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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: County Auditor-Controller

SUBMITTAL DATE:
July 27, 2011

SUBJECT: Introduction and adoption of Ordinance No. 860.8 of the County of Riverside amending Ordinance 860.7 related to establishing fees of the County Auditor-Controller.

RECOMMENDED MOTION:

1. That the Board of Supervisors introduce and set for hearing adoption of Ordinance 860.8 of the County of Riverside pertaining to an amendment of Ordinance 860.7 adopted February 15, 2011, for fees charged for services provided by the County Auditor-Controller.
2. Upon the close of the hearing, that the Board adopt Ordinance 860.8.

BACKGROUND: In accordance with the provision of Government Code Section 54985, this amendment revises the current fees for the issuance of warrants, journal processing and services provided by the County Auditor-Controller (see Attachment A).

FORM APPROVED COUNTY COUNSEL
BY: Dale A. Gardner 8/2/11
DATE

[Signature] JIM BROWN
Deputy Auditor-Controller
for - Paul Angulo, CPA, MA
County Auditor-Controller

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	-0-	Budget Adjustment:	No
	Annual Net County Cost:	-0-	For Fiscal Year:	

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE
BY: *[Signature]*
Karen L. Johnson
County Executive Office Signature

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

3.10

BACKGROUND continued:

Ordinance 860.8 includes rates the Auditor-Controller will charge for 20 of the services provided to county departments, taxing agencies outside the county (example cities and redevelopment agencies), special districts (example water districts); and, employees and the general public (for garnishments and similar services) as follows:

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excluding county)	6
Employees and the general public	8
Special Districts	4
County Departments	2

The rate that will be charged to all county departments is for payroll warrants and direct deposits. The internal audit rate, which will be charged to the Tax Collector, is for the required quarterly verification of the assets held in the treasury.

The property tax general services fee is intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies. The rate will not be charged to taxing agencies or for requests that fall under the California Public Records Act.

Changes reflected in this Form 11 only affect the seven property tax services fees. The remaining departmental fees will be reviewed and updated accordingly at a later date. The changes to the property tax services fees are a result of an in-depth analysis of the level of effort required to complete these tasks.

Attachment "A"

Fees Charged for Services

	<u>FY 10-11</u>	<u>Proposed FY 11-12</u>	<u>Change</u>
Special District County B Warrant (each)	\$ 4.54	\$ 4.54	\$ 0.00
Special District Processing of Journal Vouchers (per line)	0.80	0.80	0.00
County/Flood Payroll Warrant/Direct Deposit (each)	5.10	5.07	-0.03
Special District Off-Cycle Warrant (each)	37.07	37.07	0.00
Special District Payroll Warrant (non-County) (each)	8.64	8.64	0.00
Child Support Garnishment (each)	1.50	1.50	0.00
Medical Support Garnishment (each)	1.50	1.50	0.00
Spousal Support Garnishment (each)	1.50	1.50	0.00
Earnings Withholding Orders (each)	1.50	1.50	0.00
Sheriff Writs (each)	1.50	1.50	0.00
Copies – B&W (County, Special District, Public) (each)	0.02	0.02	0.00
Copies – Color (County, Special District, Public) (each)	0.17	0.17	0.00
Internal Auditing (per hour)	76.23	76.23	0.00
Property Tax Time-Share Assessment (per assessment)	2.62	2.90	0.28
Property Tax Fixed Charge Transaction (per parcel)	0.17	0.12	-0.05
Property Tax Fixed Charge Correction (each)	49.38	40.97	-8.41
Property Tax Fixed Charge Correction (per batch)	148.13	122.91	-25.22
Property Tax Fixed Charge Enrollment/Correction (per batch)	103.49	113.18	9.69
Property Tax Redevelopment Service (per hour)	155.92	173.69	17.77
Property Tax General Service Fee (per hour)	87.05	107.99	20.94

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3 ORDINANCE NO. 860.8

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5 AN ORDINANCE OF THE COUNTY OF RIVERSIDE
6 AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR
7 THE ISSUANCE OF WARRANTS AND SERVICES BY THE COUNTY AUDITOR-CONTROLLER
8

9 The Board of Supervisors of the County of Riverside ordains as follows:

10 Section 1. Section 1. of Ordinance 860 is amended to read as follows:

11 "Section 1. The Board of Supervisors establishes the following schedule of fees
12 for warrants, journal processing and services provided by the County
13 Auditor-Controller:
14

15 WARRANTS, JOURNAL PROCESSING, AND SERVICES

16	Special District County B Warrant (each)	\$4.54
17	Special District Processing of Journal Vouchers (per line)	\$.80
18	County/Flood Payroll Warrants/Direct Deposit (each)	\$5.07
19	Special District Off-Cycle Warrant (each)	\$37.07
20	Special District Payroll Warrant (non-County) (each)	\$8.64
	Child Support Garnishment (each)	\$1.50
	Medical Support Garnishment (each)	\$1.50
	Spousal Support Garnishment (each)	\$1.50
	Earnings Withholding Orders (each)	\$1.50
	Sheriff Writs (each)	\$1.50
	Copies – B&W (County, Special District, Public) (each)	\$0.02
	Copies – Color (County, Special District, Public) (each)	\$0.17
	Internal Auditing (per hour)	\$76.23

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Property Tax Time-Share Assessment (per assessment)	\$2.90
Property Tax Fixed Charge Transaction (per parcel)	\$0.12
Property Tax Fixed Charge Correction (each)	\$40.97
Property Tax Fixed Charge Correction (per batch)	\$122.91
Property Tax Fixed Charge Enrollment/Correction (per batch)	\$113.18
Property Tax Redevelopment Service (per hour)	\$173.69
Property Tax General Services Fee (per hour)	\$107.99"

Section 2. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY
OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:

CLERK OF THE BOARD:

By: _____
Deputy

(SEAL)