

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

352



FROM: Community Health Agency / Department of Public Health

SUBMITTAL DATE:

March 7, 2012

SUBJECT: Ratify receipt of funding from Award Letter FEDS1112ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Fourteenth Amendment to the Agreement with the American Lung Association in California.

RECOMMENDED MOTION: That the Board of Supervisors

- 1) Ratify receipt of Award FEDS1112ISIT from the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) in the amount of up to \$671,446 (\$614,221 for American Lung Association in California (ALAC) and \$57,225 for Riverside County administrative cost) for the performance period of December 1, 2011 through November 30, 2012; and
- 2) Ratify the Fourteenth Amendment to the Agreement with ALAC in the amount of \$614,221 for the performance period of December 1, 2011, through November 30, 2012; and

RECOMMENDED MOTION: (continued)

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BC:rr BY Samuel Wong 3/29/12
SAMUEL WONG

Susan D. Harrington
Susan D. Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 391,677	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11/12

SOURCE OF FUNDS: 100% Federal grant funds from CDPH	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 05/03/11, Item 3.3 | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.10

FORM APPROVED COUNTY COUNSEL 3/12
 BY: NEAL R. KIPNIS
 Departmental Concurrence
 Purchasing: Mark Seiler Assistant Director

SUBJECT: Ratify receipt of funding from Award Letter FEDS1112ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Fourteenth Amendment to the Agreement with the American Lung Association in California.

RECOMMENDED MOTION: (continued)

- 3) Approve and direct the Auditor Controller to adjust the budget as detailed in Schedule A, attached; and
- 4) Authorize the Chairperson to sign said three (3) original "Acceptance Award" Letter and four (4) original copies of the Fourteenth Amendment with ALAC; and
- 5) Authorize the Purchasing Agent to sign future contract amendments limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award or change any given fiscal years revenues or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

BACKGROUND:

On November 2, 1999, Item 3.22, the Board authorized the Community Health Agency Department of Public Health Disease Control Branch (Department) to accept the first year of subvention funding from the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) to be issued to American Lung Association of California (ALAC) in a single source subcontract.

A second agreement between the Department and ALAC was approved by the Board on June 25, 2002, Item 3.17, to be funded by the same subvention funds, but allocated on a calendar year basis.

This Form 11 is to accept the Award in the amount of up to \$671,446 (\$614,221 for ALAC and \$57,225 for Riverside County Administrative cost) for the performance period of December 1, 2011 through November 30, 2012.

This budget overlaps County Fiscal Year 11/12 – 12/13. The department will use \$391,677 for Fiscal Year 11/12 (\$358,296 for ALAC and \$33,381 for Riverside County Administrative cost). The remaining funding of \$279,769 (\$255,925 for ALAC and \$23,844 for Riverside County Administrative cost) will be included in the Fiscal Year 12/13 budget.

SUBJECT: Ratify receipt of funding from Award Letter FEDS1112ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Fourteenth Amendment to the Agreement with the American Lung Association in California.

**SCHEDULE A
BUDGET ADJUSTMENTS
COMMUNITY HEALTH AGENCY
DEPARTMENT OF PUBLIC HEALTH
FISCAL YEAR 2011/2012**

INCREASE IN APPROPRIATIONS

10000-4200100000-525440	Professional Services	\$	358,296
10000-4200100000-527780	Special Program Expense	\$	5,000
10000-4200100000-523640	Computer Equip. Non-fixed Asset	\$	5,000
10000-4200100000-522890	Pharmaceuticals	\$	3,500
10000-4200100000-523800	Printing/Binding	\$	2,381
10000-4200100000-528920	Carpool Expense	\$	8,000
10000-4200100000-510240	Per Diem Salaries	\$	9,000
10000-4200100000-528140	Conf./Registration Fees	\$	500

TOTAL INCREASE IN APPROPRIATIONS \$ 391,677

INCREASE IN ESTIMATED REVENUE

10000-4200100000-762040	Fed-Health Grant	\$	391,677
-------------------------	------------------	----	---------

TOTAL INCREASE IN ESTIMATED REVENUE \$ 391,677

FOURTEENTH AMENDMENT TO THE AGREEMENT
WITH

AMERICAN LUNG ASSOCIATION OF CALIFORNIA
(TB Education and Prevention - Dept. 2207)

That certain Agreement between the County of Riverside (COUNTY) and American Lung Association of California (CONTRACTOR), approved on June 25, 2002 Item 3.17, amended for the first time on February 25, 2003, item 3.5, amended for the second time on February 28, 2003, amended for the third time on July 1, 2003, Item 3.6, amended for the fourth time on October 7, 2003, Item 3.12, amended for the fifth time on August 10, 2004, item 3.20, amended for the sixth time on September 14, 2004, Item 3.11, amended for the seventh time on March 29, 2005, Item 3.7, amended for the eighth time on March 7, 2006, item 3.3, amended for the ninth time on March 13, 2007, Item 3.12, amended for the tenth time on March 18, 2008, Item 3.13, Item 3.13, amended for the eleventh time on February 24, 2009, Item 3.13, amended for the twelve time on May 25, 2010, Item 3.12, amended for the thirteenth time on May 3, 2011, Item 3.3, is hereby amended for the fourteenth time as follows, effective December 1, 2011:

- To amend all references to the period of performance from December 1, 2010 through November 30, 2011 to December 1, 2011 through November 30, 2012.
- Compensation to CONTRACTOR, per the State California Department of Public Health award letter # FEDS1112ISIT, for the above performance period, shall not exceed six hundred fourteen thousand, two hundred twenty-one dollars (\$614,221) including all expenses.
- To amend Attachment A, consisting of one (1) page, is made part of this agreement by this reference. Any references to Attachment A shall hereinafter refer to Attachment A attached.
- All other terms and conditions of this Agreement are to remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

CONTRACTOR

American Lung Association

COUNTY

By Anita Lee

By _____
Chairman, Board of Supervisors

ANITA LEE, VP-FIN. & ADMIN.
Type or Print Name

Date _____

Date 3/14/12

ATTEST: Kecia Harper-Ihem, Clerk

By _____
FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kipnis 3/26/12
DATE

ATTACHMENT A

AMERICAN LUNG ASSOCIATION (TB Education and Prevention - Dept. 2207)

AWARD FUNDING TABLE:

Award #	Award Total	Riverside Admin. Cost	Amount to ALAC
95117LCI-02-33	\$267,568	-----	\$267,568
9511LCTCA-02-33	\$63,324	-----	\$63,324
9117CTCA-02-33 budget revised	\$49,481 increase	\$6,083	\$43,398
9511PRE-02-33	\$2,012,880	\$114,734	\$1,898,146
FEDSO3SCCI	\$287,965	\$15,529	\$272,436
FEDSOCTCA	\$164,085	\$7,513	\$156,572
9511PRE-02-03 budget revised	\$0	\$1,400	(\$1,400)
FEDSO3SCCI budget revised	\$2,450	-----	\$2,450
FEDSO4SCCI	\$287,678	\$13,281	\$274,397
FEDSO4CTCA	\$167,650	\$7,677	\$159,973
FEDS45ISIT	\$420,207	\$20,778	\$399,429
FEDS56ISIT	\$294,574	\$14,446	\$280,128
FEDS67ISIT	\$300,000	\$14,277	\$285,723
FEDS78ISIT	\$501,370	\$24,526	\$476,844
FEDS89IST	\$447,029	\$21,405	\$425,624
FEDS0910ISIT	\$729,727	\$59,143	\$670,584
FEDS1011ISIT	\$718,746	\$58,288	\$660,458
FEDS1112ISIT	\$671,446	\$57,225	\$614,221
UP-TO-DATE TOTAL ALAC CONTRACT AMOUNT			\$ 6,949,875



RON CHAPMAN, MD, MPH
Director & State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

January 24, 2012

Barbara Cole, R.N., P.H.N., M.S.N.
TB Controller
Community Health Agency, Department of Public Health
P.O. Box 7600
Riverside, CA 92513 -7600

Dear Ms. Cole:

**REVISED LETTER OF AWARD – FEDS1112ISIT, \$671,446
FUNDING PERIOD – December 1, 2011 through November 30, 2012**

This letter supersedes the Letter of Award dated December 30, 2011. The purpose of re-issuing this letter is to augment the amount of this award.

This letter is confirmation of local assistance funding to support the federally funded activities as described in the Centers for Disease Control and Prevention's (CDC) Cooperative Agreement with the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB).

AWARD

Riverside County Community Health Agency, Department of Public Health will receive up to \$671,446 from the CDPH TBCB to support the federally funded activities as described in the CDC Cooperative Agreement. The duration of these funds will be for a 12-month period, December 1, 2011 through November 30, 2012.

Allocation of these funds is contingent upon receipt of the funds from the CDC. These funds are being awarded with the understanding that your program staff will work with CDPH TBCB staff in carrying out your CDPH TBCB-funded TB control efforts.

The amount of this award includes a 10% administration charge.

MANAGING YOUR AWARD

Reimbursement of expenditures is contingent upon compliances with the requirements and procedures governing local assistance awards described in the 2011-2012 Policies and Procedures Manual (PPM), located at

<http://www.cdph.ca.gov/programs/tb/Pages/LocalAssistanceAward.aspx>.

January 24, 2012

You will receive a new manual for July 1, 2012 – June 30, 2013 with the announcement of your local assistance Base Award in February. The manual for FY 2011-2012 should be used until June 30, 2012.

Exceptions to PPM requirements for this award are as follows:

- Invoices may be submitted monthly for this project, rather than quarterly as stated in the PPM.
- Prior approval of a written budget revision request is not required as stated in the PPM Part 2, Section 2, if aggregate expenditures in an approved budget line item do not exceed ten percent (10%).

ACCEPTANCE OF YOUR AWARD

To acknowledge your acceptance of this award and the conditions attached to it, please return an original of the enclosed "Acceptance of Award" with an authorized signature to the CDPH TBCB. No further documentation of this contract is necessary. The CDPH TBCB cannot process your invoices until we have received this document.

INVOICING FOR ADMINISTRATIVE COSTS

Reimbursement will be at the negotiated rate of 10% for a total amount of \$57,225. Additionally, the subcontractor indirect cost will be assessed at the rate of 20% of Personnel and Benefits for a total of \$41,971. These expenditures have been included in the amount of your award. When invoicing, these items should be shown in the "Other" line item.

Should you have any questions about this award, please contact David Beers, the fiscal analyst assigned to monitor this award, at (510) 620-3012 or david.beers@cdph.ca.gov.

Sincerely,



Sue Spieldenner, RN, Chief
Resources Planning and Management Section
Tuberculosis Control Branch
Division of Communicable Disease Control
Center for Infectious Diseases
California Department of Public Health

Enclosures: Approved Budget
Award Acceptance

APPROVED BUDGET

ALAC Dept 2207 Budget
Award Number: FEDS1112ISIT
Federal Funds - Support
December 1, 2011 - November 30, 2012

<u>Budget Category</u>	<u>Original Amount</u>
Grant Salaries	\$ 161,428
Benefits	<u>\$ 48,428</u>
Total Personnel Cost	\$ 209,856
Strategic Planning	\$ 50,000
Training	\$ 20,000
Travel	\$ 75,000
Office Supplies	\$ 37,393
Temporary Services	\$ 150,000
Equipment	<u>\$ 30,000</u>
Total Operating Costs	\$ 362,393
Riverside Admin - 10%	\$ 57,225
Admin Services - 20%	\$ 41,971
Grand Total	<u>\$ 671,446</u>

ACCEPTANCE OF AWARD

Riverside Community Health Agency, Department of Public Health

FUNDING PERIOD - December 1, 2011 through November 30, 2012

Award Number: FEDS0910ISIT

Amount: \$671,446

I hereby accept this award. By accepting this award, I agree to the requirements as described in the Policies and Procedures Manual for FY 2011-2012 and FY 2012-2013, and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

Authorized Signature

Date

Print Name

Title

FORM APPROVED COUNTY COUNSEL

BY:


NEAL R. KIPNIS

DATE