

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

303



FROM: Department of Public Social Services

SUBMITTAL DATE:
February 28, 2012

SUBJECT: Amend agreement with Catholic Charities of San Bernardino- Riverside for In-Home Visitation Services

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached amendment #4 with Catholic Charities of San Bernardino-Riverside (CS-01542-04) for the period of July 1, 2011 - June 30, 2012 for an amount not to exceed \$ 124,716.
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

Susan Loew

Susan Loew, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 124,716	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	11-12

SOURCE OF FUNDS:			Positions To Be Deleted Per A-30	<input type="checkbox"/>
Federal Funding: 0%	State Funding: 100%;	County Funding: 0%;	Requires 4/5 Vote	<input type="checkbox"/>
Realignment Funding: 0%;	Other Funding: 0%			

C.E.O. RECOMMENDATION: **APPROVE**

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: *Elena M. Boeva*
 DATE: *2-28-12*
 Purchasing: *2-28-12*
 Departmental: *Constance*
 Clerk: *Seiler*
 Assistant Director: *Miller*
 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: 2/9/10 (Item 3.44) **District:** 4/4+5 **Agenda Number:**

3.34

RE: Amend agreement with Catholic Charities of San Bernardino- Riverside for In-Home Visitation Services

Date
Page 2

BACKGROUND (Continued):

RFP DPARC-140 was released and Catholic Charities was selected as the most responsive bidder. On February 9, 2010, Item 3.44, the Board of Supervisors approved an agreement with Catholic Charities to provide In-Home Visitation services.

CSD has experienced a dramatic increase in the need for In-Home Parenting Education, especially in remote areas where clients do not have the means to attend parenting classes and is requesting an increase of \$44,916. In-Home Services are often the only means a client has to receive parenting services. Catholic Charities provides an evidence-based model for the parenting portion of these services, which have demonstrated better outcomes for the participants. Due to the increase in need, DPSS anticipates serving an additional 48 clients with the additional funding for a total of 134 clients served.

FINANCIAL:

The amendment will be funded with 100% State funded and does not require any County general funding.

ATTACHMENT(S):

Professional Services Amendment CS 01542-04

CONCUR/EXECUTE:

County Purchasing and Fleet Services

SL:ko

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 4
PROFESSIONAL SERVICES AGREEMENT WITH

Catholic Charities San Bernardino Riverside
In-Home Visitation

PROFESSIONAL SERVICES CONTRACT: CS-01542-04
CONTRACT TERM: July 1, 2011 through June 30, 2012
EFFECTIVE DATE OF AMENDMENT: January 1, 2012
MAXIMUM AMOUNT: \$124,716.00

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Catholic Charities San Bernardino Riverside, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-01542-04
2. Amend the Recitals Page, "Maximum Reimbursable Amount" to read: \$124,716
3. Delete Section I. "Definitions", subsection H. in its entirety and replace with the following:

Meaning	Description
In-Home Visitation	
A single visit is a single Unit. Only one (1) visit per client allowed per day. *	<ul style="list-style-type: none"> * In home face-to-face with client * Case Management (documenting notes, contacting the Social Worker) * To include all Administrative and Operating Costs (preparation, telephone calls, reporting, etc.) * Operating Costs

4. Delete Section V. "Contractor Responsibilities", subsection C. "Fiscal", paragraph 1, in its entirety and replace with the following:

"1. MAXIMUM REIMBURSABLE AMOUNT

Total payment under this Contract shall be allocated as follows:

# of Units	Cost per Unit	Type	Total Funds
In-Home Visitation Services			
547	\$228.00	Prevention	\$124,716
Total Maximum Reimbursable Amount =			\$124,716

APPROVED COUNTY COUNSEL

Elena M. Deeva
ELENA M. DEEVA

2-25-12
DATE

5. Delete Section V. Contractor Responsibilities, subsection C. "Fiscal", paragraph 2, in its entirety and replace with the following:

"2. UNIT OF SERVICE COST RATE

Meaning	Description
In-Home Visitation	
A single visit is a single Unit. Only one (1) visit per client allowed per day. *	<ul style="list-style-type: none"> * In home face-to-face with client * Case Management (documenting notes, contacting the Social Worker) * To include all Administrative and Operating Costs (preparation, telephone calls, reporting, etc.) * Operating Costs

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #4 to the Contract.

Riverside County

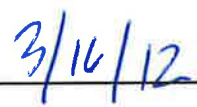
Catholic Charities San Bernardino Riverside

John F. Tavaglione,
Chair, Board of Supervisors



Ken Sawa
CEO Executive Vice President

Date



Date