

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

116



**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
November 1, 2011

**SUBJECT:** Increase the Maximum Reimbursable Amount of Contract CS-01066 with Mental Health Systems to provide a Family Partners Program

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and authorize the Chairman of the Board to sign the attached Amendment #8 to CS-01066 with Mental Health Systems for the period of July 1, 2011 - June 30, 2012 for an amount not to exceed \$226,590.
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

**Continued – 2 pages in total**

*Pat Reynolds for Susan Loew*  
Pat Reynolds, Assistant Director for Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 226,590	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11-12

<b>SOURCE OF FUNDS:</b> 62% State 38% CBCAP	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
*Debra Cournoyer*  
BY: Debra Cournoyer  
Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL

Purchasing: *[Signature]*  
Mark Seiler, Assistant Director  
Departmental Concurrence

BY: *[Signature]*  
MARSHAL VICTOR  
DATE: 11/11

Policy  Policy   
Consent  Consent

Dept Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.39 (5/24/11) District: ALL Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.27

**Re:** Increase the Maximum Reimbursable Amount of Contract CS-01066 with Mental Health Systems to provide a Family Partners Program

**BACKGROUND (Continued):**

On June 8, 2010, Agenda Item 3.55, the Board of Supervisors approved the Family Partners Program, a new component to the Family Preservation Court program. The use of the Family Partners component is highly encouraged and recommended by the state for utilization in each county. DPSS' Children's Services Division System Improvement Plan includes the development of a Family Partners Program. On May 24, 2011, Agenda Item 3.39, the Board of Supervisors approved the renewal agreement with Mental Health Systems to provide Family Preservation Court/Time Limited Reunification Services for the period of July 1, 2011- June 30, 2012.

The purpose of the Family Partners Program is to partner with successful parents previously involved with CSD to guide policy and practice and improve the manner in which services are delivered to families in Riverside County. The program also strives to provide families with a support network of Family Partners to mentor families as they navigate through the Child Welfare System. Family Partners promotes and facilitates positive parent engagement with CSD. For FY2011/12, DPSS is requesting additional funding in the amount of \$85,782 to continue this program.

**FINANCIAL:**

These funds are from CBCAP with no fiscal impact to the County general budget.

**CONCUR/EXECUTE:**

County Purchasing and Fleet Services

SL:ko

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT # 8  
PROFESSIONAL SERVICES AGREEMENT WITH

Mental Health Systems  
Family Preservation Court / Family Partners Program

PROFESSIONAL  
SERVICES CONTRACT: CS-01066-08

CONTRACT TERM: July 1, 2011 through June 30, 2012

EFFECTIVE DATE  
OF AMENDMENT: July 1, 2011

MAXIMUM AMOUNT: \$226,590

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Mental Health Systems, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-01066-08
2. On the Recitals Page, amend the Maximum Reimbursable Amount to read:  
"\$226,590"
3. Amend Section IV. Contractor Responsibilities, to include:

"H. Family Partners Program

1. The Family Partners Program will consist of, but not be limited to:
  - a. A twelve (12) week program following the approved curriculum;
  - b. Mentoring of the volunteer Family Partners;
  - c. Continued support by means of a Parent Partner Support Group;
  - d. Group will consist of no less than four (4) and no more than ten (10) participants.
2. Family Partners must:
  - a. Be post-file clients;
  - b. Have successfully reunified with their child or children or have voluntarily decided to relinquish the child to a permanent plan which serves the best interest of their child over their own;
  - c. Have had their CSD case closed for a minimum of six (6) months.
  - d. Complete a Live Scan with County Human Resources (HR) and submit the appropriate paperwork; and
  - e. Have no violent felonies on record;
  - f. Be selected from the Family Preservation Court Program or recommended by CSD;
  - g. Graduate from the Family Partners Program; and,
  - h. Be considered a volunteer in the program; they will not receive compensation for attending and completing the Partners Program training.
3. Once certified, the Family Partner may participate in activities, which are approved by CSD. *Not all Family Partners will participate in activities.* These activities will be

**"B. COST OF SERVICE RATE**

The Contractor shall be paid for each unit of service, where a unit represents the following:

<b>Meaning</b>	<b>Description</b>
<b>Individual Counseling</b>	
A single session with one (1) client is a single Unit.	<ul style="list-style-type: none"> <li>• 50 minute sessions;</li> <li>• Substance abuse intervention and treatment;</li> <li>• Case Management (documenting notes, contacting Social Worker);</li> <li>• Administrative Support (reporting, making phone calls); and</li> <li>• Operating Costs.</li> </ul>
<b>Group Counseling</b>	
Each Group is a single Unit. The client ratio cannot exceed 15 clients to one (1) facilitator.	<ul style="list-style-type: none"> <li>• 90 minute sessions;</li> <li>• Substance abuse intervention and treatment;</li> <li>• Case Management (documenting notes, contacting Social Worker);</li> <li>• Administrative Support (reporting, making phone calls); and</li> <li>• Operating Costs.</li> </ul>
<b>Case Management</b>	
A single session with one (1) client or one Family is a Single Unit.	<ul style="list-style-type: none"> <li>• Face-to-face time with client;</li> <li>• Case Management (documenting notes, contacting Social Worker);</li> <li>• Administrative Support (reporting, making phone calls); and</li> <li>• Operating Costs.</li> </ul>
<b>Pre-Approved Activities for Graduated Family Partners</b>	
A single Unit is one (1) Family Partner	<ul style="list-style-type: none"> <li>• ½ Day participation equivalent to two (2) to five (5) hours within a 24 hour period; or</li> <li>• 1 Full Day participation equivalent to five (5) to eight (8) hours within a 24 hour period.</li> </ul>
<b>Urine Analysis (Drug Testing)</b>	
A single Unit is equal to one (1) drug screen.	<ul style="list-style-type: none"> <li>• Collection and Processing;</li> <li>• Administrative Support; and</li> <li>• Operating Costs.</li> </ul>