

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

750



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
January 19, 2012

**SUBJECT:** Ellis Avenue Sidewalk Improvement Project – Consulting Services Agreement

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to execute the attached agreement with Cozad & Fox, Inc., for \$146,982 for engineering and construction administration services for the Ellis Avenue Sidewalk Improvement Project; and
2. Approve the design budget of \$156,982.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 156,982	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Community Development Block Grant (CDBG) Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer L. Sargent

**County Executive Office Signature**

Policy  
 Policy

Consent  
 Consent

Dept't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** \_\_\_\_\_ **District:** 1 **Agenda Number:** \_\_\_\_\_

**3.41**

**BACKGROUND:**

County staff has identified a need to construct a sidewalk along the south side of Ellis Avenue, between Marshall Street and Cowie Avenue, in the unincorporated community of Good Hope. The project will improve public safety and pedestrian access to the Good Hope Elementary School. The project scope includes curb, gutter, sidewalk and pavement improvements along the south side of Ellis Avenue for an approximate length of 2,600 lineal feet. The County will use Community Development Block Grant (CDBG) funds for engineering design, geotechnical survey, and utility relocation.

Pursuant to the California Environmental Quality Act (CEQA) Guidelines 15301(c), the environmental review for the Ellis Avenue Sidewalk Improvement project has been completed and based upon the initial study; there will be no significant environmental impact. A Notice of Exemption was filed on December 5, 2011, with the Riverside County Clerk's Office under CEQA Guidelines 15062 (c). In addition, the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program is subject to environmental review in accordance with the National Environmental Policy Act (NEPA) regulations and 24 CFR Part 58. The proposed project was determined to be categorically excluded pursuant to 24 CFR 58.35.

On October 21, 2011, the Economic Development Agency (EDA) released a Request for Qualifications (RFQ) to solicit engineering services from interested firms for a sidewalk improvement project. On November 17, 2011, EDA received 16 RFQs, which all were all evaluated. Cozad and Fox, Inc. was selected as most qualified and shall provide the design, civil engineering, utility coordination, survey, and construction administration under this agreement in the amount of \$146,982. Staff approves the design budget as follows:

Engineering Fee:	\$146,982
Geotechnical Report:	<u>\$ 10,000</u>
<b>Total:</b>	<b>\$156,982</b>

County Counsel has approved the attached agreement. Staff recommends that the Board approve and authorize the Chairman to execute the attached agreement between Cozad and Fox, Inc. and the Economic Development Agency utilizing CDBG funds for the design of the project.

**Attached:** Agreement for Engineering Services with Cozad & Fox, Inc.