

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

499A



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
June 22, 2011

**SUBJECT:** Renewal of the 2011 SCAN Health Plan Community Giving Grant to the Riverside County Office on Aging, Aging and Disability Resource Connection to Establish a Basic Needs and Food Security Emergency Assistance Fund for FY 2011-2012.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve and Authorize Chair of the Board to execute the Renewal of the 2011 Scan Health Plan Community Giving Award to establish a Riverside County Office on Aging, Aging and Disability Resource Connection Emergency Assistance Fund for older adults and disabled persons (aged 18 years and older) for FY 2011-2012 (July 1, 2011 to May 31, 2012).
- 2) Approve and direct the Auditor-Controller to make budget adjustments as shown on Schedule A.

**BACKGROUND:** SCAN Health Plan has awarded Riverside County Office on Aging, Aging and Disability Resource Connection a Grant of \$15,000 for the establishment of an Emergency Assistance Fund to help meet and provide for basic needs and food security necessities of Riverside County's older adult and disabled populations. (Continued on next page...)

*Edward F. Walsh*  
Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$15,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	-0-	Budget Adjustment:	Yes
	Annual Net County Cost:	-0-	For Fiscal Year:	11/12

<b>SOURCE OF FUNDS:</b> 2011 SCAN Health Plan Community Giving Grant	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sioson*  
Lani Sioson

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *Samuel Wong*  
 SAMUEL WONG  
 FORM APPROVED COUNTY COUNSEL  
 BY: *Neal R. Kipnis*  
 NEAL R. KIPNIS  
 DATE: 7/1/11  
 Departmental Concurrence  
 ATTACHMENTS FILED  
 WITH CLERK OF THE BOARD  
 Per Exec. Ofc.:  Consent  Policy

3.54

**SUBJECT:** Renewal of the 2011 SCAN Health Plan Community Giving Grant to the Riverside County Office on Aging, Aging and Disability Resource Connection to Establish a Basic Needs and Food Security Emergency Assistance Fund for FY 2011-2012.

This original agreement was approved by Board of Supervisors on 12/15/09 as Agenda item 3.19.

These funds will continue to be used to purchase and/or arrange for a variety of comprehensive supportive services necessary to meet the basic needs and food security necessities of frail elderly and functionally impaired adult (aged 18 years and older) clients—who are at-risk of premature or unnecessary institutionalization.

This agreement is from July 1, 2011 to May 31, 2012 with the Riverside County Office on Aging, Aging and Disability Resource Connection. Schedule A reflects revenues and appropriations for FY 2011-2012 only.

There is no impact to County General Fund, and we are requesting no matching funds.

June 22, 2011

OFFICE ON AGING  
SCHEDULE A  
FY2011-2012

INCREASE ESTIMATED REVENUE

21450 5300100000 781850 Grants-Nongovtl Agencies	15,000
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<b>TOTAL INCREASE ESTIMATED REVENUE</b>	<b>15,000</b>
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INCREASE APPROPRIATION

21450 5300100000 525440 Professional Services	15,000
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<b>TOTAL INCREASE APPROPRIATION</b>	<b>15,000</b>
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Renewal of the 2011 SCAN Health Plan Community Giving Grant to the Riverside County Office on Aging, Aging and Disability Resource Connection to Establish a Basic Needs and Food Security Emergency Assistance Fund for FY 2011-2012.

SCAN Health Plan Community Giving Committee  
Contract  
Investment of Funds  
3800 Kilroy Airport Way, Suite 100  
Long Beach, CA 90806

AWARD: Community Giving Grant  
Emergency Assistance Fund

CONTRACTOR: Riverside County Office on Aging,  
Aging and Disability Resource  
Connection

CONTRACT TERM: **July 1, 2011 - May 31, 2012**

MAXIMUM REIMBURSABLE AMOUNT: **\$15,000.00**

The CONTRACTOR designated above is hereby certified for an investment of funds in an amount not to exceed the amount listed above.

**Initial Funding Period: 07/01/2011 – May 31, 2012 \$15,000.00**

**Compensation:** The maximum reimbursable amount over the life of the Contract for Investment of **Funds** (hereinafter the "Contract") is **\$15,000.00** as awarded by the SCAN Health Plan to administer an Emergency Assistance Fund to help meet and provide for basic needs for Riverside County's older adults.

**IN WITNESS WHEREOF,** CONTRACTOR have executed this Contract.

Authorized Signature for CONTRACTOR:
Printed Name of Person Signing:
Title:
Address:
Date:
Attest:
Date:

FORM APPROVED COUNTY COUNSEL

BY:

NEAL R. KIPNIS

DATE

*Neal R. Kipnis* 7/1/11



# RIVERSIDE COUNTY OFFICE ON AGING



Our Core Value...the right to age with dignity

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## LETTER OF INTENT FOR FUNDING USE

**June 22, 2011**

**Organization:** Riverside County Office on Aging,  
Aging and Disability Resource Connection  
6296 River Crest Drive, Suite K  
Riverside, CA 92507

**Contact:** Michele Haddock, Deputy Director, Senior Programs  
Ph. (951) 867-3800, E-mail: [mhaddock@co.riverside.ca.us](mailto:mhaddock@co.riverside.ca.us)

### **Organization Description:**

Riverside County Office on Aging, Aging and Disability Resource Connection (ADRC) was designated on June 18, 1974 by the Board of Supervisors as a County Department on Aging for Planning and Service Area (PSA 21). It serves as the official Area Agency on Aging throughout Riverside County, California. The Riverside County Office on Aging, under the Federal Older Americans Act and Older Californians Act, is charged to provide leadership in developing a system of care services for older persons and adults with disabilities in Riverside County. Under the governance of the Riverside County Board of Supervisors and a seventeen-member citizen advisory council, the Office on Aging provides customer-centered services based on the vision, purpose, core value, and promise statement defined in our Strategic Plan.

**Target Population:** Riverside County residents age 60 years and older, and adults with disabilities.

**Use of Funds:** TO ESTABLISH AN EMERGENCY ASSISTANCE FUND TO PURCHASE AND/OR ARRANGE FOR SERVICES TO MEET AND PROVIDE FOR BASIC NEEDS AND FOOD SECURITY NECESSITIES

SCAN grant funds would be used for the purchase and/or the arrangement of a variety of comprehensive supportive services necessary to meet the **basic needs and food security necessities** of frail elderly and functionally impaired adult (aged 18 years and older) clients—who are at-risk of premature or unnecessary institutionalization—through existing solution-focused care management and comprehensive information and assistance programs and services. Accordingly, the CareLink and Access programs have been identified as the primary focus for delivery of these services.

*-- ADD eligibility criteria language here --*

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**Edward F. Walsh, Director**

For Information/Assistance, Call:

**1-800-510-2020 T.T # (951) 697-4699**

◆ **West County Office**

6296 River Crest Drive, #K,  
Riverside, CA 92507  
(951) 867-3800  
(951) 867-3830 – FAX

◆ **Hemet Office**

1075 North State Street, Hemet, CA 92543  
(951) 791-3565 (951) 791-3553 – FAX

◆ **East County Office**

73750 Catalina Way  
Palm Desert, CA 92260  
(760) 341-0401  
(760) 340-9585 - FAX

SCAN grant funds would be used only when no other community resources are available, or when the time to provide services through other community resources exceeds the reasonable accommodation of the client relative to his/her assessed need.

The goal will be to purchase and/or arrange for a variety of supportive services described in, but not limited to, the following service categories: 1) Housing Assistance (e.g. minor home and home equipment repairs or permanent modifications that are necessary to insure client's independence; emergency or unusual utility costs); 2) Home-Delivered Nutrition Service (e.g. home delivered meals for homebound clients); 3) Assistive Devices (e.g. rental or purchase of electronic communication devices, emergency response equipment, smoke detectors; access ramps, grab bars); 4) Transportation (e.g. bus, dial-a-ride, cab services for health appointments **and social resources**); 5) Assisted Transportation (e.g. one-to-one client escort transportation services for qualified clients); 6) Respite Services for family caregivers; 7) Special Needs (e.g. food staples, food vouchers; interpreter services; essential clothing, toiletries and personal care items); 8) Medical Services (e.g. filling or refilling of prescriptions, medi-sets, incontinence supplies); 9) Personal Care (e.g. non-medical personnel services for bathing, **hair care**, etc.); 10) Homemaker (e.g. household care such as cleaning, laundry, shopping, food preparation); 11) Chore (e.g. periodic maintenance for chores, heavy cleaning, washing windows, mowing lawns); 12) Employment/Recreation/Education (e.g. expenses for participation in job-training; specialized training in Braille, sign language, in-home skills training); 13) Protective Services for supervision or protection for clients who are unable to protect their own interests; and 14) Other (e.g. approved purchases of a specialized nature that are not included in the above categories).

The Office on Aging utilizes an integrated accounting system (PeopleSoft) that has the ability to track both expenditures and revenues by funding source. The basis for tracking these expenditures are done at the project grant level.

**Check payable to:** Riverside County Office on Aging.

Signature: Edward F. Walsh  
Edward F. Walsh, Director