

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

705



SUBMITTAL DATE:
January 19, 2012

FROM : Office on Aging

SUBJECT: Amended FY 2011/2012 Agreement #1 HI-1112-21 between California Department of Aging (CDA) and County of Riverside for Health Insurance Counseling and Advocacy Program (HICAP)

RECOMMENDED MOTION: That your Honorable Board:

1. Approve and Authorize Chair to execute amended Agreement #1 HI-1112-21 for FY 2011-2012 (July 1, 2011 to June 30, 2012) with the California Department of Aging (CDA).
2. Approve and direct the Auditor-Controller to increase Estimated Revenue and Appropriations by \$23,691 as outlined in Schedule A.
3. Return all 4 copies to the Office on Aging for further processing.

BACKGROUND: The last agreement was approved on August 16, 2011 as agenda item 3.66. It is being amended to include One Time Only (OTO) budget adjustments received from the California Department of Aging.

Continued next page...

Hilary Clarke for Edward Walsh
Hilary Clarke, Deputy Director for Edward F. Walsh, Director

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 23,691	In Current Year Budget:	No
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: Federal 100%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *Lani Sioson*
Lani Sioson

- Consent
- Policy
- Consent
- Felicity

Dept's Recor.m.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.66 Aug 16, 2011 | District: All | Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.20

FISCAL PROCEDURES APPROVED
 FORM APPROVED COUNTY COUNSEL
 BY: NEAL R. KIPNIS
 DATE: 1/24/12
 BY: SAMUEL WONG
 DATE: 1/24/12

From: OFFICE ON AGING

Subject: FY 2011/2012 Agreement #1 HI-1112-21 between California Department of Aging (CDA) and County of Riverside for Health Insurance Counseling and Advocacy Program (HICAP)

The previous agreement signed by the Board on August 16, 2011 was for \$458,046. This new amendment shows an increase of \$23,691 and a new amended agreement total of \$481,737.

The increase was not included in our current budget for FY 2011-2012 and an adjustment to our Agency budget is needed as shown on Schedule "A".

The amended OTO total fund includes \$23,171 on Program Federal SHIP funds, and \$520 Administration Federal SHIP funds.

Under the terms of this agreement with CDA, OTO funds can be used for the following purpose:

1. To increase one-on-one counseling services.
2. Increase outreach and education activities.
3. Maintain and expand quality assurance activities.
4. Augmenting HICAP staff and volunteer base on meet the needs of the increasing numbers of Medicare-eligible beneficiaries.
5. Outreach and counseling services to low-income, dual-eligible and hard-to-reach populations.
6. Training HICAP staff on accurate and thorough reporting of all HICAP activities.
7. Designing activities to enhance HICAP services to clients with limited English proficiency.

We are requesting for no additional cash matching contribution and there is not impact on County General Funds.

From: OFFICE ON AGING

Subject: FY 2011/2012 Agreement #1 HI-1112-21 between California Department of Aging (CDA) and County of Riverside for Health Insurance Counseling and Advocacy Program (HICAP)

OFFICE ON AGING
Schedule A

Adjusting revenues and appropriations:

INCREASE ESTIMATED REVENUE

21450-5300100000-767140	Fed-Misc. Reimbursement	<u>23,691</u>
	Total	\$23,691

INCREASE APPROPRIATIONS

21450-5300100000-523700	Office Supplies	520
21450-5300100000-536200	Contributions to Non-Co Agency	<u>23,171</u>
	Total	\$23,691

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER HI-1112-21	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
California Department of Aging
CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
- The term of this Agreement is **July 1, 2011** through **June 30, 2012**
- The maximum amount of this Agreement after this amendment is: **\$ 481,737.00**
Four hundred eighty-one thousand seven hundred thirty-seven and 00/100 dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment increases the dollar amount available under this Agreement. The additional funds consisting of the following will be used to enhance HICAP services:

- State Health Insurance Assistance Program (SHIP) Performance Grant funds to local assistance.
- Reconciled SHIP funds.
- Area Agency on Aging's (AAA) unspent FY 2010-11 HICAP funds to FY 2011-12
- Unspent HICAP funding from the previous federal grant.
- Transfers of funding requested by AAAs.

Exhibit B, Amendment 1, Budget Detail, Payment Provisions and Closeout, page 6, is attached and incorporated, and replaces the original Exhibit B, Budget Detail and Payment Provisions, page 6.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		

FOR APPROVED COUNTY COUNSEL
 BY:
 DATE:

Exempt per: Older Californians Act

Exhibit B - Budget Detail, Payment Provisions, and Closeout
HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM
BUDGET DISPLAY - Fiscal Year 2011/12
County of Riverside

	PROGRAM BASELINE	ONE-TIME ONLY *	TOTAL	NET CHANGE
HICAP Program				
HICAP Fund	95,084	-	95,084	-
Reimbursements (Ins Fund)	190,216	-	190,216	-
Federal SHIP Funds	141,564	23,171	164,735	23,171
TOTAL HICAP Program	426,864	23,171	450,035	23,171
HICAP Administration				
HICAP Fund	5,672	-	5,672	-
Reimbursements (Ins Fund)	11,354	-	11,354	-
Federal SHIP Funds	14,156	520	14,676	520
TOTAL Administration	31,182	520	31,702	520
Grand Total All Funds	458,046	23,691	481,737	23,691

Funding Summary				
HICAP Fund	100,756	-	100,756	-
Reimbursements (Ins Fund)	201,570	-	201,570	-
Federal SHIP Funds	155,720	23,691	179,411	23,691
Total Funds	458,046	23,691	481,737	23,691

*ONE-TIME ONLY includes 10/11 carryover, reconciliation, unallocated and performance grant funds

**Funds for this contract are provided by using the following Centers for Medicare & Medicaid Services grant:

CFDA#	Project Title	Award #	Effective Date
93.779	State Health Insurance Assistance Program	1N0CMS020196-18-00	4/1/2010
93.779	State Health Insurance Assistance Program	1N0CMS020196-19-00	4/1/2011
93.779	State Health Insurance Assistance Program	1N0CMS020196-20-00	4/1/2012