

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

922



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
November 3, 2011

**SUBJECT:** Amendment #1 to Agreement #CAP-11-029 with University Enterprises Corporation at CSUSB

**RECOMMENDED MOTION:** That the Board of Supervisors approve and

1. Authorize the Chairman of the Board to sign the attached Amendment #1 to Agreement #CAP-11-029 between Community Action Partnership of Riverside County (CAP Riverside) and University Enterprises Corporation at CSUSB (UEC), increasing the maximum contract amount from \$31,000 to \$63,600, to increase mediation training services through CAP Riverside's Dispute Resolution Center (DRC) for the term July 1, 2011 through June 30, 2012; and
2. Authorize the Purchasing Agent to execute ministerial amendments and exercise the renewal option for Fiscal Year 2012-2013, not to exceed the Board authorized amount of \$63,600.

\_\_\_\_\_  
Maria Y. Juarez, CCAP, Executive Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 32,600	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

<b>SOURCE OF FUNDS:</b> 100% Dispute Resolution Act of 1986 (DRPA)	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Debra Cournoyer

**County Executive Office Signature**

- Policy
- Policy
- Consent
- Consent

Dept's Recomm.:  
Per Exec. Ofc.:

**Prev. Agn. Ref.:** 9/29/98 (#3.45), 2/16/08 (#3.3), 7/14/09 (#3.5), 8/31/10 (#3.17), 1/25/11 (#3.6), 9/13/11 (#3.14)

**District:** All

**Agenda Number:**

**3.5**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS  
Purchasing: Mark Seiler, Assistant Director  
DATE: \_\_\_\_\_  
Concurrence: \_\_\_\_\_

**FROM:** CAP Riverside

**DATE:** November 3, 2011

**SUBJECT:** Amendment #1 to Agreement #CAP-11-029  
with University Enterprises Corporation at  
CSUSB

**PAGE:** 2 of 2

**BACKGROUND:**

On August 31, 2010 (#3.17), the Board approved CAP Riverside's proposal to provide dispute resolution services in Riverside County (Request for Proposal #EOARC-17). The program is funded by the Dispute Resolution Programs Act of 1986 (DRPA).

On January 25, 2011 (#3.6), the Board approved the Sole Source Agreement #CAP-11-001 between CAP Riverside and UEC (formerly known as The Foundation for California State University, San Bernardino), to provide mediation training services not to exceed \$31,000 per fiscal year and authorized the Purchasing Agent to exercise annual renewal options through June 30, 2013.

On August 4, 2011, Purchasing executed Agreement #CAP-11-029 with UEC to establish program funding for Fiscal Year 2011-2012.

On September 13, 2011 (#3.14), the Board approved an amendment to CAP Riverside's Scope of Work, providing additional funding to increase outreach and training to underserved populations: rural, isolated areas, Hispanic, and Limited English Proficient.

Amendment #1 to Agreement #CAP-11-029 with UEC increases the maximum contract amount from \$31,000 to \$63,600 for the term July 1, 2011 through June 30, 2012. The additional funding expands the program by increasing the number of trainings offered to the underserved populations identified above.

**FINANCIAL IMPACT:** No County General Funds required.

**CONCURE:** Purchasing

MYJ:KS;jb

COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY  
AMENDMENT #1  
TO THE PROFESSIONAL SERVICES AGREEMENT WITH  
UNIVERSITY ENTERPRISES CORPORATION AT CSUSB

PROFESSIONAL SERVICE AGREEMENT: CAP-11-029

CONTRACTOR: University Enterprises Corporation  
at CSUSB

CONTRACT TERM: July 1, 2011 through June 30, 2012

EFFECTIVE DATE OF AMENDMENT: September 13, 2011

MAXIMUM REIMBURSABLE AMOUNT: \$63,600

The AGREEMENT between the Community Action Partnership of Riverside County, hereinafter referred to as "CAP Riverside," and University Enterprises Corporation at CSUSB, hereinafter referred to as "Contractor," is amended in the following particulars and no others:

1. On page 1, change "MAXIMUM REIMBURSABLE AMOUNT", in the heading to read: "\$63,600."
2. On page 4, Section II. SCOPE OF SERVICE is deleted in its entirety and replaced with:
  - a. Conduct six (6) Basic Mediation Training sessions at \$2,500 per session, not to exceed \$15,000;
  - b. Conduct two (2) Advanced Mediation Training sessions at \$2,500 per session, not to exceed \$5,000;
  - c. Conduct eighteen (18) Roundtable Training Sessions (two-hour session) at \$200 per session, not to exceed \$3,600:
    - i. Nine (9) in East County;
    - ii. Nine (9) in West County;
  - d. Conduct forty (40) Community Education Workshops at \$800 per workshop, not to exceed \$32,000.
  - e. Conduct five (5) two-day Community Conflict Resolution Specialist Trainings at \$1,600 per training, not to exceed \$8,000.

3. On page 4, Section III. FISCAL PROVISIONS", Item A., is amended to read:

"Total payment under this Contract shall not exceed \$63,600."

The undersigned, as authorized representatives of COUNTY and Contractor, respectively, certify the establishment of this Amendment #1 to the AGREEMENT.

Authorized Signature for COUNTY OF Riverside	Authorized Signature for CONTRACTOR: 
Printed Name of Person Signing: Bob Buster	Printed Name of Person Signing: Jeffrey Thompson, PH.D.
Title: Chairman, Board of Supervisors	Title: Associate Provost for Academic Research
Address: 4080 Lemon Street Riverside, CA 92501	Address: 5500 University Parkway San Bernardino, CA 92407
Date Signed:	Date Signed: 10/28/11

FOR APPROVED COUNTY COUNSEL

BY:

  
NEAL R. KIPNIS

DATE  
11/7/11