract terms.

**BACKGROUND:** On July 13, 2010, the Board of Supervisors approved the construction agreement for Job Order Contract No. 003 between Dalke and Sons Construction, Inc., and the County of Riverside.

(Continued)

*Robert Field*

Robert Field  
Assistant County Executive Officer/EDA

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 5,981	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 1,948	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Mental Health \$1,310; Sheriff's Department \$362; Community Health Agency \$276; Deferred Maintenance \$4,033	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE:

*Jennifer L. Sargent*

BY: Jennifer L. Sargent

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: Samuel Wong 7/6/11  
 DATE: 6/30/11  
 SAMUEL WONG  
 DEPARTMENT:

FORM APPROVED COUNTY COUNSEL  
 BY: MARSHA L. VICTOR  
 DATE: 6/30/11  
 MARSHA L. VICTOR

Policy  Policy  
 Consent  Consent  
 Dept't Recomm.:   
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.42 of 7/13/10

District: 1, 2, 4, 5

Agenda Number:

3.25

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**BACKGROUND:** (Continued)

A work order was issued pursuant to the contract for various projects listed below.

Project Number	Job Order Contract Number	Description	Contract Amount	Retained Funds
FM05410003376	JOC03- FM05410003376.00	Mental Health – FSP – Correct Safety Related Issues	\$ 13,095	\$ 1,310
FM05250003640	JOC03- FM05250003640.00	Sheriff's Dispatch, Locker Room Paint	\$ 3,613	\$ 362
FM05420003618	JOC03- FM05420003618.00	Community Health Agency Clinic – Install new Dividing Wall for two Offices	\$ 2,751	\$ 276
FM08720003942	JOC03- FM08720003942.02	Criminal Justice Building Elevator Upgrade	\$ 16,207	\$ 1,621
FM08720003942	JOC03- FM08720003942.03	Criminal Justice Building Elevator Upgrade	\$ 21,931	\$ 2,194
FM08720003942	JOC03- FM08720003942.04	Criminal Justice Building Elevator Upgrade	\$ 2,175	\$ 218

All projects have been inspected and found to comply with the contract requirements. This Board action will release the contract retention funds of \$5,981 to Dalke and Sons Construction, Inc. The total approved work orders are within the overall project budget and no additional funding is required.

All costs associated with these projects will be fully funded by Mental Health, Sheriff's Department, Community Health Agency, and Deferred Maintenance. Thus, no additional net county costs will be incurred.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Mental Health - FSP - Correct Safety Related Issues Project  
(FM05410003376 / JOC03-FM05410003376.00)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Dalke and Sons Construction, Inc.

**Street or legal description of site:** 19-531 McLane Street, Suite B, Palm Springs, CA 92262

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

ss

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_

\_\_\_\_\_, Bob Buster, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL  
BY: 4/9/Keeton 6/30/11  
MARSHAL VICTOR Updated 08/2010 DATE

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**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Sheriff's Dispatch, Locker Room Paint  
(FM05250003640 / JOC03-FM05250003640.00)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Dalke and Sons Construction, Inc.

**Street or legal description of site:** 73520 Fred Waring Drive, Palm Desert, CA 92260

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

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ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 6/30/11  
MARSHALL VICTOR updated 08/2010

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**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Community Health Agency Clinic, Indiana Ave., Riverside - Install New Dividing Wall for Two Offices (FM05420003618 / JOC03 - FM05420003618.00)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Dalke and Sons Construction, Inc.

**Street or legal description of site:** 7140 Indiana Ave., Riverside, CA 92506

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

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FORM APPROVED COUNTY COUNSEL:  
BY: Marshall Victor 6/30/11  
MARSHALL VICTOR DATE

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**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Criminal Justice Bldg Elevator Upgrade (FM08720003942 / JOC03-FM08720003942.02, JOC03-FM08720003942.03, JOC03-FM08720003942.04)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Dalke and Sons Construction, Inc.

**Street or legal description of site:** 4095 Lemon Street, Riverside, CA 92501

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

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\_\_\_\_\_, Bob Buster, Chairman of the Board of Supervisors

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By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL  
BY: MA 6/30/11  
MARSHAL VICTOR Updated 08/2010 DATE