

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

801



FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:
January 31, 2012

SUBJECT: Acceptance of the Grant Award from the American Society for the Prevention of Cruelty to Animals to the Riverside County Department of Animal Services for the Free Vaccination, Microchip and Mobile Spay/Neuter Clinic for Low Income Residents.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Authorize the Chairperson to accept the Grant Award from the American Society for the Prevention of Cruelty to Animals ("ASPCA") for the Riverside County Department of Animal Services ("RCDAS") for the Free Vaccination, Microchip and Mobile Spay/Neuter Clinic for Low Income Residents ("Project"), in the amount of \$5,000 ("the Grant"), for the term of January 13, 2012-July 13, 2012; and
- 2) Authorize the Director of Animal Services, or his designee, to administer all actions necessary and sign all documents related to the administration of this Grant on Behalf of the County of Riverside.

BACKGROUND:

The American Society for the Prevention of Cruelty to Animals desires to provide the Grant Award to RCDAS in order to conduct the Free Vaccination, Microchip and Mobile Spay/Neuter Clinic for Low Income Residents. RCDAS shall publicly acknowledge that the project was made possible through a Grant from the ASPCA. RCDAS shall Grant to the ASPCA a license to use the RCDAS name and trademark to promote the Grant.

Robert P. Miller

RM;nd

**Robert Miller, Director
Department of Animal Services**

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 5,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: 100% Grant Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 2/1/12
SAMUEL WONG

Departmental Concurrence

Consent
 Policy
 Consent
 Policy

Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:	District: All	Agenda Number:
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3.18

McWhorter, Kim

From: grants@aspca.org
Sent: Friday, January 13, 2012 9:25 AM
To: McWhorter, Kim
Subject: ASPCA Grant - Riverside County Department of Animal Services
Attachments: Mime.822

Please note that any alterations or modifications to the language herein must be approved in a writing signed by an authorized person at the American Society for the Prevention of Cruelty to Animals ("ASPCA"). Any alterations or modifications made to the language herein that are not approved in a writing signed by an authorized person at the ASPCA are void and shall have no effect.

We are pleased to inform you that the organization and project referenced below have received a grant. Please read the below terms carefully. You will be receiving shortly a separate email with instructions on acknowledging this grant and your acceptance of its terms and conditions.

GRANT AWARD REFERENCE:

NAME: Riverside County Department of Animal Services
PROJECT: Free Vaccination, Microchip and Mobile Spay/Neuter Clinic for Low Income Residents
AMOUNT: \$5,000
GRANT TERM: 1/13/2012 - 7/13/2012
ASPCA KEY CONTACT: Lou Guyton
GRANT ACCOUNT LOGIN: https://www.grantrequest.com/SID_900?SA=AM
ANTICIPATED PAYMENT DATE: 1/20/2012 *

* Grant checks may take approximately four to six weeks to process following this notification.

1/13/2012

Ms. Kimberly McWhorter
Riverside County Department of Animal Services
6851 Van Buren Blvd.
Riverside, CA 92509

Dear Ms. McWhorter,

The American Society for the Prevention of Cruelty to Animals (the "ASPCA") is deeply honored to be able to grant to Riverside County Department of Animal Services the amount of \$5,000. These funds are designated for the following purpose as outlined in your grant request and, if applicable, its amendments: Free Vaccination, Microchip and Mobile Spay/Neuter Clinic for Low Income Residents.

The ASPCA shall pay the grant to Riverside County Department of Animal Services approximately four to six weeks following receipt of your acknowledgment of this award notification. By endorsing and depositing the

grant check, you represent and warrant that your organization will meet the obligations specified in this letter.

GRANT REQUIREMENTS

Acknowledgment of Award Letter: January 20, 2012

Grant Recognition: July 13, 2012

Financial Report: July 13, 2012

Final Report: July 13, 2012

Additional instructions:

Riverside County Department of Animal Services shall communicate with Lou Guyton (lou.guyton@aspca.org) according to the schedule and additional instructions (if applicable) to review and evaluate the use of the grant funds. Requirements must be submitted through your ASPCA Grants account at: https://www.grantrequest.com/SID_900?SA=AM

An explanation of additional grant requirements you may be asked to fulfill are described on our website at <http://www.aspcapro.org/grant-reporting-requirements.php>

You are required to provide additional information relating to this grant upon the ASPCA's request. Such additional information may include but is not limited to: receipts (up to three years after the grant end date), photographs, and press information. In addition, you are required to provide access to the ASPCA upon the ASPCA's request so that the ASPCA may conduct a site visit of your location(s) during standard business hours. The ASPCA will provide you with reasonable notice of any such request.

You may submit requirements upon completion at any point during the grant term. Should you need a due date extension, please forward your request, prior to the due date, to lou.guyton@aspca.org with the requirement type (e.g. Final Report, Financial Report, etc.), an explanation for your request (including the reason for the anticipated delay) and your preferred new due date. Organizations that fail to submit required documentation may jeopardize future grants and/or grant payments.

ACKNOWLEDGMENTS

The Riverside County Department of Animal Services shall publicly acknowledge that the project was made possible through a grant from the ASPCA and reference the ASPCA in all project materials. You hereby grant to the ASPCA a license to use the Riverside County Department of Animal Services name and trademarks to promote the grant.

Please contact Grants@aspca.org for the ASPCA logo for your use on your web site or other collateral. Riverside County Department of Animal Services shall seek approval by the ASPCA Key Contract prior to its inclusion in any materials prior to their distribution. Instructions regarding links to the ASPCA's website can be found at this URL: <http://www.aspca.org/about-us/legal-information/link-to-us.html>. Link banners can be found via this URL: <http://www.aspca.org/about-us/free-aspca-stuff/free-link-banners.html>. For

technical assistance regarding recognition of your grant, please contact press@aspca.org.

The ASPCA may occasionally request your input via surveys in order to collect data on best practices and animals served, in order to better the lives of at-risk animals. Through your participation, you demonstrate your gratitude for ASPCA support.

We extend our best wishes to you for continued success and look forward to hearing about your accomplishments during the year. It is a pleasure to be among your current supporters.

Sincerely,

Lou Guyton
Senior Director, Community Initiatives; Oklahoma City Liaison

CC: grants@aspca.org