

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

218



**FROM:** County of Riverside Department of Public Health

**SUBMITTAL DATE:**  
September 20, 2012

**SUBJECT:** Approve receipt of Award Letter 12-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and Ratify the Third Amendment to the Agreement #10-041 with the American Lung Association of California (ALAC).

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve receipt of Award Letter 12-33-90840-00 from the California Department of Public Health Refugee Health section in the amount of \$113,250 (\$104,350 for ALAC, and \$8,900 for Riverside County administrative costs) to support state funded Refugee Health prevention and control activities for the performance period of October 1, 2012 to September 30, 2013.

**RECOMMENDED MOTION:** (continued on page 2)

BC:ab

*Susan D. Harrington*  
\_\_\_\_\_  
Susan D. Harrington, Director  
Department of Public Health

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 113,250	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

**SOURCE OF FUNDS:** 100% State Funds.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
\_\_\_\_\_  
Debra Cournoyer

**County Executive Office Signature**

☐ Policy  
☒ Policy  
☐ Consent  
☐ Consent

Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 1/10/12, Item 3.20 | **District:** ALL | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.20

FORM APPROVED COUNTY COUNSEL  
BY: *NEAL R. KIPNIS* DATE: *9/11/12*

Departmental Concurrence

Purchasing: *Mark Seiler*  
Mark Seiler, Assistant Director

**SUBJECT:** Approve receipt of Award Letter 12-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and approve the Third Amendment to the Agreement #10-041 with the American Lung Association in California (ALAC).

**RECOMMENDED MOTION:** (continued)

- 2) Approve the Third Amendment to the Agreement #10-041 with American Lung Association in California for the period of performance October 1, 2012 to September 30, 2013 in the amount of \$104,350 for the monitoring of the statewide Refugee Health Projects as is required by the state grant; and
- 3) Authorize the Chairman of the Board to sign three (3) original "Acceptance Award" letters and four (4) original copies of the Subcontract Third Amendment.
- 4) Authorize the Purchasing Agent to sign future contract amendments with ALAC and CDPH limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award, or change any given fiscal years revenues, or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

**BACKGROUND:**

The California Department of Public Health (CDPH) has awarded funding for Refugee Health activities to the County of Riverside Department of Public Health, Disease Control Branch in the amount of \$113,250. Out of this amount, \$104,350 is designated to ALAC and \$8,900 for Riverside County administrative costs.

These funds support Refugee health screening, education and prevention activities. It is a collaborative effort between the California Department of Public Health, Refugee Health program and the American Lung Association in California.

The \$113,250 funding has been included in Fiscal Year 2012/2013; therefore no budget adjustment is requested.



RON CHAPMAN, MD, MPH  
Director

State of California—Health and Human Services Agency  
**California Department of Public Health**



EDMUND G. BROWN JR.  
Governor

July 25, 2012

Barbara Cole, R.N., P.H.N., M.S.N.  
Branch Chief, Disease Control Branch  
Riverside County Public Health Department  
Health Administration Building  
4065 County Circle Drive  
Riverside, CA 92503

Dear Ms. Cole:

**LETTER OF AWARD – OCTOBER 1, 2012 TO SEPTEMBER 30, 2013**

This is a letter of award for Refugee Health (RH) related activities. Riverside County will receive the following award for fiscal year 2012-2013:

Award Number: 12-33-90840-00  
Amount: \$113,250  
Period: October 1, 2012 – September 30, 2013

This award is subject to an appropriation of funds from the Federal Office of Refugee Resettlement. We are awarding these funds with the understanding that your program staff will work with California Department of Public Health (CDPH), Refugee Health Program (RHP) staff in carrying out Refugee Health related activities in collaboration with the American Lung Association of California (ALAC).

The administrative cost negotiated with Riverside County is at 10 percent of the total for Personnel and Operating Expenses on this award. This amount is reflected on the enclosed budget. The administrative cost pertaining to ALAC is not part of this 10 percent.

To acknowledge your acceptance of this award and the conditions attached to them, please sign and return the enclosed Award Acceptance form to:

Beatrice Avis  
Administrative and Fiscal Manager  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Barbara Cole, R.N., P.H.N., M.S.N.  
Page 2  
July 25, 2012

No further documentation pertaining to this award is necessary.

Any questions related to this award should be directed to Beatrice Avis at  
(916) 552-8009 or [Beatrice.Avis@cdph.ca.gov](mailto:Beatrice.Avis@cdph.ca.gov).

Sincerely,

  
Carlos Zavala, Chief  
California Refugee Health Program

Enclosures

cc: Jane Warner  
President and CEO  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Anita Lee, Controller  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Marisa Ramos, PhD  
Research Scientist III  
California Department of Public Health  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Beatrice Avis  
Administrative and Fiscal Manager  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Riverside/ALAC Budget

Grant Award Number: 12-33-90840-00

Period: October 1, 2012 - September 30, 2013

Personnel	\$	-
Benefits	\$	-
<b>Total Personnel</b>	<b>\$</b>	<b>-</b>

**Operating Expenses**

Consultants	\$	70,000
General Expense	\$	2,000
Meeting Expense	\$	15,000
Travel	\$	2,000
<b>Total Operating Expenses</b>	<b>\$</b>	<b>89,000</b>

<b>Subtotal</b>	<b>\$</b>	<b>89,000</b>
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**Other Costs**

ALAC Administrative Cost @ 15%	\$	13,350
Riverside Administrative Cost @ 10%	\$	8,900
Audit Cost	\$	2,000
	<b>\$</b>	<b>24,250</b>

<b>Total Award</b>	<b>\$</b>	<b>113,250</b>
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AWARD ACCEPTANCE FORM  
California Department of Public Health  
Refugee Health Program

Jurisdiction:	Riverside County Department of Public Health
Award Number:	12-33-90840-00
Amount:	\$113,250
Period:	October 1, 2012 through September 30, 2013

I hereby accept this award and agree to the terms and conditions specified in the Letter of Award #12-33-90840-00.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS DATE: 9/19/12

**THIRD AMENDMENT TO THE AGREEMENT  
WITH  
AMERICAN LUNG ASSOCIATION**

(Refugee Health)

That certain Agreement between the COUNTY OF RIVERSIDE DEPARTMENT OF PUBLIC HEALTH ("COUNTY") and American Lung Association of California ("CONTRACTOR"), approved on February 9, 2010. Item 3.13, amended for the first time on October 19, 2010, Item 3.10, amended for the second time on January 10, 2012, Item 3.20, is hereby amended for the third time as follows, effective October 1, 2012:

1. To amend all references to the period of performance from October 1, 2011 through September 30, 2012 to October 1, 2012 through September 30, 2013.
2. To establish the amount of compensation for one hundred four thousand, three hundred fifty dollars (\$104,350), including all expenses.
3. To amend Attachment A, Award Funding Table, to include Award #12-33-90840-00 from the California Department of Public Health and its money distribution.
4. All other terms and conditions of this Agreement are to remain unchanged.

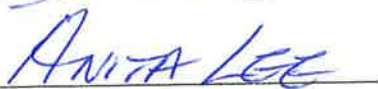
**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**CONTRACTOR**

American Lung Association

By





Type or Print Name

Date



**COUNTY**

By

Chairman, Board of Supervisors

Type or Print Name

Date

ATTEST: Kecia Harper-Ihem, Clerk

By

FORM APPROVED COUNTY COUNSEL  
BY:   
NEAL R. KINNIS DATE

**ATTACHMENT A**  
**AMERICAN LUNG ASSOCIATION**  
(refugee health)

**AWARD FUNDING TABLE:**

Award #	Award Total	Riverside Admin. Cost	Amount to ALAC
09-33-90840-00	\$159,441	\$7,756	\$151,685
10-33-90840-00	\$159,144	\$7,756	\$151,685
11-33-90840-00	\$159,625	\$7,125	\$139,500
12-33-90840-00	\$113,250	\$8,900	\$104,350
<b>TOTAL FUNDING TO ALAC UNDER CONTRACT #10-041</b>			<b>\$547,220</b>