

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

312



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
October 16, 2012

SUBJECT: AMENDMENTS WITH HOMELESS SHELTERS FOR REVISED FUNDING ALLOCATION

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached amendments to the agreements listed on Attachment A for the period of July 01, 2012 – June 30, 2013 with the option to renew for one additional one-year period, with a total aggregate amount not to exceed \$1,395,711.
2. Direct the Auditor-Controller to adjust the DPSS budget as indicated in Attachment B.
3. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.
4. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

FISCAL PROCEDURES APPROVED

PAUL ANGULO, CPA, AUDITOR-CONTROLLER

BY: Samuel Wong 10/11/12

Susan Loew

Susan Loew, Director

SAMUEL WONG FINANCIAL DATA	Current F.Y. Total Cost:	\$ 443,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0.00	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0.00	For Fiscal Year:	12-13

SOURCE OF FUNDS:

Federal Funding: 0%; State Funding: 0%; County Funding: 0% Realignment
Funding: 0%; Other Funding: 0% Department Budget 100%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

Polity Polity

Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: (06/26/12, #3.26) (07/26/11, #3.58) (09/27/11, #3.21) (06/26/12, #3.25)

District: 1,4,3

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.36

PURCHASING & FLEET SERVICES: Robert Howdysshell, Director
 FORM APPROVED COUNTY COUNSEL BY: Elena M. Boeva 9-22-12
 DEPARTMENTAL CONCURRENCE: Elena M. Boeva

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BACKGROUND (Continued):

DPSS developed and maintained an effective county-wide Continuum of Care for homeless persons in Riverside County by organizing and delivering supportive social services, including housing options to meet the specific needs of homeless individuals and families through contracts with local homeless shelter providers. DPSS currently holds contracts with Coachella Valley Association of Governments (CVAG), Coachella Valley Rescue Mission (CVRM), Path of Life Ministries (POLM), and Valley Restart Shelter (VRS).

On June 26, 2012 (Item #3.25), the Board approved the proposed budget, with the following allocations:

Shelter	FY 12/13 Approved Budget
Path of Life Ministries (Family Shelter)	\$230,000
Valley Restart Shelter	\$50,000
Coachella Valley Rescue Mission	\$72,711
Coachella Valley Association of Government	\$600,000
Total	\$952,711

DPSS identified FY 11/12 year savings within the homeless budget to reallocate to support the emergency shelters in FY 12/13. At that time, a process was being developed for the funding allocation recommendation funding.

A Board letter for formal consideration of the FY 12/13 Revised Funding Allocations was sent with the following recommendations:

Shelter	FY 12/13 Approved Budget	FY 12/13 Proposed Maximum Reimbursable Amount
Path of Life Ministries (Family Shelter)	\$230,000	\$300,000
Valley Restart Shelter	\$50,000	\$90,000
Coachella Valley Rescue Mission	\$72,711	\$90,000
Coachella Valley Association of Government	\$600,000	\$915,711
Total	\$952,711	\$1,395,711

PATH OF LIFE MINISTRIES (POLM)

POLM is a faith-based community non-profit organization that under this contract operates as an emergency year round shelter to provide up to fifty (50) beds to men, women and children who are homeless. On July 26, 2011, Agenda Item 3.58, the Board authorized DPSS to contract with POLM to provide short-term, transitional shelter services, for the period of July 23, 2011 through June 30, 2012, with two (2) one-year renewal options, in the amount of \$400,000.

VALLEY RESTART SHELTER

Valley Restart Shelter provides emergency shelter and supportive services to homeless individuals and families in the Hemet/San Jacinto valley. DPSS contracts with VRS to support homeless services.

COACHELLA VALLEY RESCUE MISSION (CVRM)

CVRM is a community non-profit organization that under this contract will operate an emergency shelter to provide up to thirty-five (35) beds to men, women and children who are homeless.

COACHELLA VALLEY ASSOCIATION OF GOVERNMENT (CVAG)

CVAG addresses issues affecting the valley and has a history of being the lead agency on a variety of projects important to the Coachella Valley. In its capacity, CVAG has facilitated policy and planning to address homelessness in the Coachella Valley and has provided administrative oversight of Roy's Desert Resource Center, which opened on December 22, 2009.

PRICE REASONABLENESS:

In order to ensure that each emergency shelter operator continue to deliver services through June 30, 2013, we are recommending that the contracts be amended based on the funding levels recommended in the FY12/13 Revised Funding Allocations.

Shelter	FY 12/13 Proposed Maximum Reimbursable Amount
Path of Life Ministries (Family Shelter)	\$300,000
Valley Restart Shelter	\$90,000
Coachella Valley Rescue Mission	\$90,000
Coachella Valley Association of Governments	\$915,711
Total	\$1,395,711

FINANCIAL:

DPSS is requesting a budget adjustment increasing appropriations for shelter services as a result of saving generated in FY 11/12 for this non-general fund department. The total for the four (4) amendments is \$1,395,711 and is partially included in the FY 12/13 DPSS budget. The balance of the funds are being requested as a budget adjustment with this form 11.

ATTACHMENT(S):

- Attachment A – FY12/13 Amendments
- Amendment #2 with Path of Life Ministries (HO-01996-02)
- Amendment #7 with Valley Restart Shelter (HO-01647-07)
- Amendment #2 with Coachella Valley Rescue Mission (HO-02184-02)
- Amendment #1 with Coachella Valley Association of Governments (HO-02459-01)

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ATTACHMENT A – FY12/13 Amendments

Contract	Shelter	FY 12/13 Proposed Maximum Reimbursable Amount
HO-01996-02	Path of Life Ministries (Family Shelter)	\$300,000
HO-01647-07	Valley Restart Shelter	\$90,000
HO-02184-02	Coachella Valley Rescue Mission	\$90,000
HO-02459-01	Coachella Valley Association of Government	\$915,711
	Total	\$1,395,711

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ATTACHMENT B – FY 12/13 Budget Adjustments

Increase Appropriations:

21300 – 5100600000 – 530360 Home/Shelter Services \$443,000

Use of Fund Balance:

21300 – 5100600000 – 321101 Restricted Program Money \$443,000

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 7
PROFESSIONAL SERVICES AGREEMENT WITH

Valley Restart Shelter
Shelter services for the Homeless

PROFESSIONAL SERVICES CONTRACT: HO-01647-07
CONTRACT TERM: July 1, 2012 through June 30, 2013
EFFECTIVE DATE OF AMENDMENT: July 1, 2012
MAXIMUM AMOUNT: \$90,000.

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Valley Restart Shelter, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-01647-07
2. On the Recitals Page, change the Maximum Amount to read:
"90,000."
3. On Page 7 of 18, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:

"Total payment under this Contract shall not exceed \$90,000."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #7 to the Contract.

Riverside County

Valley Restart Shelter

John F. Tavaglione,
Chair, Board of Supervisors

Linda Rogers
Executive Director

Date

Date

FORM APPROVED COUNTY COUNSEL

BY: Elena M. Boeva 9-22-12
ELENA M. BOEVA DATE

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 1
PROFESSIONAL SERVICES AGREEMENT WITH
Coachella Valley Association of Governments

PROFESSIONAL SERVICES CONTRACT: HO-02459-01
CONTRACT TERM: July 1, 2012 through June 30, 2013
EFFECTIVE DATE OF AMENDMENT: July 1, 2012
MAXIMUM AMOUNT: \$915,711.

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Coachella Valley Association of Governments, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-02459-01
2. On the Recitals Page, change the Maximum Amount to read:
"915,711."
3. On Page 7 of 23, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:

"Total payment under this Contract shall not exceed \$915,711."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #1 to the Contract.

Riverside County

Coachella Valley Association of Governments

John F. Tavaglione,
Chair, Board of Supervisors

Joseph De Coninck
Chairman, Executive Committee

Date

Date

FORM APPROVED COUNTY COUNSEL

BY: Elena M. Boeva 9-24-12
ELENA M. BOEVA DATE

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 2
PROFESSIONAL SERVICES AGREEMENT WITH

Path of Life Ministries
Family Homeless Shelter

PROFESSIONAL
SERVICES CONTRACT: HO-01996-02

CONTRACT TERM: July 1, 2012 through June 30, 2013

EFFECTIVE DATE
OF AMENDMENT: July 1, 2012

MAXIMUM AMOUNT: \$300,000.

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Path of Life Ministries, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-01996-02
2. On the Recitals Page, change the Maximum Amount to read:
"300,000."
3. On Page 7 of 19, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:

"Total payment under this Contract shall not exceed \$300,000."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #2 to the Contract.

Riverside County

Path of Life Ministries

John F. Tavaglione,
Chair, Board of Supervisors

Raul Diaz
Executive Director

Date

Date

FORM APPROVED COUNTY COUNSEL
BY: Elena M. Zueva 9-22-12
ELENA M. ZUEVA DATE

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 2
PROFESSIONAL SERVICES AGREEMENT WITH

Coachella Valley Rescue Mission
Emergency Shelter Services for Eastern Riverside County

PROFESSIONAL
SERVICES CONTRACT: HO-02184-02
CONTRACT TERM: July 1, 2012 through June 30, 2013
EFFECTIVE DATE
OF AMENDMENT: July 1, 2012
MAXIMUM AMOUNT: \$90,000

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Coachella Valley Rescue Mission, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: HO-02184-02
2. On the Recitals Page, change the Maximum Amount to read:
"90,000."
3. On Page 7 of 18, Section IV. Fiscal Provisions, revise Paragraph A. Maximum Amount to read as follows:

"Total payment under this Agreement shall not exceed \$90,000.

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment # 2 to the Contract.

Riverside County

Coachella Valley Rescue Mission

John F. Tavaglione,
Chair, Board of Supervisors

Darla Burkett
Executive Director

Date

Date

FORM APPROVED COUNTY COUNSEL

BY: *Elena M. Boeva* 9-22-12
ELENA M. BOEVA DATE