

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

937



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:

August 29, 2012

SUBJECT: Amendment #12 to the Low-Income Utility Bill Assistance Agreement with City of Riverside for the Sharing Households Assist Riverside's Energy (SHARE) Program

RECOMMENDED MOTION: That the Board of Supervisors ratify and:

- 1) Authorize the Chairman of the Board to sign the attached Amendment #12 to the Low-Income Utility Bill Assistance Agreement between the City of Riverside and the Community Action Partnership of Riverside County (CAP Riverside) for the SHARE Program to provide administrative funding for the term July 1, 2012 through June 30, 2013, not to exceed \$267,391.

Continued (2 pages total)




Maria Y. Juarez, CCAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$267,391	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% City of Riverside Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Donna Shaw

County Executive Office Signature

Poli cy Poli cy
Consent Consent

Prev. Agn. Ref.: (9/21/99, 3.44)
(12/12/00, 3.22) (7/10/01, 3.46) (7/15/03 3.45)
(9/12/06, 3.49) (10/2/07, 3.46), 6/3/08 (3.51),
7/1/08 (#3.71), 6/16/09 (#3.13), 4/6/10 (3.28),
7/13/10 (#3.20), 12/7/10 (#3.5), 7/26/11 (#3.13)

District: 1,2

Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.8

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS DATE: 8/23/12
Deputy Chief Concurrence

Dept Recomm.:
per Exec. Ofc.:

FROM: CAP Riverside

DATE: August 29, 2012

SUBJECT: Amendment #12 to the Agreement with
City of Riverside for the Sharing Households
Assist Riverside's Energy (SHARE) Program

PAGE: 2 of 2

BACKGROUND:

On September 21, 1999 (Agenda #3.44), December 12, 2000 (Agenda #3.22), July 10, 2001 (Agenda #3.46), July 15, 2003 (Agenda #3.45), September 12, 2006 (Agenda #3.49), October 2, 2007 (Agenda #3.46), June 3, 2008 (Agenda #3.51), July 1, 2008 (Agenda #3.71), June 16, 2009 (Agenda #3.13), April 6, 2010 (Agenda #3.28), 7/13/10 (#3.20), 12/7/10 (#3.5), AND July 26, 2011 (#3.13) , the Board of Supervisors approved the SHARE Agreement and Amendments 1 through 11 to provide administrative funding and extend the Agreement with the City of Riverside for the term July 1, 1999 through June 30, 2012.

Since 1989, CAP Riverside has administered the SHARE program by identifying eligible customers using the City of Riverside's guidelines, processing client applications and performing other necessary administrative activities. The City of Riverside allocates funding per fiscal year for utility bill and deposit assistance for low-income City of Riverside customers. These funds remain with the City of Riverside who will apply up to \$150 in electric assistance to the accounts of eligible customers. The City of Riverside provides funding to CAP Riverside for administering the program.

In Amendment #12, the City is allocating \$1,632,609 for electric utility bill assistance and providing \$267,391 in administrative funding for Fiscal Year 2012/2013.

FINANCIAL IMPACT: No County General Funds will be required.

CONCUR/EXECUTE:

MYJ:jb

**TWELFTH AMENDMENT TO AGREEMENT
FOR USE OF LOW-INCOME UTILITY BILL AND
DEPOSIT ASSISTANCE FUNDS**

THIS TWELFTH AMENDMENT TO AGREEMENT is made and entered into this _____ day of _____, 2012, by and between THE CITY OF RIVERSIDE, a California charter city and municipal corporation of the State of California (“City”), and the COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY, a political subdivision of the State of California, (“Grantee”), to provide low-income City utility customers with utility bill and deposit assistance, with reference to the following:

RECITALS

WHEREAS, the parties hereto entered into the Agreement for Use of Low-Income Utility Bill and Deposit Assistance Funds (“Agreement”) on July 1, 1999, wherein the City agreed to use funds from the Public Benefits Surcharge authorized by AB 1890 (Chapter 854, Statutes of 1996), to assist the City’s low-income utility customers; and

WHEREAS, the parties have subsequently amended the agreement, on an annual basis, to allocate additional funds to assist the City’s low-income utility customers; and

WHEREAS, the Parties now desire to have Grantee provide further low-income assistance, for the term expiring June 30, 2013.

NOW THEREFORE, the parties hereto mutually agree that the Agreement dated July 1, 1999, is hereby amended as follows:

1. Section 3 is amended and restated as follows:

“The Grantee will identify eligible assistance candidates, process client applications, and perform other activities necessary to effectively administer the Program. Grantee shall require all assistance candidates to present as proof of eligibility a utility bill and either a California or other state driver’s license or a Social Security card. Baptismal certificates shall not be accepted as sufficient proof of eligibility. Program services will be provided at the Grantee’s office

located at 2038 Iowa Avenue, Suite B-1-2 in the City of Riverside, including but not limited to telephone coverage, and such services will be available during all regular business hours of the Grantee, estimated to be forty hours a week. Grantee shall notify the City within forty-eight hours of any closure of the Grantee's office during these specified hours. Grantee shall not use City's name or insignia, or any publicity pertaining to the utility assistance services in any magazine, trade paper, newspaper, television or radio production, website, or other similar medium without the prior written consent of the City."

2. Section 4 is amended and restated as follows:

"The Grantee will provide utility assistance of up to \$150 per eligible low-income client for electric utility services for the benefit of the City's low-income electric utility customers.

4.1 For eligible low-income electric utility customers, such assistance will be available on a one-time basis during the 12-month period covered by the Agreement, and only if the customer has not applied for and received such assistance within twelve months of date of the new application, and will be paid directly to the City. Any change of address by the customer during the twelve month period ensuing from when the last such assistance was paid will render customer ineligible for the assistance, as set forth herein.

4.2 The City will provide to Grantee up to \$1,632,608.69 for low-income electric utility customer assistance and up to \$267,391.31 to Grantee for administration of the program for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

4.3 Upon agreement of the duly authorized representatives of the City and the Grantee, the low-income electric utility customer assistance may be increased by up to 25% if available funds are depleted. The City's funding of the program will be subject to annual appropriation."

3. Section 11 is amended with the following requirement:

"Grantee shall submit to the City, on a daily basis, the names and addresses of all approved assistance candidates no later than 3:30 of every day that Grantee offers such utility assistance. The City requires such notification in order to prevent termination of service to an approved assistance candidate. Grantee shall give this notice by e-mailing the lists to the utility's Credit & Collection department at jmagby@riversideca.gov or cregalado@riversideca.gov unless the City instructs otherwise."

[Signatures on next page]

IN WITNESS WHEREOF, City and Grantee have caused this Twelfth Amendment to be duly executed on the day and year first above written. All provisions of the Agreement, and the eleven prior Amendments thereto, not inconsistent with this Twelfth Amendment shall remain in full force and effect and are hereby incorporated into this Twelfth Amendment.

CITY OF RIVERSIDE, a charter city
and municipal corporation

**COMMUNITY ACTION
PARTNERSHIP OF RIVERSIDE
COUNTY**

By: _____
City Manager

By: _____

Title: _____

Attest: _____
Colleen J. Nicol, City Clerk

Attest: _____
County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
Deputy City Attorney

By:  _____
COUNTY COUNSEL