

**SUBMITTAL TO THE FLOOD CONTROL AND
WATER CONSERVATION DISTRICT BOARD
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

608B



FROM: General Manager-Chief Engineer

SUBMITTAL DATE:
August 16, 2011

SUBJECT: Prequalification for On-Call Engineering Services Support and Ancillary Professional Services

RECOMMENDED MOTION:

1. Approve the On-Call Engineering Services providers list (Attachment "A") for use on an as-needed basis, with a limit of \$750,000 over three years and a cap of \$250,000 per year, for Fiscal Years 2011-2012, 2012-2013 and 2013-2014; and
2. Approve the Consulting Services Agreements for the On-Call Engineering Services providers; and
3. Authorize the Chairman to execute the Agreement documents on behalf of the District.

Continued on page 2

Steve Thomas
FOR **WARREN D. WILLIAMS**
General Manager-Chief Engineer

FINANCIAL DATA	Current F.Y. District Cost:	\$3,250,000	In Current Year Budget:	Yes
	Current F.Y. County Cost:	N/A	Budget Adjustment:	N/A
	Annual Net District Cost:	\$3,250,000	For Fiscal Year:	11/12; 12/13; 13/14

SOURCE OF FUNDS: 25110-25170 525440 Zone 1 through Zone 7 Funds Professional Services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**
BY: *Alex Gann*
Alex Gann

County Executive Office Signature

SPECIAL AGENT IN CHARGE, SERVICES DIVISION
 DANIEL CHAND, FINANCIAL DIRECTOR
 BY: *Neal R. Kirnis* 8/1/11
 DATE: 8/27/11
 FORM APPROVED COUNTY COUNSEL
 BY: *Neal R. Kirnis*
 NEAL R. KIRNIS
 Dep't Recomm.: Policy Consent
 Per Exec. Ofc.: Policy Consent

Prev. Agn. Ref.: | **District:** All | **Agenda Number:**

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BACKGROUND:

The purpose of the Prequalification for On-Call Engineering Services and Ancillary Professional Services list (On-Call list) is to provide expedited access to supplemental engineering and associated specialized technical expertise and services necessary to support the District's ongoing preparation of design and construction plans, specifications and estimates.

To allow the District to implement its Capital Improvement Program more effectively, the County Board Policy H-7 limits of \$100,000 per project with a further \$100,000 cap in a single year needs to be increased. Therefore, the On-Call list would raise the contract limit to \$750,000 over three (3) years with a cap of \$250,000 per year for selected firms. This is identical to the limit approved by the County Board for the Transportation Department for work of similar scale. Furthermore, per the consulting services agreements approved via this action the Board will authorize the General Manager-Chief Engineer to issue task orders to the consultants for individual projects. The District will fairly apportion the work among the members of the On-Call list. The On-Call list will be reviewed annually and updated on an as-needed basis. At the end of the three years, in 2014, all consulting services agreements for the On-Call list will terminate and a new pre-qualified list of firms will be selected.

Pursuant to County Board Policy H-7, on June 7, 2011, the District mailed a Request for Qualifications to various engineering services firms with the intent to establish a pre-qualified list of engineering service providers. A Notice of Availability was also published in The Press Enterprise and Desert Sun on June 7, 2011. The Request for Qualifications was also made available to the public on the District's website from June 7, 2011 through June 30, 2011.

Twenty-five firms submitted Statement of Qualifications packages. A selection committee comprised of District office staff was established to review and rank each firm's qualifications relative to the following:

- Relevant Experience, Technical Competence and Past Performance;
- Personnel - Technical Competence & Qualifications;
- Support Resources; and
- Location/Local Experience

The top scoring tier of firms was selected to fill the On-Call list (Attachment "A") developed as a result of this Request for Qualifications.

FINANCIAL:

Sufficient funding to accomplish the District's Capital Improvement Program annual work plan is available in the District's Zone 1 through Zone 7 budget(s) for Fiscal Year 2011-2012 and will be included in the proposed budget(s) for Fiscal Year 2012-2013 and Fiscal Year 2013-2014.

CLC:seb

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**PRE-QUALIFIED LIST OF CONSULTANTS FOR SERVICES UP TO \$750,000 OVER THREE YEARS,
WITH A CAP OF \$250,000 PER YEAR (Per Board's Approval)**

**On-Call Engineering Services Support and
Ancillary Professional Services**

Atkins North America

Bureau Veritas North America

Cozad & Fox

Cvaldo Corporation

Engineering Resources

Harris & Associates

JLC Engineering & Consulting

K&A Engineering

Krieger & Stewart

Pacific Advanced Civil Engineering

RBF Consulting

Albert A. Webb Associates

West Consultants

ATTACHMENT "A"