

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

401 A



FROM: Don Kent, Treasurer/Tax Collector

SUBMITTAL DATE:
APR 17 2012

SUBJECT: Proposed amendment to County Ordinance No. 654.17 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Introduce proposed Ordinance No. 654.18 amending Ordinance 654.17, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

BACKGROUND: The proposed ordinance adjusts and updates fees originally established in 1992, amended in 1994, 1999, and annually thereafter. Ordinance 654.18 includes rates the Treasurer-Tax Collector will charge for 28 of the services provided to the general public, taxing agencies and special districts.

Don Kent, Treasurer-Tax Collector

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012-2013

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:

Karen L. Johnson

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 RUSSELL S. DOMINSKI
 4-2-12
 DEPARTMENTAL CONCURRENCE
 DATE
 FORM APPROVED COUNTY COUNSEL
 BY DALE A. GARDNER 3/17/12
 Dept's Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

BACKGROUND continued:

For the 2012-2013 fiscal year, two new fees have been added, fourteen rates have increased, eleven rates have decreased, and one fee remains the same. The changes are a result of our calculations to determine the cost of providing the services based on our operating costs.

**RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE
SCHEDULE OF FEES FOR PRODUCTS AND SERVICES
2012-2013 FISCAL YEAR**

	2011 - 2012 CURRENT FEES	2012 - 2013 PROPOSED FEES	CHANGE
1 CERTIFIED COPY OF ASSESSMENT	\$3.75	\$3.22	(0.53)
2 MICROFICHE COPY (PER ASSESSMENT)	\$11.50	\$9.98	(1.52)
3 MICROFILM COPY (PER ASSESSMENT)	\$11.50	\$9.81	(1.69)
4 PHOTOCOPY-FIRST PAGE	\$2.00	\$2.05	0.05
EACH ADDITIONAL PAGE	\$0.75	\$0.75	0.00
5 DUPLICATE TAX BILL	\$2.00	\$2.08	0.08
6 COMPUTER COPY	\$2.00	\$2.08	0.08
7 PROCESSING UNPAID NEGOTIABLE PAPER	\$68.00	\$74.64	6.64
8 PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.50	\$67.44	(9.06)
9 SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.75	\$8.90	(0.85)
10 REVIEW OF EXCESS PROCEEDS	\$458.25	\$496.65	38.40
11 INSTALLMENT PAYMENT PLAN START-UP	\$20.25	\$18.66	(1.59)
12 INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$42.75	\$35.30	(7.45)
13 UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$82.50	\$86.31	3.81
14 BULK TRANSFERS (PER TRANSFER)	\$20.00	\$18.32	(1.68)
15 4 YEAR PAYMENT PLAN START-UP	\$21.50	\$21.72	0.22
16 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$34.50	\$35.35	0.85
17 PREPARATION OF DELINQUENT TAX RECORD	\$31.00	\$37.50	6.50
18 MERCHANT CHARGEBACKS	\$12.00	\$12.00	0.00
19 TIMESHARE SEPARATE ASSESSMENT FEE	\$8.61	\$8.78	0.17
20 UNSECURED PARTIAL PAYMENT	\$17.75	\$17.00	(0.75)
21 UNSECURED INVENTORY	\$82.50	\$78.46	(4.04)
22 SPECIAL ASSESSMENT FEE	\$0.38	\$0.39	0.01
23 FIXED CHARGE CORRECTION FEE	\$8.64	\$8.78	0.14
24 UNSECURED DELINQUENT COLLECTION FEE	\$21.50	\$17.99	(3.51)
25 PERSONAL CONTACT FEE - TAX SALE	\$100.00	\$222.66	122.66
26 REDEMPTION OF TAX-DEFAULTED PROPERTY	\$35.00	\$35.70	0.70
27 COST OF NOTICE OF SALE	\$0.00	\$1,021.12	1021.12
28 POWER TO SELL FEE	\$0.00	\$135.25	135.25

BREAKDOWN OF OFFICE FEES

- 1 FEE STAYED THE SAME
- 14 FEES INCREASED
- 11 FEES DECREASED
- 2 NEW FEES

1 ORDINANCE NO. 654.18

2
3 AN ORDINANCE OF THE COUNTY OF RIVERSIDE
4 AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE FOR SERVICES
5 RENDERED BY THE OFFICE OF THE TREASURER-TAX COLLECTOR
6

7 The Board of Supervisors of the County of Riverside ordains as follows:

8 Section 1. Ordinance No. 654 is amended in its entirety to read as follows:

9
10 "ORDINANCE NO. 654

11
12 AN ORDINANCE OF THE COUNTY OF RIVERSIDE
13 ESTABLISHING A FEE SCHEDULE FOR SERVICES RENDERED
14 BY THE OFFICE OF THE TREASURER-TAX COLLECTOR
15

16 The Board of Supervisors of the County of Riverside ordains as follows:

17 Section 1. PURPOSE. The purpose of this ordinance is to establish a schedule
18 of fees, otherwise authorized by law, in the amount reasonably necessary to recover the
19 cost incurred by the County Treasurer-Tax Collector on behalf of the County in providing
20 the products or services enumerated herein.

21 Section 2. AUTHORITY. The fees established herein are authorized by
22 Government Code Sections 6157, 5077(b), 54985, 54986, 66010 et seq., 66016, and
23 66451.2, and Revenue and Taxation Code Sections 162, 2188.8(g), 2509.1, 2511.1, 2706,
24 2922, 3698.5, 3704.7, 4807, 4112, 4217, 4672.1, 4672.2, 4674, 4837.5 and 5832.

25 Section 3. FEE SCHEDULE. The Treasurer-Tax Collector will hereafter
26 collect the following fees for the products or services provided:
27
28

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]* 3/8/13
DATE: 3/8/13
BY: *[Signature]* 3/8/13
DATE: 3/8/13

	<u>Products/Services</u>	<u>Fee</u>
1		
2	1. CERTIFIED COPY OF ASSESSMENT	\$3.22
3	2. MICROFICHE COPY (PER ASSESSMENT)	\$9.98
4	3. MICROFILM COPY (PER ASSESSMENT)	\$9.81
5	4. PHOTOCOPY-FIRST PAGE	\$2.05
6	EACH ADDITIONAL PAGE	\$0.75
7	5. DUPLICATE TAX BILL	\$2.08
8	6. COMPUTER COPY	\$2.08
9	7. PROCESSING UNPAID NEGOTIABLE PAPER	\$74.64
10	8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$67.44
11	9. SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$8.90
12	10. REVIEW OF EXCESS PROCEEDS	\$496.65
13	11. INSTALLMENT PAYMENT PLAN START-UP	\$18.66
14	12. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$35.30
15	13. UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$86.31
16	14. BULK TRANSFERS (PER TRANSFER)	\$18.32
17	15. 4 YEAR PAYMENT PLAN START-UP	\$21.72
18	16. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$35.35
19	17. PREPARATION OF DELINQUENT TAX RECORD	\$37.50
20	18. MERCHANT CHARGEBACKS	\$12.00
21	19. TIMESHARE SEPARATE ASSESSMENT FEE	\$8.78
22	20. UNSECURED PARTIAL PAYMENT	\$17.00
23	21. UNSECURED INVENTORY	\$78.46
24	22. SPECIAL ASSESSMENT FEE	\$0.39
25	23. FIXED CHARGE CORRECTION FEE	\$8.78
26	24. UNSECURED DELINQUENT COLLECTION FEE	\$17.99
27	25. PERSONAL CONTACT FEE – TAX SALE	\$222.66
28		

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

26. REDEMPTION OF TAX-DEFAULTED PROPERTY	\$35.70
27. COST OF NOTICE OF SALE	\$1,021.12
28. POWER TO SELL FEE	\$135.25

Section 4. SEVERABILITY. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.”

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY
OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:

CLERK OF THE BOARD:

By: _____
Deputy

(SEAL)