

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

612



FROM: County of Riverside Department of Public Health

SUBMITTAL DATE:
November 6, 2012

SUBJECT: Ratify the Agreement between County of Riverside Department of Public Health (DOPH) and Coachella Valley Association Governments (CVAG) for Public Health Nursing services to the homeless population. (Contract No: 13-023)

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Agreement between the County of Riverside Department of Public Health and the Coachella Valley Association of Governments from July 1, 2012 through June 30, 2015 in the amount of \$150,000;
- 2) Approve and Direct the Purchasing Agent to sign subsequent amendments that make only ministerial changes to the Agreement not to exceed the amount stated of \$150,000;
- 3) Authorize the Chairperson to sign three (3) originals of said Agreement on behalf of the County; and
- 4) Approve and Direct the Auditor-Controller to adjust the budget as specified in Schedule A, attached.

BACKGROUND (On Page 2)

FISCAL PROCEDURES APPROVED
HP:rc/ys PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY Samuel Wong 11/14/12
SAMUEL WONG

Susan D. Harrington

Susan Harrington, Director
Department of Public Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 50,000	In Current Year Budget:	NO
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	YES
Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% funded by Coachella Valley Association of Governments

Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: *Mark Seller* 11/17/12
 DATE: _____
 NEAL R. KIPNIS
 Departmental Concurrence
 Purchasing: _____
 Mark Seller, Assistant Director
 Policy _____
 Policy _____
 Consent
 Consent
 Dept't Recomm.: _____
 Per Exec. Ofc.: _____

Prev. Agn. Ref.: ATTACHMENTS FILED WITH THE CLERK OF THE BOARD
District: 4/4

Agenda Number:

3.14

RECEIVED NOV 13 2012

11/13/12

RECEIVED RIVERSIDE COUNTY
CLERK OFFICE OF SUPERVISORS
2012 NOV 20 AM 10:36

RIVERSIDE COUNTY
AUDITOR-CONTROLLER
12 NOV 13 PM 4:28

2.14

SUBJECT: Ratify the Agreement between the County of Riverside Department of Public Health (DOPH) and Coachella Valley Association Governments (CVAG) for public health nursing services to the homeless population. (Contract No: 13-023)

BACKGROUND: Roy's Desert Resource Center (RDRC) for the homeless in North Palm Springs is administered by the Coachella Valley Association of Governments (CVAG). Currently, the facility offers shelter for men, women and children. The DOPH has been a partner with RDRC since 2009 providing nursing services to its clients.

For many homeless people, health problems become overwhelming because of prolonged lack of access to proper care. The RDRC's nursing station is a place where client's basic health care needs are initiated and provided with services to help them maintain access to care in the future. The clients at RDRC are seen by public health nurses and linked to appropriate medical resources for treatment.

CVAG was awarded a \$150,000 grant over a thirty-six (36) month period from The California Wellness Foundation (TCWF) for project support; specifically for nursing salaries, benefits, supplies and related equipment. DOPH will be responsible for nursing services and the purchase of supplies and equipment provided CVAG utilize the TCWF grant funds to reimburse DOPH for those expenses.

PERSONNEL: Pursuant to Board Policy A-30, these positions will be eliminated once funding is exhausted.

FINANCIAL DATA: The \$150,000 award is a new funding source provided by TCWF through CVAG, and it is not in the FY 2012/2013 budget.

YEAR	AMOUNT
2012-2013	\$50,000.00
2013-2014	\$50,000.00
2014-2015	\$50,000.00
TOTAL	\$150,000.00



ACO

SCHEDULE A

Department of Public Health

**Budget Adjustment
Fiscal Year 2012/2013**

July 1, 2012 – June 30, 2013

INCREASE IN APPROPRIATIONS:

10000	4200100000-	510040	Regular Salaries	39,520
10000	4200100000-	518100	Budgeted Benefits	7,232
10000	4200100000-	522860	Medical-Dental Supplies	500
10000	4200100000-	522890	Pharmaceuticals	<u>2,748</u>
TOTAL INCREASE IN APPROPRIATIONS				<u>\$50,000</u>

INCREASE IN ESTIMATED REVENUE:

10000	4200100000-	781580	CVAG	<u>\$50,000</u>
TOTAL INCREASE IN ESTIMATED REVENUE				\$50,000



MEMORANDUM OF UNDERSTANDING
Between The Coachella Valley Association of Governments
And The County of Riverside Department of Public Health Relative to
Grant Funds for Nursing Services at Roy's Desert Resource Center

CONTRACTOR: County of Riverside Department of Public Health (DOPH)

AGREEMENT TERM: July 1, 2012 through June 30, 2015

MAXIMUM REIMBURSABLE AMOUNT: \$150,000 (One Hundred Fifty Thousand Dollars) over 36 months

Funding Period Year 1	July 1, 2012 – June 30, 2013	\$50,000
Funding Period Year 2	July 1, 2013 – June 30, 2014	\$50,000
Funding Period Year 3	July 1, 2014 – June 30, 2015	\$50,000

This Memorandum of Understanding is entered into between the Coachella Valley Association of Governments, hereinafter referred to as CVAG, and the County of Riverside's Department of Public Health, hereinafter referred to as Contractor.

WHEREAS, CVAG is the administrator of Roy's Desert Resource Center in North Palm Springs which provides services to the homeless in the Coachella Valley; and,

WHEREAS, there is currently in place a contract for Contractor to provide nursing services at Roy's Desert Resource Center, the funding source which is a grant from the Desert Health Care District ("DHCD"),

WHEREAS, CVAG applied to and received a \$150,000.00 grant from The California Wellness Foundation ("TCWF") to be used over thirty-six (36) months (starting July1, 2012) for project support to provide health services to homeless adults and families at Roy's Desert Resource Center; specifically for nursing salaries, benefits, supplies and related equipment;

WHEREAS, the TCWF grant will serve as an additional funding source for Contractor's services;

WHEREAS, Contractor agrees to be responsible for nursing services and purchase of supplies and equipment not covered by the DHCD grant provided CVAG utilizes the TCWF grant funds to reimburse Contractor for said expenses upon submission of appropriate quarterly invoices based on the Financial Report Form as provided by TCWF to CVAG, together with

documentation of the number of clients served. The quarterly invoice shall be due to CVAG within sixty (60) days after each quarter end, except at the end of the fourth quarter of each year when the quarterly invoice will be due to CVAG by July 25. Awareness of communicable disease control methods shall be met by providing a minimum of six (6) disease prevention trainings to residents. Training of shelter staff will be coordinated through CVAG. All required documentation shall be provided to CVAG as part of Contractor's monthly report to the CVAG Homelessness Committee. Utilizing the documentation provided by Contractor, CVAG shall prepare and present two annual reports to TCWF: a Narrative Progress Report and a Financial Progress Report. These two reports are due to TCWF by the 31st of July for each of the three years starting July 31, 2013; and,

WHEREAS, the TCWF grant funds for each of the three funding periods are to be expended annually by end of day, June 30th, 2013; June 30, 2014; and, June 30, 2015, respectively, with any unused portion of the grant funds to be returned at that time to TCWF.

THEREFORE, CVAG and the Contractor are entering into this Memorandum of Understanding to memorialize their agreement for the expenditure and use of the TCWF grant funds as set out above.

The undersigned, as authorized representatives of CVAG and Contractor, respectively certify the establishment of this MOU to be effective July 1, 2012.

Authorized Signature for CVAG: 	Authorized Signature for DOPH:
Printed Name of Person Signing: Tom Kirk	Printed Name of Person Signing
Title: CVAG Executive Director	Title:
Address: 73-710 Fred Waring Drive, Suite 200, Palm Desert, CA 92260-2516	Address: 4065 County Circle Drive Riverside, CA 92503-7600
Date Signed: September 24, 2012	Date Signed:

FORM APPROVED COUNTY COUNSEL
 BY  DATE 11/13/12