

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

201



FROM: Stanley Sniff, Sheriff - Coroner - PA

SUBMITTAL DATE:
February 21, 2012

SUBJECT: Acceptance of FY 2011/2012 Law Enforcement Specialized Units Program Grant

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Accept the Grant Award from the California Emergency Management Agency (Cal-EMA) in the amount of \$178,978 for the Law Enforcement Specialized Unit Program;
2. Authorize the Sheriff, the Undersheriff, the Assistant Sheriff, or the Chief Deputy to sign the Grant Award Face Sheet for California Emergency Management Agency (Cal EMA) grant applications for the Law Enforcement Specialized Unit Program;
3. Authorize the Sheriff, or his designee to administer the grant, sign payment requests, progress reports, ministerial modifications and amendments on behalf of the County;
4. Approve and direct the Auditor Controller to make the budget adjustments on the attached Schedule A.

(Continued on Page 2)

Stanley L. Sniff, Jr., Sheriff - Coroner - PA
 Will Taylor, Director of Administration

FINANCIAL DATA	Current F.Y. Total Cost:	\$238,637	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/2012

SOURCE OF FUNDS: 75% CalEMA, 25 % Department budget BR# 12-069	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:
 Elizabeth J. Olson

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 FORWARDED TO COUNTY COUNCIL
 BY:
 DATE: 3/12/12
 Departmental Concurrence
 BY: SAMUEL WONG
 ATTACHMENTS FILED WITH THE CLERK OF THE BOARD
 Per Exec. Ofc.: Consent Policy

BACKGROUND: On October 12, 2011, the California Emergency Management Agency (Cal-EMA) released a Request for Proposals for the Law Enforcement Specialized Units Program. The Sheriff's Department has been notified that the County's grant application has been approved for the amount requested.

Grant funds for the Law Enforcement Specialized Units Program grant will be used to provide a comprehensive and collaborative response to calls of domestic violence, in the southwest area of the County of Riverside.

Appropriations for this fiscal year total \$178,978. Staff has allocated \$76,408 of the funding to the task force's core collaborative partner, Alternatives to Domestic Violence, a non-governmental private, non-profit organization. The Board should note that, as a grant project partner, Alternatives to Domestic Violence will be utilized as a sole source contractor.

The grant funding cycle runs from January 1, 2012 through December 31, 2014. The current grant award period is from January 1, 2012 through December 31, 2012. A non-competitive reapplication for continuation of funding must be submitted for the second and third year of funding. The grant document has been approved as to form by County Counsel.

Schedule A

Increase Appropriations:

10000-2500300000-510040	Regular Salaries	\$91,919
10000-2500300000-510420	Overtime	\$18,489
10000-2500300000-518080	Other Budgeted Benefits	\$856
10000-2500300000-518100	Budgeted Benefits	\$36,306
10000-2500300000-520230	Cellular Phone	\$480
10000-2500300000-523640	Computer Equip-Non Fixed	\$2,500
10000-2500300000-524560	Auditing and Accounting	\$3,580
10000-2500300000-525440	Professional Services-Other	\$7,379
10000-2500300000-528140	Conference, Registration	<u>\$17,469</u>
		\$178,978

Increase Estimated Revenue:

10000-2500300000-767220	Federal-Other Grants	\$178,978
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February 16, 2012

Mitch Alm, Chief Deputy
Riverside County
4095 Lemon Street, 2nd Floor
Riverside, CA 92501

Subject: NOTIFICATION OF APPLICATION APPROVAL
Law Enforcement Specialized Units Program
Award #: LE11 01 0330, Cal EMA ID: 065-00000

Dear Chief Alm:

Congratulations! The California Emergency Management Agency (Cal EMA) has approved your application in the amount of \$178,978, subject to Budget approval. A copy of your approved subgrant is enclosed for your records.

Cal EMA will make every effort to process payment requests within 60 days of receipt.

This subgrant is subject to the Cal EMA Recipient Handbook. You are encouraged to read and familiarize yourself with the Cal EMA Recipient Handbook, which can be viewed on Cal EMA's website at www.calema.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Should you have questions on your subgrant, please contact your Program Specialist.

PSVS Grant Processing

Enclosure

c: Recipient's file

CRP

(Cal EMA Use Only)

Cal EMA # 065-0000-04 FIPS# 065-95007 CFDA# _____

Grant # LE11010330
RECEIVED
JAN 18 2012
505560

CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

- 1. **Grant Recipient:** County of Riverside
in the amount and for the purpose and duration set forth in this Grant Award.
- 2. **Implementing Agency:** Riverside County Sheriff's Department 2a. **Congressional District:** 42
- 2b. **State Senate District#:** 31 2c. **State Assembly District#:** 66
- 2d. **Location of Project:** Riverside 2e. **Congressional District(s):** 41,42,50
- 3. **Disaster/Program Title** Law Enforcement Specialized Units Program 4. **Performance Period** 01/01/2012 to 12/31/2012

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2011	5. VAWA	<u>178,978</u>	<u>178,978</u>		<u>59,659</u>	<u>59,659</u>	\$59,659	\$238,637
Select	6. Select						\$0	\$0
Select	7. Select						\$0	\$0
Select	8. Select						\$0	\$0
Select	9. Select						\$0	\$0
	10. TOTALS	<u>\$178,978</u>	<u>178,978</u> \$0	\$178,978	<u>59,659</u> \$0	<u>\$59,659</u>	\$59,659	10G. Total Project Cost: \$238,637

11. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

12. Federal DUNS Number 6024108880000 13. Federal Employer ID Number 95-600930

14. **Official Authorized to Sign for Applicant/Grant Recipient:**

Name: Mitch Alm Title: Chief Deputy
 Telephone: (951) 955-2411 FAX: (951) 955-2428 Email: MAlm@riversidesheriff.org
 (area code) (area code)
 Payment Mailing Address: PO Box 512 City: Riverside Zip + 4: 92501-0512
 Signature: [Signature] Date: 01/11/12

[FOR Cal EMA USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer [Signature] Date 2/2/12 Cal EMA Secretary (or designee) [Signature] Date 2/6/12

Yr / Chapter: 2011-12 / 33 PCA No: 18211
 Item: 0690-102-0890 Fed Cat. #: 16.588
 Component: 40.20.161
 Program: Law Enforcement Specialized Units Program
 Fund: Federal Trust
 Match Req.: 25% C/IK based on TPC
 Project No.: 11VAWA Amount: \$ 178,978

PROJECT CONTACT INFORMATION

Recipient Riverside County Grant Number LE11010330
[FOR CALEMA USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Mitch Alm Title: Chief Deputy
Telephone #: (951) 955-2411 Fax#: 951-955-2428 Email Address: MAlm@riversidesheriff.org
Address/City/Zip: 4095 Lemon St., 2nd Floor Riverside, CA 92501

√2. The **Financial Officer** for the project:

Name: Doug Cady Title: Administrative Services Manager III
Telephone #: (951) 955-2709 Fax#: 951-955-6701 Email Address: DCady@riversidesheriff.org
Address/City/Zip: 4095 Lemon St., 3rd Floor Riverside, CA 92501

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Rachael Frost Title: Investigator II
Telephone #: (951) 696-3033 Fax#: 951-696-3010 Email Address: RFrost@riversidesheriff.org
Address/City/Zip: 30755-A Auld Road Murrieta, CA 92563

√4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Amelda Ratcliffe Title: Accounting Technician II
Telephone #: (951)955-9634 Fax#: 951-955-2171 Email Address: ARatcliffe@riversidesheriff.org
Address/City/Zip: 4095 Lemon St., 1st Floor Riverside, CA 92501

√5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Stanley L. Sniff, Jr. Title: Sheriff-Coroner-PA
Telephone #: (951) 955-2414 Fax#: 951-955-2428 Email Address: SSniff@riversidesheriff.org
Address/City/Zip: 4095 Lemon St., 2nd Floor Riverside, CA 92501

√6. The **Official Designated** by the Governing Board to enter into the Grant Award Agreement for the city/county or Community-Based Organization, as stated in Block 14 of the Grant Award Face Sheet:

Name: Mitch Alm Title: Chief Deputy
Telephone #: (951) 955-2411 Fax#: 951-955-2428 Email Address: MAlm@riversidesheriff.org
Address/City/Zip: 4095 Lemon st., 2nd Floor Riverside, CA 92501

7. The **chair** of the **Governing Body** of the recipient:

Name: Bob Buster Title: Chair Board of Supervisors
Telephone #: (951) 955-1050 Fax#: 951-955-9030 Email Address: district1@rcbos.org
Address/City/Zip: 4080 Lemon St., 5th Floor Riverside, CA 92501

SIGNATURE AUTHORIZATION

Grant Award #: LE 11 01 0330

Grant Recipient: County of Riverside

Implementing Agency: Riverside County Sheriff Department

***The Project Director and Financial Officer are *REQUIRED* to sign this form.**

***Project Director:** Mitch Alm

Signature: 

Date: 11-07-11

***Financial Officer:** Doug Cady

Signature: 

Date: 11/7/11

The following persons are authorized to sign for the
Project Director



Signature

Andre O'Harra

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

The following persons are authorized to sign for the
Financial Officer



Signature

Joann Roberts

Name



Signature

Alison Campbell

Name

Signature

Name

Signature

Name

Signature

Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE
With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,
Services*Training*Officers*Prosecutors (STOP) Formula Grant Program

I, Mitch Alm hereby certify that
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: Riverside County

IMPLEMENTING AGENCY: Riverside County Sheriff's Department

PROJECT TITLE: Violence Against Women Act Services*Training*Officers*Prosecutors

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Barbara Olivier

Title: Human Resources Director

Address: 4080 Lemon St., 7th Floor Riverside, CA 92502

Phone: (951) 955-3510

Email: BOlivier@hr-rc.com

III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Recipient Handbook Section 2154)

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Recipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Filing Costs for Criminal Charges and Protection

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection

order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

IX. *Forensic Medical Examination Payment Requirement for Victims of Sexual Assault*

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault.

The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

X. *Judicial Notification*

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

XI. *Polygraph Testing Prohibition*

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

XII. *Nondisclosure of confidential or private information regarding services for victims*

Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

XIII. *Consultation and Documentation with local victim services programs*
(Applies only to law enforcement, prosecution and the courts)

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature:  _____

Authorized Official's Typed Name: Mitch Alm _____

Authorized Official's Title: Chief Deputy _____

Date Executed: 11-07-11 _____

Federal Employer ID #: 95-600930 ✓ Federal DUNS # 6024108880000 ✓

Current Central Contractor Registration Expiration Date: 06/22/2012 ✓

Executed in the City/County of: Riverside _____

AUTHORIZED BY: *(not applicable to State agencies)*

- | | |
|---|--|
| <input type="checkbox"/> City Financial Officer | <input type="checkbox"/> County Financial Officer |
| <input type="checkbox"/> City Manager | <input checked="" type="checkbox"/> County Manager |
| <input type="checkbox"/> Governing Board Chair | |

Signature:  _____

Typed Name: Larry Parrish _____

Title: Chief Executive Officer _____

LEVS Budget Summary Report

LE11 Law Enforcement Specialized Units Program Award #: LE11 01 0330
 Riverside County Award Period: 01/01/12 - 12/31/12
 Law Enforcement Specialized Units Program Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11VAWA	147,570	0	147,570	0	147,570
L	11VAWA	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		147,570	0	147,570	0	147,570

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11VAWA	31,408	0	31,408	0	31,408
L	11VAWA	59,659	0	59,659	0	59,659
Total B. Operating Expenses:		91,067	0	91,067	0	91,067

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11VAWA	0	0	0	0	0
L	11VAWA	0	0	0	0	0
Total C. Equipment:		0	0	0	0	0

<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	59,659	0	59,659
Total Funded:	0	178,978	0	178,978
Total Project Cost:	0	238,637	0	238,637