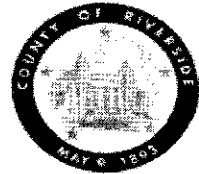


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

414



**FROM:** Community Health Agency/Department of Public Health

**SUBMITTAL DATE:**  
October 24, 2011

**SUBJECT:** Ratify receipt of Award Letter 11-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and Ratify the Second Amendment to the Agreement #10-041 with the American Lung Association of California (ALAC).

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify receipt of Award Letter 11-33-90840-00 from the California Department of Public Health Refugee Health section in the amount of \$146,625 (139,500 for ALAC, and \$7,125 for Riverside County administrative costs) to support state funded Refugee Health prevention and control activities for the performance period of October 1, 2011 to September 30, 2012.

**RECOMMENDED MOTION:** (continued on page 2)

BC:rr

*Susan D. Harrington*  
Susan D. Harrington, Director of Public Health

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 146,625	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

**SOURCE OF FUNDS:** 100% State Funds.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
 BY: *NEAL R. KIPNIS* DATE: *10/24/11*  
 Purchasing: *Mark Seiler, Assistant Director* Departmental Concurrence  
 Dept't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 10/19/10, Item 3.10 | **District:** ALL | **Agenda Number:**

**3.20**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**SUBJECT:** Ratify receipt of Award Letter 11-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and Ratify the Second Amendment to the Agreement #10-041 with the American Lung Association in California (ALAC).

**RECOMMENDED MOTION:** (continued)

- 2) Ratify the Second Amendment to the Agreement #10-041 with American Lung Association in California for the period of performance October 1, 2011 to September 30, 2012 in the amount of \$146,625 for the monitoring of the statewide Refugee Health Projects as is required by the state grant; and
- 3) Authorize the Chairman of the Board to sign three (3) original "Acceptance Award" letters and four (4) original copies of the Subcontract Second Amendment.
- 4) Authorize the Purchasing Agent to sign future contract amendments with ALAC and CDPH limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award, or change any given fiscal years revenues, or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

**BACKGROUND:**

The California Department of Public Health has awarded funding for Refugee Health activities to the Community Health Agency, Department of Public Health, Disease Control Branch in the amount of \$146,625. Out of this amount, \$139,500 is designated to ALAC and \$7,125 for Riverside County administrative costs.

Refugee Health services are provided by ALAC in collaboration with CDPH.

This Form 11 is to accept the award in the amount of \$146,625 and amend for the second time Agreement #04-041 with ALAC in the amount of \$139,500.

The \$146,625 funding has been included in Fiscal Year 2011/2012; therefore no budget adjustment is requested.

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**SECOND AMENDMENT TO THE AGREEMENT**  
**WITH**  
**AMERICAN LUNG ASSOCIATION OF CALIFORNIA**  
(Refugee Health)

That certain Agreement between the County of Riverside Community Health Agency Department of Public Health (COUNTY) and American Lung Association of California (CONTRACTOR), approved on February 9, 2010, Item 3.13, amended for the first time October 19, 2010, Item 3.10 is hereby amended for the second time effective on October 1, 2011 as follows:

- To amend all references to the period of performance from October 1, 2010 through September 30, 2011 to October 1, 2011 through September 30, 2012.
- To delete Attachment A in its entirety and replace with new Attachment A, Award Funding Table, attached here to.
- To increase the amount of compensation per Award Letter #11-33-90840-00 from the California Department of Health Services by one hundred thirty nine thousand five hundred dollars (\$139,500) to be received for FY 11/12 for a total contract amount of four hundred forty two thousand eight hundred seventy dollars (\$442,870) including all expenses.
- All other terms and conditions of this Agreement are to remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**CONTRACTOR**  
American Lung Association of California

**COUNTY OF RIVERSIDE**

By Anita Lee

By \_\_\_\_\_  
Chairman, Board of Supervisors

ANITA LEE  
Print Name

\_\_\_\_\_  
Print Name

Date \_\_\_\_\_

Date 12/15/11  
//  
/ Mr

ATTEST: Kecia Harper-Ihem, Clerk

By \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY Neal R. Kipnis DATE

1111

**ATTACHMENT A**

**AMERICAN LUNG ASSOCIATION  
(Refugee health)**

**AWARD FUNDING TABLE:**

Award Letter #	Award Total	Riverside Admin. Cost	Amount to ALAC
09-33-90840-00	\$159,441	\$7,756	\$151,685
10-33-90840-00	\$159,441	\$7,756	\$151,685
11-33-90840-00	\$146,625	\$7,125	\$139,500
<b>UP-TO-DATE TOTAL ALAC CONTRACT AMOUNT</b>			<b>\$ 442,870</b>

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State of California—Health and Human Services Agency  
California Department of Public Health



RON CHAPMAN, MD, MPH  
Director



EDMUND G. BROWN JR.  
Governor

August 29, 2011

REC'D SEP 4 1 2011

Barbara Cole, R.N., P.H.N., M.S.N.  
Branch Chief, Disease Control Branch  
Riverside County Public Health Department  
Health Administration Building  
4065 County Circle Drive  
Riverside, CA 92503

Dear Ms. Cole:

**LETTER OF AWARD – OCTOBER 1, 2011 TO SEPTEMBER 30, 2012**

This is a letter of award for Refugee Health (RH) related activities. Riverside County will receive the following award for fiscal year 2011-2012:

Award Number: 11-33-90840-00  
Amount: \$146,625  
Period: October 1, 2011 – September 30, 2012

This award is subject to an appropriation of funds from the Federal Office of Refugee Resettlement. We are awarding these funds with the understanding that your program staff will work with California Department of Public Health (CDPH), Refugee Health Program (RHP) staff in carrying out Refugee Health related activities in collaboration with the American Lung Association of California (ALAC).

The administrative cost negotiated with Riverside County is at 5.7 percent of the total for Personnel and Operating Expenses on this award. This amount is reflected on the enclosed budget. The administrative cost pertaining to ALAC is not part of this 5.7 percent.

To acknowledge your acceptance of this award and the conditions attached to them, please sign and return the enclosed Award Acceptance form to:

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Refugee Health Program  
1616 Capitol Ave, MS 5204 • P.O. Box 997377  
Sacramento, CA 95899-7377  
(916) 552-8252 • (916) 552-8260 FAX  
Internet address: [www.cdph.ca.gov](http://www.cdph.ca.gov)

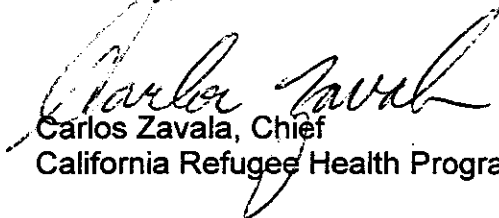
Barbara Cole, R.N., P.H.N., M.S.N.  
Page 2  
August 29, 2011

Beatrice Avis  
Administrative and Fiscal Manager  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

No further documentation pertaining to this award is necessary.

Any questions related to this award should be directed to Beatrice Avis at  
(916) 552-8009 or [Beatrice.Avis@cdph.ca.gov](mailto:Beatrice.Avis@cdph.ca.gov).

Sincerely,



Carlos Zavala, Chief  
California Refugee Health Program

Enclosures

cc: Jane Warner  
President and CEO  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Anita Lee, Controller  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Beatrice Avis  
Administrative and Fiscal Manager  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

**AWARD ACCEPTANCE FORM**  
**California Department of Public Health**  
**Refugee Health Program**

Jurisdiction:	Riverside County Department of Public Health
Award Number:	11-33-90840-00
Amount:	\$146,625
Period:	October 1, 2011 through September 30, 2012

I hereby accept this award and agree to the terms and conditions specified in the Letter of Award #11-33-90840-00.

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY: Neal R. Kipnis DATE: 12/24/11  
NEAL R. KIPNIS DATE

Riverside/ALAC Budget  
Grant Award Number: 11-33-90840-00  
Period: October 1, 2011 - September 30, 2012

Personnel	\$	-
Benefits	\$	-
<b>Total Personnel</b>	\$	-
<b>Operating Expenses</b>		
Consultants	\$	70,000
Health Assessments	\$	10,000
General Expense	\$	10,000
Meeting Expense	\$	30,000
Travel	\$	5,000
<b>Total Operating Expenses</b>	\$	<b>125,000</b>
<b>Subtotal</b>	\$	<b>125,000</b>
<b>Other Costs</b>		
ALAC Administrative Cost @ 10%	\$	12,500
Riverside Administrative Cost @ 5.7%	\$	7,125
Audit Cost	\$	2,000
	\$	<b>21,625</b>
<b>Total Award</b>	\$	<b>146,625</b>