

910



SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FROM : Office on Aging

SUBMITTAL DATE:
February 6, 2012

SUBJECT: Fiscal Year 2011-2012 Area Plan Standard Agreement AP-1112-21 Amendment #1 between California Department of Aging (CDA) and County of Riverside, Office on Aging.

RECOMMENDED MOTION: That your Honorable Board:

1. Approve and Authorize Chair to execute Standard Agreement Amendment #1 AP-1112-21 for FY 2011-2012 (July 1, 2011 to June 30, 2012) with the California Department of Aging (CDA).
2. Return all 4 copies to the Office on Aging for further processing.
3. Approve and direct the Auditor-Controller's Office to make the budget adjustment as shown in Schedule A, attached.

BACKGROUND: The attached contract and Budget Display includes federal and state transfers requested by our agency and approved by California Department of Aging. These funds support programs and activities for seniors countywide which includes Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC, Preventive Health and Medication Management Title IIID, Family

Continued next page...

Edward F. Walsh

Edward F. Walsh, Director

FINANCIAL DATA

Current F.Y. Total Cost:	\$281,115	In Current Year Budget:	No
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: Federal 100%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Evan Sison*
Evan Sison

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Samuel Wong*
 SAMUEL WONG
 DATE: *2/16/12*
 Departmental Concurrence
 NEAL R. KIPNIS
 FORM APPROVED COUNTY COUNSEL
 BY: *Neal R. Kipnis*

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD
 Per Exec. Ofc.:
 Policy
 Policy
 Consent
 Consent

3.35

Subject: Fiscal Year 2011-2012 Area Plan Standard Agreement AP-1112-21
Amendment #1 between California Department of Aging (CDA) and County of Riverside,
Office on Aging.

Caregiver Program Title IIIE, Long Term Care Ombudsman Title VIIA, Elder Abuse
Prevention Title VIIB.

In the FY 11-12 budget submitted to the Board and approved on June 7, 2011 Agenda
item 3.65; Office on Aging submitted a Title III/VII budget total amount of \$6,405,697
federal and state funds. The term of this agreement remains unchanged (7/1/11 –
6/30/12) however; the maximum amount of this amended agreement is \$6,686,812;
therefore, an adjustment of \$281,115 is needed as shown on Schedule A.

The amendment also includes information and instruction for the use of One-Time-Only
(OTO) funds:

- OTO funds must be spent in the program in which they were incurred and are
non-transferable to another program.
- OTO purchases must be for allowable program costs
- AAAs can allocate OTO funds to existing subcontractors or to new
subcontractors after having issued a Request for Proposal (RFP) and executed
a contract.
- OTO funding will not be available until CDA receives and approves the revised
Area Plan Budget (CDA122), the executed Area Plan Contract Amendment #1,
and the CDA1031.

There is no impact to County General Funds and we are requesting for no additional
matching requirements.

Subject: Fiscal Year 2011-2012 Area Plan Standard Agreement AP-1112-21
Amendment #1 between California Department of Aging (CDA) and County of Riverside,
Office on Aging.

Office on Aging
Schedule A
FY 2011-2012

Increase Estimated Revenue:

21450-5300100000-767140	Fed-Misc.Reimbursement	\$281,115
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Increase Appropriation:

21450-5300100000-510040	Regular Salaries	\$2,280
21450-5300100000-518100	Budgeted Benefits	720
21450-5300100000-521640	Maint-Software	35,000
21450-5300100000-523700	Office Supplies	20,187
21450-5300100000-520200	Communication`	10,000
21450-5300100000-520260	Computer lines	10,000
21450-5300100000-520320	Telephone Services	10,529
21450-5300100000-521640	Maint-Software	10,000
21450-5300100000-529540	Utilities	24,000
21450-5300100000-536200	Contrib. to Non-County Agency	123,399
21450-5300100000-546320	Vehicles-Cars/Light Trucks	35,000
		<hr/>
		281,115

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 2 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
AP-1112-21	1
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
California Department of Aging
CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
- The term of this Agreement is **July 1, 2011** through **June 30, 2012**
- The maximum amount of this Agreement after this amendment is: **\$ 6,686,812.00**
Six million, six hundred eighty-six thousand, eight hundred twelve and 00/100 dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This Contract amendment re-allocates unspent federal funds from FY 2010-11 to FY 2011-12, adjusts initial Area Plan allocations for Title III, VII, OTO, and NSIP funding for FY 2011-12 and executes Contractor's approved funding transfer requests.

This contract amendment increases funds provided to the contractor and will be used to enhance or maintain service levels.

Exhibit B, pages 10 and 11, titled Budget Display, amendment 1, is attached and replaces the original Exhibit B, pages 10 and 11, Budget Display.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 7/16/12	
PRINTED NAME AND TITLE OF PERSON SIGNING NEAL R. KIPNIS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		<input checked="" type="checkbox"/> Exempt per: Older Californians Act and AG OP 80-111
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**Area Plan Budget Display
 Fiscal Year 2011/12
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Supportive Services							
Federal Title IIIB General Fund B	1,404,745	475,524	1,880,269	475,524	104,375	1,984,644	579,899
Total Supportive Services	1,404,745	475,524	1,880,269	475,524	104,375	1,984,644	579,899
Ombudsman							
Federal Title IIIB General Fund B	51,588	-	51,588	-	5,897	57,485	5,897
Federal Title VIIa General Fund VIIa	66,499	-	66,499	-	3,532	70,031	3,532
Special Deposit (SDF) SNF Quality & Accountability	42,917	-	42,917	-	-	42,917	-
	101,024	-	101,024	-	-	101,024	-
Total Ombudsman	262,028	-	262,028	-	9,429	271,457	9,429
Congregate Nutrition							
Federal Title IIIC1 General Fund C1	1,842,657	(930,939)	911,718	(930,939)	53,973	965,691	(876,966)
NSIP C1	161,966	-	161,966	-	-	161,966	-
	114,242	-	114,242	-	(1,480)	112,762	(1,480)
Total Congregate Nutrition	2,118,865	(930,939)	1,187,926	(930,939)	52,493	1,240,419	(878,446)
Home-Delivered Meals							
Federal Title IIIC2 General Fund C2	913,597	455,415	1,369,012	455,415	42,199	1,411,211	497,614
NSIP C2	158,385	-	158,385	-	-	158,385	-
	236,785	-	236,785	-	(3,067)	233,718	(3,067)
Total Home Delivered Meals	1,308,767	455,415	1,764,182	455,415	39,132	1,803,314	494,547
Disease Prevention							
Federal Title IIID General Fund D	75,624	-	75,624	-	7,720	83,344	7,720
Federal Title IIID - Med Mgmt	26,790	-	26,790	-	-	26,790	-
Total Disease Prevention	102,414	-	102,414	-	7,720	110,134	7,720
Family Caregiver							
Federal Title IIIE Total Title IIIE	649,576	-	649,576	-	66,517	716,093	66,517
	649,576	-	649,576	-	66,517	716,093	66,517
Elder Abuse							
Federal Title VIIb General Fund VIIb	24,528	-	24,528	-	1,449	25,977	1,449
Total Elder Abuse	24,528	-	24,528	-	1,449	25,977	1,449
Administration							
Federal Title IIIB Federal Title IIIC1 Federal Title IIIC2 Federal Title IIIE General Fund C1 General Fund C2	168,216 197,764 98,052 69,553 939 250	- - - - - -	168,216 197,764 98,052 69,553 939 250	- - - - - -	- - - - - -	168,216 197,764 98,052 69,553 939 250	- - - - - -
Total Administration	534,774	-	534,774	-	-	534,774	-
Grand Total - All Funds	6,405,697	-	6,405,697	-	281,115	6,686,812	281,115

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**Area Plan Budget Display
 Fiscal Year 2011/12
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Funding Summary							
Federal Funds	5,940,216	-	5,940,216	-	281,115	6,221,331	281,115
General Fund	321,540	-	321,540	-	-	321,540	-
SNF Quality & Accountability	101,024	-	101,024	-	-	101,024	-
<u>Special Deposit</u>	<u>42,917</u>	-	<u>42,917</u>	-	-	<u>42,917</u>	-
	6,405,697	-	6,405,697	-	281,115	6,686,812	281,115

Comments:

The maximum amount of Title III/VII Baseline expenditures allowable for the first quarter is:	1,397,297
The maximum amount of Title III E expenditures allowable for supplemental services is:	191,768
The maximum amount of Title III E expenditures allowable for Grandparents is:	95,884
The minimum General Fund to be expended for State Match in Title III is:	249,213

CFDA NUMBER	Title	Year	Award Number	Award Name
93.041	Title VII: Elder Abuse Prevention	2011	11AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable
		2012	12AACAT7SP	Elder Rights Protection Activities
93.042	Title VII: Ombudsman	2011	11AACAT7SP	Older Americans Act Title VII-Allotments for Vulnerable
		2012	12AACAT7SP	Elder Rights Protection Activities
93.043	IIID: Preventive Health	2011	11AACAT3SP	Older Americans Act Title III-Grants for State & Community
		2012	12AACAT3SP	Programs on Aging
93.044	IIIB: Supportive Services	2011	11AACAT3SP	Older Americans Act Title III-Grants for State & Community
		2012	12AACAT3SP	Programs on Aging
93.045	IIIC1: Congregate Meals	2011	11AACAT3SP	Older Americans Act Title III-Grants for State & Community
		2012	12AACAT3SP	Programs on Aging
93.045	IIIC2: Home-Delivered Meals	2011	11AACAT3SP	Older Americans Act Title III-Grants for State & Community
		2012	12AACAT3SP	Programs on Aging
93.052	IIIE: NFCSP	2011	11AACAT3SP	Older Americans Act Title III-Grants for State & Community
		2012	12AACAT3SP	Programs on Aging
93.053	Nutrition Services Incentive Program	2011	11AACANSIP	Older Americans Act Section 311-Nutrition Services
		2012	12AACANSIP	Incentive Program