

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

205



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
December 1, 2011

**SUBJECT:** First American Title Company – Building Repairs – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the supplemental work portion only for the First American Title Company – Building Repairs Project, in Riverside California, constructed by Dalke & Sons Construction, Inc., as complete, and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of the total held retention in the amount of \$9,326 to the contractor in accordance with the contract terms.

**BACKGROUND:** On July 13, 2010, the Board of Supervisors approved the construction agreement for Job Order Contract No. 03 between Dalke & Sons Construction, Inc., and the County of Riverside.

(Continued)

REVIEWED BY CIP

*Christopher Hans*  
**Christopher Hans**

*Robert Field*

**Robert Field**  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 9,326	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

**SOURCE OF FUNDS:** Real Estate Budget

<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer L. Sargent*  
**Jennifer L. Sargent**

**County Executive Office Signature**

- Dep't Recomm.:  Consent
- Per Exec. Ofc.:  Consent
- Policy
- Policy

Prev. Agn. Ref.: 3.42 of 7/13/10

District: 2

Agenda Number:

3.12

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *Samuel Wong*  
 SAMUEL WONG  
 DEPARTMENT OF  
 FORM APPROVED COUNTY COUNSEL  
 BY: *Marsha L. Victor*  
 MARSHA L. VICTOR

**BACKGROUND:**

A work order was issued pursuant to that contract for the First American Title Company – Building Repairs Project located at 3625 14th Street Riverside, California, in the combined amount of \$93,262. The project has been inspected and found to comply with the contract requirements. This Board action will release the contract retention funds of \$9,326 to Dalke & Sons Construction, Inc. The total approved job order is within the overall project budget and no additional funding is required.

All costs associated with this project will be fully funded by the Economic Development Agency Real Estate Budget thus no net county costs will be incurred.

Attachment:

Notice of Completion

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** First American Title Company – Tenant Improvement Project - NOC  
JOC03-FM047611046800

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name of contractor:** Dalke and Sons, 4585 Allstate Drive, Riverside, CA 92501

**Street or legal description of site:** 3625 14<sup>th</sup> St., Riverside, CA 92501

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

ss

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_

\_\_\_\_\_, Bob Buster, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor Updated 11/21/11  
MARSHALL VICTOR DATE