

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

919



**FROM:** Department of Public Social Services/Riverside County  
Children and Families Commission

**SUBMITTAL DATE:**  
June 5, 2012

**SUBJECT:** Government Finance Officer's Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting to the Riverside County Children and Families Commission.

**RECOMMENDED MOTION:** That the Board of Supervisors receive and file the Government Finance Officer's Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting to Riverside County Children and Families Commission, First 5 Riverside.

**BACKGROUND:** The Riverside County Children and Families Commission (RCCFC) was established by this Board with the adoption of Ordinance No. 784, enacted on January 22, 1999 and reorganized by this Board with the adoption of Ordinance No. 784.9 enacted on June 9, 2009. The RCCFC implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development and to ensure that children are ready to enter school.

Departmental Concurrence

*Susan Loew*

Susan Loew, Director  
Department of Public Social Services

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NA
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/2012

<b>SOURCE OF FUNDS:</b> Not applicable	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Debra Courmoyer*  
Debra Courmoyer

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

Dep't Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: ATTACHMENTS FILED WITH THE CLERK OF THE BOARD District: ALL Agenda Number:

2.12

**Subject:** Government Finance Officer's Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting to the Riverside County Children and Families Commission.

**BACKGROUND:** (Continued)

On March 12, 2012, First 5 Riverside received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for its FY 2010/11 comprehensive annual financial report (CAFR).

This certificate is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government entity and its management.

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

In addition to recognizing the organization, GFOA recognized the Fiscal Administrator, Sandra Duncan, for her oversight and direction of the financials.

**FINANCIAL DATA:** Not applicable

**ATTACHMENTS:**

- Certificate of Achievement for Excellence in Financial Reporting Award Letter
- RCCFC Certificate of Achievement for Excellence in Financial Reporting
- Sandra Duncan Certificate of Achievement for Excellence in Financial Reporting



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

March 12, 2012

Susan Loew  
Chairperson  
Riverside County Children and Families Commission, First 5 Riverside  
2002 Iowa Avenue, Suite 100  
Riverside CA 92507

Dear Ms. Loew:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2011** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management

The Certificate of Achievement plaque will be shipped to:

**Sandra Duncan**  
**Administrator, Fiscal Services**

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, [www.gfoa.org](http://www.gfoa.org).

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,  
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



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Chicago, IL 60601

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03/12/2012

NEWS RELEASE

For Information contact:  
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Riverside County Children and Families Commission, First 5 Riverside** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Sandra Duncan, Administrator, Fiscal Services**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Riverside County Children  
and Families Commission, First 5  
Riverside, California

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Linda C. Davidson*

President

*Jeffrey R. Emer*

Executive Director



The Government Finance Officers Association  
of the United States and Canada

*presents this*

## AWARD OF FINANCIAL REPORTING ACHIEVEMENT

*to*

**Sandra Duncan**

Administrator, Fiscal Services

Riverside County Children and Families Commission, First 5 Riverside, California



*The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.*

Executive Director

Date March 12, 2012