

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

409



SUBMITTAL DATE:
 December 28, 2011

FROM: Economic Development Agency

SUBJECT: Probation Department Southwest Juvenile Hall Security Camera Project - Plans and Specifications

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the plans and specifications for the Southwest Juvenile Hall Security Camera Upgrade Project;
2. Upon Completion of the bid process, authorize the Assistant County Executive Officer/EDA to submit the contract for award of the bid to the lowest responsive and responsible bidder to the Chairman of the Board, and authorize the Chairman to execute the agreement on behalf of the board; provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error; and

(Continued)

Robert Field

Robert Field
 Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: 30% Capital Improvement-General Fund Designation Funds; 70% Probation Department Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Jennifer L. Sargent
 BY: Jennifer L. Sargent

County Executive Office Signature

Dep't Recomm.: Consent
 Per Exec. Ofc.: Consent
 Policy
 Policy

Prev. Agn. Ref.: 3.21 of 4/26/11; 3.14 of 10/6/09 | **District:** 3 | **Agenda Number:** 3.22

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

RECOMMENDED MOTION: (Continued)

3. Delegate project management authority for this project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

BACKGROUND:

On October 6, 2009, the Board of Supervisors approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. The Economic Development Agency (EDA) has selected MRC Engineering Inc. from the pre-qualified list to provide design services for the Probation Department Southwest Juvenile Hall Security Camera project.

On April 26, 2011, the Board of Supervisors authorized EDA to proceed with the Probation Department Southwest Juvenile Hall Security Camera Project, and approved a total project budget of \$665,000.

MRC Engineering, Inc. has completed the drawings and specifications, and EDA requests approval to solicit bids for construction of this project. In order to expedite this project and get the new security and monitoring system installed, staff recommends that the Board of Supervisors authorize the Assistant County Executive Officer/EDA to determine the award of the project in accordance with Board Policy B-11, and authorize the Chairman of the Board to execute the agreement on behalf of the Board of Supervisors, provided that the lowest bid falls within the allotted project budget amount for construction.

EDA staff recommends that the Board of Supervisors approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the project.

All costs associated with this project will be funded with 30% Capital Improvement-General Fund Designation Funds and 70% Probation Department Funds, thus no additional net county costs will be incurred.

Attachments:

Specifications