

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

612



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
August 4, 2011

**SUBJECT:** Criminal Justice Building, Riverside – Elevator Modernization Project – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Criminal Justice Building Elevator Modernization Project constructed by Otis Elevator Company as complete, and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of \$39,197 in retained funds to the contractor in accordance with the contract terms.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 39,197	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Economic Development Agency Deferred Maintenance funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer J. Sargent

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Samuel Wong 7/20/11  
SAMUEL WONG

FORM APPROVED COUNTY COUNSEL  
DATE: 7/19/11  
BY: MARSHAL VICTOR

Dept't Recomm.:  Consent  Policy   
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 3.29, 6/29/10; 3.25, 4/20/10      District: 2      Agenda Number: 3.31

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.31  
Form 11 (Rev 06/2003)

**BACKGROUND:**

On June 29, 2010, the Board of Supervisors approved the construction agreement between Otis Elevator Company and the County of Riverside for the Criminal Justice Building, Riverside – Elevator Modernization Project.

During construction, a change order in the amount of \$766 was approved, increasing the total contract value to \$391,967. The project has been inspected and found to comply with all contract requirements. This Board action will release the balance of the contract retention funds of \$39,197 to Otis Elevator Company.

All costs associated with this agreement will be fully funded by Deferred Maintenance funds, thus no net county costs will be incurred.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Criminal Justice Building, Riverside-Elevator Modernization Project  
(FM08720003942)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Otis Elevator Company

**Street or legal description of site:** 4095 Lemon Street, Riverside, CA 92501

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

ss

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_

\_\_\_\_\_, Bob Buster, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL  
BY: MR Victor 7/19/11  
MARSHAL VICTOR DATE