

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

731



FROM: Riverside County Fire/Office of Emergency Services (OES)

SUBMITTAL DATE:
December 4, 2012

SUBJECT: Acceptance of the FY12 Homeland Security Grant Program (HSGP) Award

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Accept the FY12 HSGP award in the amount of \$1,735,312 on behalf of the Riverside County Operational Area (OA), and;
2. Authorize the Director of Public Health to Sign and Administer Memorandums of Understanding, contracts and amendments with agencies for the Countywide HazMat Operations Group (CHOG) for the performance period of October 12, 2012 to January 30, 2014 and;
3. Approve and Direct the Auditor-Controller to adjust appropriations and estimated revenue as outlined in Schedule A for the Fire Department/OES.

Peter Lent

By Peter Lent, Deputy Director, County Fire, OES
For John R. Hawkins, County Fire Chief

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 245,540	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% Federal Funds

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Michael R Shetler*
Michael R. Shetler

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended including Resolution No. 2012-246.

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: December 4, 2012
xc: Fire-OES, EO, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: 2.3 7/17/12

District: All

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.14

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 11/21/12
 Department of Finance
 CONCURRENTLY
 SAMUEL WONG
 FORM APPROVED COUNTY COUNSEL
 11/21/12
 BY: ERIC STOPHER
 Dept Recomm.:
 Per Exec. Ofc.:
 Policy
 Policy
 Consent
 Consent

SUBMITTAL DATE: December 4, 2012
DEPT: FIRE -OES
SUBJECT: FY12 US Department of Homeland Security Grant Program (HSGP) - Acceptance of Award and Approved Projects

BACKGROUND (Continued):

On July 17, 2012 the County Board of Supervisors ratified agenda item 2.3 approving submittal of the grant application and designating Authorized Agents for the FY12 HSGP. The California Emergency Management Agency (CalEMA) has awarded the Riverside County OA federal pass-through funding in the amount of \$1,735,312 to enhance local agencies and jurisdictions abilities to prevent, deter, respond to and recover from threats and incidents of terrorism and catastrophic events. The Riverside County OA will, in turn, pass \$1,480,290 through to cities and agencies. The remaining will be retained for Fire/OES projects.

The Department of Public Health was awarded SHSGP funding to purchase and maintain a cache of pharmaceuticals for first responders and their families. The goal of the cache is to provide a three-day supply of medication, thereby sustaining the first responder community until additional resources can be obtained through regional or state caches or from the federally deployed Strategic National Stockpile (SNS). Public Health will purchase pharmaceuticals to enhance the stockpile of antibiotics. Public Health will also fund a Registered Nurse that will enhance the First Responder Prophylaxis Plan, manage and maintain the pharmaceutical inventory, develop and update protocols, and update the CHEMPACK plan.

Public Health activities will focus on the recruitment, enhancement, and retention of the Medical Volunteer Program. Planning activities will also focus on developing a Standard Operating Guidelines, Departmental Operations procedures and an All Hazard Emergency Operations Plan for a medical response within the county. The Bio-Watch Program is critical component of the overall Medical Surge project within the county. The plan will be updated and enhanced, and an exercise will test the capabilities of the plan. Phase 2 of the UHF radio repeater site project will begin. This infrastructure will afford better interoperability between all EMS providers.

The Riverside County Sheriff's Department, through the Regional Training Program (RTP) will provide training to Law Enforcement entities in Fire, Public Health, Education and a variety of additional first responder organizations. This multi-disciplinary effort is focused on achieving national preparedness guidelines. The use of subject matter experts to formulate and deliver key training topics effectively prepares the first responders in Riverside County for any "all risk" type events.

Riverside County Fire - OES will develop a continuity of Operations (COOP) and Continuity of Government (COG) plan for the County of Riverside. Riverside County currently does not have a complete and comprehensive COOP/COG plan. Additionally, very few cities and agencies in the county have developed COOP/COG plans. Recent events show the need for a government agency to be prepared to respond to emergencies and a COOP/COG plan is a vital part of the response and recovery efforts. The lack of a current COOP/COG plan can severely impact the emergency response and recovery of local government. By having an up to date COOP/COG plan, it would enable all agencies and key officials to be on the same playing field when involved in a disaster.

(continued on page 3)

SUBMITTAL DATE: December 4, 2012
DEPT: FIRE -OES
SUBJECT: FY12 US Department of Homeland Security Grant
 Program (HSGP) - Acceptance of Award and Approved
 Projects

BACKGROUND (continued):

The lead agency for the HSGP grant is Riverside County Fire - OES, on behalf of the OA.

On December 18, 2002, item 3.26, the County Board of Supervisors appointed the Anti-Terrorism Approval Authority (ATAA) as the review board used for determining the utilization and distribution of HSGP funds. For FY12, ATAA has recommended, and the OA has been awarded, funding for the following projects. The benefit of these 8 projects will be realized among 23 cities and agencies throughout Riverside County:

<u>Agency</u>	<u>Project</u>	<u>Amount</u>
Community Health Agency	Pharmaceuticals for First Responders	\$335,000
Community Health Agency	Medical Surge	\$200,000
Riverside County OA	Hazmat Operations	\$500,000
Riverside County Sheriff	Sheriff Regional Training	\$104,000
Riverside County OES	COOP & COG Plan	\$105,379
Riverside County OES	M & A	\$86,765
Riverside County OA	CERT	\$300,000
Beaumont PD	Mobile Interoperability Expansion	<u>\$104,168</u>
	TOTAL:	<u>\$1,735,312</u>

The current Fiscal Year total cost of \$245,540 represents the total of Schedule A (\$245,540 Fire).

Financial Information:

100% Federal Funding

Schedule A

Fire Department

Increase Appropriations		
10000-2700200000-527780	Special Program Expenses	\$188,118
10000-2700200000-510040	Regular Salaries	\$39,047
10000-2700200000-518100	Budgeted Benefits	\$18,375
	Total	\$245,540

Increase Estimated Revenue:		
10000-2700200000-767220	Fed-Other Operating Grants	\$245,540
	Total	\$245,540

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Board of Supervisors

County of Riverside

RESOLUTION NO. 2012-246

ACCEPTANCE OF AWARD AND PROJECTS UNDER THE FY11 HOMELAND SECURITY GRANT PROGRAM

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Riverside, State of California, in regular session on December 4, 2012 accept the FY12 Homeland Security Grant Program (HSGP) application award and projects submitted by Riverside County that were reviewed and approved by the Anti-Terrorism Approval Authority, appointed by the Board of Supervisors on December 18, 2002 (3.26). The FY12 HSGP award in the amount of \$1,735,312 includes the following projects:

- Project A: Pharmaceuticals
- Project B: Haz Mat Operations
- Project C: CERT training and Equipment
- Project D: Medical Surge
- Project E: COOP & COG Plans
- Project F: Sheriff Regional Training Project
- Project G: Interoperable Communications
- Project H: Management and Administration (M&A)

ROLL CALL:

Ayes: Buster, Stone, Benoit, and Ashley
 Nays: None
 Absent: Tavaglione

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By: _____
Deputy



Cal E·M·A
CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

OCT 22 '12 PM 1:58

October 12, 2012

Mr. Peter Lent
County of Riverside
4080 Lemon St., Basement Room 8
Riverside, CA 92501

SUBJECT: NOTIFICATION OF SUBGRANTEE AWARD APPROVAL
FY 2012 Homeland Security Grant Program (HSGP)
Grant #2012-SS-00123, Cal EMA ID# 065-00000
Subgrantee Performance Period: October 12, 2012 to May 31, 2014

Dear Mr. Lent:

The California Emergency Management Agency (Cal EMA) has approved your FY 12 Homeland Security Grant Program (HSGP) award in the amount of \$1,735,312. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook available at www.calema.ca.gov.

During the review process, a Cal EMA representative examined and evaluated your FY 12 HSGP grant application. As a result of this review, your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and redirect them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

Activity	Amount	Completion Date
ALL PROJECTS	\$800,000	10/31/13

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring Environmental and Historic Preservation (EHP) review and Sole Source Procurement requests will require additional approvals from Cal EMA. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2012 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <https://www.reporting.odp.dhs.gov/>. Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

HOMELAND SECURITY, PROP1B AND EMERGENCY MANAGEMENT BRANCH
3650 SCHRIEVER AVENUE · MATHER, CA 95655
MAIN LINE: (916) 845-8186

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files.

For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section (HSGS) at (916) 845-8186.

Sincerely,



MARK S. GHILARDUCCI
Secretary

Peter Lent, Authorized Agent,
Riverside County Operational Area

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

310



FROM: Riverside County Fire - OES

SUBMITTAL DATE:
July 17, 2012

SUBJECT: Adoption of Riverside County Resolution Number 2012-155, to designate the Authorized Agent and to make application under the FY12 State Homeland Security Grant Program administered by the California Emergency Management Agency.

RECOMMENDED MOTION: Move that the Board of Supervisors: Adopt Resolution Number 2012-155, authorizing the Riverside County Fire Chief as the Authorized Agent and the Deputy Director of OES, and the Administrative Services Supervisor of OES, as alternates in processing and coordinating all inquiries and requirements necessary to obtain financial assistance on behalf of the entire Operational Area provided by the United States Department of Homeland Security and sub-granted through the California Emergency Management Agency.

BACKGROUND: All applicants for FY12 State Homeland Security Grant Program (SHSGP) are required to submit a new Authorized Agents Application Approval Resolution with their FY12 SHSGP application.

Peter Lent

By Peter Lent, Deputy Director, County Fire, OES
For John R. Hawkins, County Fire Chief

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:
	Annual Net County Cost:	\$ N/A	For Fiscal Year:

SOURCE OF FUNDS: 100% Federal funds 0% County

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Michael R. Shetler*
Michael R. Shetler

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone and Ashley
Nays: None
Absent: Tavaglione and Benoit
Date: June 26, 2012
xc: Fire-OES

Kecia Harper-Ihem
Clerk of the Board

By: *[Signature]*
Deputy

Prev. Agn. Ref.:

District: ALL

Agenda Number:

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]* 6/13/12
ERIC STOPHER DATE
Departmental Concurrence

Policy Policy
Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

2.3

ATTACHMENT TO FORM 11

SUBMITTAL DATE: July 17, 2012

DEPT: Riverside County Fire, OES

SUBJECT: Adoption of Riverside County Resolution Number 2012-155, to designate the Authorized Agent and to make application under the FY12 State Homeland Security Grant Program administered by the California Emergency Management Agency.

BACKGROUND (Continued): Therefore, the attached resolution identifies those individuals who by title/position are the designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the SHSGP.


2 RESOLUTION NO. 2012-155

3 RESOLUTION TO MAKE APPLICATION AND DESIGNATE AUTHORIZED
4 AGENTS UNDER THE FY12 HOMELAND SECURITY GRANT PROGRAM

5 ADMINISTERED BY

6 THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY.

7 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of
8 Riverside, State of California, in regular session on June 26, 2012 that the individuals
9 whose position title appear below are hereby designated as Authorized Officials and are
10 authorized, as an individual, to execute for and on behalf of the County of Riverside, a
11 public entity established under the laws of the State of California, any actions necessary
12 for the purpose of obtaining and maintaining federal financial assistance provided by the
13 United States Department of Homeland Security and subgranted through the California
14 Emergency Management Agency.

FORM APPROVED COUNTY COUNSEL
BY:  ERIC STOPHER
DATE 6/13/12

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18 Administrative Services Supervisor, OES , OR

19 (Title of Authorized Agent)

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21 Deputy Director, OES , OR

22 (Title of Authorized Agent)

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24 Riverside County Fire Chief , OR

25 (Title of Authorized Agent)

26 ROLL CALL:

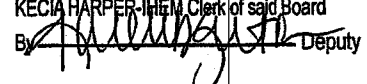
27 Ayes: Buster, Stone and Ashley

Nays: None

28 Absent: Tavaglione and Benoit

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-HEM, Clerk of said Board

By:  Deputy