

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

835



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
January 31, 2012

SUBJECT: AMENDMENT #6 (CS-01197-06) WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Chairman of the Board to sign the attached Amendment #6 (CS-01197-06) to the professional services contract with Riverside County Superintendent of Schools;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign amendments that do not change the substantive terms of the contract, including amendments to the compensation provision that do not exceed the maximum reimbursement amount of the contract (\$130,000); and
3. Authorize the Director of the Department of Public Social Services to administer the contract with Riverside County Superintendent of Schools.

Susan Loew

Susan Loew, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 130,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 3,315	Budget Adjustment:	No
	Annual Net County Cost:	\$ 3,315	For Fiscal Year:	11/12

SOURCE OF FUNDS: Federal Funding: 48.12% State Funding: 32.65%; County Funding: 2.55%; Realignment Funding: 16.68%	Positions To Be Deleted Per A-30 <input type="checkbox"/>
	Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Policy
 Consent

 Policy
 Consent

 Dept't Recomm.:
 Per Exec. Ofc.:

FORM APPROVED COUNTY COUNSEL
 BY: *Elena M. Boeva* 2-6-12
 ELENAM. BOEVA
 DATE:

Purchasing: *Mark*
 Concur: *Mark Seller*, Assistant Director

Prev. Agn. Ref.: 3.39 (6/23/09)

District: All

Agenda Number:

3.43

RE: AMENDMENT #6 (CS-01197-06) WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS

Date: January 31, 2011

Page 2

BACKGROUND (Continued):

DPSS is requesting an amendment to the Educational Liaison agreement to augment the agreement by \$65,000 to allow for an additional FTE from 1/1/12 – 6/30/12 to assist at dependency court with the Educational Representative program. The Director of DPSS requests your honorable Board approve and authorize the Chairman of the Board to sign this agreement with Riverside County Superintendent of Schools for Educational Liaison Services.

These services provide Children Services with a liaison to act on behalf of all referred children and youth who are in Foster Care. These children often have special education needs that must be adequately addressed in order to ensure that they receive the educational services and support they need to be successful.

RCSS provides an Educational Liaison that meets the qualification requirements listed in the agreement and is responsible for all case management services. These services include educational support and advocacy for children who are medically fragile, in a group home placement, are eligible for the Independent Living Program (ILP) Wraparound Services.

Additionally, RCSS shall maintain special education, alternative education, educational placements/enrollment, school records, and expulsion hearings.

DPSS negotiated the agreement with RCSS without competition in accordance with California Department of Social Services (CDSS) manual section 23-650, paragraph 1.14, which states that contracts may be negotiated without formal advertising "for any service to be rendered by any federal, state or local governmental agency, public university, public college or other public educational institution."

FINANCIAL:

Federal (48.12%); State (32.65%); County (2.55%); Realignment (16.68%). The total annual cost to the County for these services is \$3,315. Sufficient funds have been budgeted for this agreement and no additional general fund support is necessary.

ATTACHMENT(S):

1. Professional Services Contract Amendment #6 (CS-01197-06) with Riverside County Superintendent of Schools (3 copies)

CONCUR/EXECUTE –

County Purchasing and County Counsel

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 6
PROFESSIONAL SERVICES AGREEMENT WITH

Riverside County Superintendent of Schools
Educational Liaison Services

PROFESSIONAL
SERVICES CONTRACT: CS-01197-06 / IN-3105

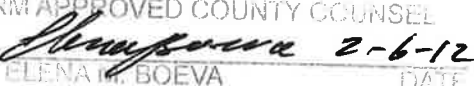
CONTRACT TERM: July 1, 2011 through June 30, 2012

EFFECTIVE DATE
OF AMENDMENT: January 1, 2012

MAXIMUM AMOUNT: \$130,000

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Riverside County Superintendent of Schools, hereinafter referred to as RCSS and/or RCOE, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: "CS-01197-06"
2. On the Recitals Page, amend the Maximum Amount to read: "\$130,000."
3. On the Recitals Page, amend the Authorized Signature for Riverside County to read:
"John F. Tavaglione, Chairman, Board of Supervisors, 4080 Lemon St., Riverside, CA 92501"
4. On the Recitals Page, amend the Authorized Signature for Riverside County Superintendent of Schools to read:
"Diana Walsh-Reuss, Assistant Superintendent, 3939 Thirteenth Street, Riverside, CA 92501"
5. On Page 5, Section III. Provider, A amend to read:
"A. Provide (2) Full-Time Equivalent (FTE) positions with split responsibility between DPSS and RCOE as follows:"
6. On Page 7, Section V. Maximum Amount, A, item # 1 amend to read:
"1. Total payment under this Agreement shall not exceed \$130,000."

FORM APPROVED COUNTY COUNSEL
BY:  2-6-12
ELENA T. BOEVA DATE

7. On Page 7, Section V. Line Item Budget, B., item # 1 amend to read:

"1. The line item budget for FY 11/12 is as follows:

Line Items	RCOE Responsibility	Billed to DPSS
Salaries/Benefits	\$109,185.00	\$119,544.00
Travel/Training	\$5,200.00	\$3,230.00
Indirect Cost	\$8,088.00	\$6,190.00
Supplies	\$2,000.00	\$0.00
Technology	\$2,000.00	\$1,036.00
Overhead	\$3,527.00	\$0.00
Total:	\$130,000.00	\$130,000

8. On Page 7, Section V. Fiscal, C, "Method, Time, and Schedule/Condition of Payments," item # 1 amend to read:

"1. The Provider shall submit a monthly billing to DPSS for education services rendered pursuant to this Agreement."

9. On Page 7, Section V. Fiscal, C, "Method, Time and Schedule/Condition of Payments," item # 3 amend to read:

"3. The Provider shall submit all claims and backup documentation no later than thirty (30) days following the end of the month in which services were provided to DPSS. Any claims submitted after this may be rejected by DPSS. All claims submitted in a timely manner shall be processed within forty-five (45) working days of receipt by DPSS and forwarded to the Auditor-Controller's office for payment."

10. On Page 9, Section VI. Effective Period amend to read:

"This Agreement is effective from July 1, 2011 through June 30, 2012 and will be renewed in one year increments."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #6 to the Contract.

Riverside County

Riverside County Superintendent of Schools

John F. Tavaglione,
Chairman, Board of Supervisors

Diana Walsh-Reuss,
Assistant Superintendent

Date

Date