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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Executive Office

SUBMITTAL DATE:
September 19, 2011

SUBJECT: Award of Comprehensive Operational Review (CORE) Assessment of Riverside County Landfills

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute the Professional Service Agreement with Blue Ridge Services, Inc. for an amount of \$126,394, in accordance with Ordinance 459.4; and
2. Authorize the Executive Office to administer the contract; and
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign amendments that do not change the substantive terms of the Agreement; and
4. Authorize the Purchasing Agent to sign amendments which do not exceed 10% of the Contract amount; and
5. Direct the Clerk of the Board to return three signed Agreements to the Executive Office.

Alex Gann

Alex Gann, Principal Management Analyst

FOR APPROVED COUNTY COUNSEL
BY: *Neal R. Kipnis* DATE: _____
NEAL R. KIPNIS
Departmental Concurrence

FINANCIAL DATA	Current F.Y. Total Cost:	\$126,394	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	No
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	11/12

SOURCE OF FUNDS: Waste Management Department Enterprise Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Christopher M. Hans*

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: Item 3.6 (7/12/11) | **District:** ALL | **Agenda Number:**

3.34

BACKGROUND (continued):

On July 12, 2011, the Riverside Board of Supervisors directed the Executive Office to engage a consultant to provide an independent third party audit and evaluate the County's landfill operational efficiencies, in an effort to identify additional cost savings initiatives. A third party, in-depth operational analysis will complement the ongoing overall system and regional study being prepared by HF&H, focusing the scope of work on equipment spreads, waste to cover ratios, density optimization, equipment replacement schedules and maintenance programs, etc.

On July 20, 2011, a Request for Proposal (RFP) EOARC-020 was issued to over 75 firms and advertised on the County of Riverside Purchasing website. On August 18, 2011, one firm submitted a proposal to the Clerk of the Board and the Purchasing Department determined that the proposal met the minimum qualifications set forth in the RFP. An evaluation committee consisting of representatives of the Waste Management Department and the Executive Office met on September 8, 2011 to evaluate the proposal. The proposal was evaluated on overall response to the RFP requirements, experience, demonstrated capability, technical ability and project methodology, cost, financials, references, credentials, resumes, licenses, certifications, clarification and exceptions or deviations. The sealed cost proposal remained sealed during the evaluation and was opened upon completion of the technical scoring phase. After review of the sealed cost proposal and the technical evaluation scores, the County requested a Best and Final Offer (BAFO). Based on the technical scoring and the consultant's cost proposal, as adjusted in the BAFO, the evaluation committee recommends award to Blue Ridge Services at a cost of \$126,394. The vendor has extended pricing and terms that would be provided to other government agencies.

It is intended that this 8-week effort will provide a comprehensive evaluation of the operational efficiencies at the Blythe, Badlands, and Lamb Canyon landfills. The evaluation will address the following areas:

- I. Staffing levels
- II. Equipment levels
- III. Fill to cover ratios
- IV. Compaction densities
- V. Operating Hours
- VI. Waste Inspection
- VII. Safety

In-depth studies of the following specific tasks were also requested in the RFP:

- I. Fee Collection and Transaction Management
- II. Equipment Spread & Productivity
- III. Equipment Maintenance Procedures
- IV. Equipment Replacement Schedule
- V. Refuse Handling Procedures
- VI. State Minimum Standards Compliance & BMP Procedures
- VII. Landfill Hours
- VIII. Adequacy of Staffing

Attachment: Consultant Services Agreement