

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

664



SUBMITTAL DATE:
July 5, 2012

FROM: Economic Development Agency

SUBJECT: Job Order Contract No. 005 – Specifications and Advertisement for Bids

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the specifications for Job Order Contract No. 005 and authorize the Clerk of the Board to advertise for bids; and
2. Delegate project management authority for this job order contract to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

BACKGROUND: (Commences on Page 2)

REVIEWED BY CIP
Christopher Hans
Christopher Hans

Robert Field
Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost: up to	\$ 4,200,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

COMPANION ITEM ON BOARD AGENDA: No

SOURCE OF FUNDS: Intra-Internal Charges 49%, Interfund-Reimbursements for Service 50%, Deferred Maintenance 1%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 7/17/12
 DATE: 7/12/12
 DEPARTMENT: SAMUEL WONG
 FORM APPROVED COUNTY COUNSEL
 DATE: 7/12/12
 BY: *Marsha L. Victor*
 MARSHA L. VICTOR

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.24 of 07/12/11; 3.12 of 10/05/10

District: All

Agenda Number: **3.10**

BACKGROUND: (Continued)

On November 14, 2006, the Board of Supervisors authorized Facilities Management, now part of the Economic Development Agency (EDA), to develop and implement the Job Order Contracting (JOC) system of public works for other-than-new construction in conjunction with The Gordian Group. The Gordian Group has developed specifications for Job Order Contract No. 005.

The Board of Supervisors previously approved construction agreements with Athena Engineering, Inc. for JOC No. 001, with MTM Construction, Inc. for JOC No. 002, with Dalke & Sons Construction, Inc. for JOC No. 003, and with Angeles Contracting, Inc. for JOC No. 004. JOC No. 001 expired in October 2008, JOC No. 002 expired in November 2009, JOC No. 003 expired in July 2011, and JOC No. 004 is scheduled to expire in October 2012. EDA is initiating a new, separate JOC to continue our ability to provide expedited service to county customers through use of the JOC methodology for general contracting.

Approval of the motion set forth above will authorize a single \$4.2 million contract that will provide ongoing use of the JOC method of delivering construction projects.

The process will generally proceed as follows:

- EDA will manage the bid process approved herein in conjunction with the Clerk of the Board, which will result in the award of the contract (JOC #005) to a general contractor.
- On a job-by-job basis, EDA project managers will secure lump sum proposals from the general contractor composed of detailed scope of work and a lump sum cost. This will be a proposal for a job order against the contract.
- Upon review and acceptance of the proposal for a specific job order by the project manager, EDA will issue a Notice to Proceed for each job order.
- There will be no minimum value of each single job order.
- The maximum value of each single job order will be \$500,000.
- Upon successful completion of the work under each job order, EDA will issue a Notice of Completion and approve final payment for the same.
- EDA will process a Notice of Completion in-house for projects under \$125,000 and will submit a Notice of Completion to the Board for job orders of \$125,000 and above.

The contract will expire 12 months from the date the Board approves the agreement or when all job orders against the contract total \$4.2 million. The contract will have a minimum obligation of \$25,000, so the county can release the general contractor if their work is not acceptable after the minimum threshold is reached.

All job orders will be reimbursed by user departments who initiate the projects through EDA's Form 5 project request system, Deferred Maintenance Projects or other project initiation means approved by the Board. The Deferred Maintenance list of projects is submitted to the Executive Office and then approved by the Board at the beginning of the fiscal year, and updated quarterly.

No additional net county cost obligations will be incurred as a result of these agreements. The agreement, general conditions, and specifications have been approved by County Counsel as to legal form and are ready for public bid.