

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

913



FROM: Economic Development Agency

SUBMITTAL DATE:
April 26, 2012

SUBJECT: Department of Mental Health, 14th Street Office Tenant Improvements - Plans and Specifications and Project Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the plans and specifications for the construction of the Department of Mental Health, 14th Street Office Tenant Improvements Project and authorize the Clerk of the Board to advertise for bids;

(Continued)

REVIEWED BY CIP
Christopher Hans
Christopher Hans

Robert Field
Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 300,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: 100% State Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature *Jennifer L. Sargent*
BY: Jennifer L. Sargent

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: Samuel Wong 4/26/12
 SAMUEL WONG
 Departmental Concurrence
 FORM APPROVED COUNTY COUNSEL
 BY: MARSHAL L. VICTOR 4/25/12
 DATE

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: N/A District: 2/2 Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.6
EDA-00 (Rev. 06/2003)
Form 11 (Rev 06/2003)

RECOMMENDED MOTION: (Continued)

2. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to submit the contract for award of the bid to the lowest responsive and responsible bidder to the Chairman of the Board, and authorize the Chairman to execute the agreement on behalf of the Board; provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error;
3. Approve the total project budget of \$2,166,214; and
4. Delegate project management authority for this project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

BACKGROUND:

On October 6, 2009, the Board of Supervisors approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. The Economic Development Agency (EDA) has selected Heery International from the pre-qualified list to provide architectural and engineering design services for the Department of Mental Health, 14th Street Office Tenant Improvements Project.

Heery International has completed the drawings and specifications, and EDA requests approval to solicit bids for construction of this project. In order to keep the project moving and meet project schedule commitments, staff recommends the Board of Supervisors authorize the Assistant County Executive Officer/EDA to determine award of the project in accordance with Board Policy B-11, and authorize the Chairman of the Board to execute the agreement on behalf of the Board of Supervisors, provided that the lowest bid falls within the allotted project budget amount for construction.

EDA staff recommends that the Board of Supervisors approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the project.

PROJECT BUDGET:

The approximate allocation of the project budget is as follows:

Design	98,317
Construction	1,527,273
Fire Life Safety	375,000
Project Management	61,175
Project Contingency	104,449
TOTAL	\$ 2,166,214

(Continued)

FINANCIAL IMPACT:

Project related expenditures for FY 2011/12 are estimated at \$300,000; expenditures for FY 2012/13 are estimated at \$1,866,214. All costs associated with this project will be fully funded through 100% State Funds, thus no net county cost will be incurred as a result of this agreement.

Attachment:

Specifications