

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

827



FROM: Riverside County Department of Mental Health

SUBMITTAL DATE:
November 29, 2012

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Indio Children's Mental Health Clinic. [DISTRICT 4]

RECOMMENDED MOTION: Move that the Board of Supervisors authorize in-principle, the Economic Development Agency (EDA) to seek office space for lease or purchase of approximately 16,000 square feet of space for a new Indio Children's Mental Health Clinic.

BACKGROUND: The Riverside County Department of Mental Health (RCDMH) must relocate the children's mental health program from the existing Indio Mental Health Clinic due to the inadequate size of the existing location. Therefore, to improve consumer care, new office space in the Indio area of Riverside County is being sought.
(Continued on page 2)

JW:DC

Jerry Wengerd

Jerry Wengerd, Director
Riverside County Department of Mental Health

| | | | | |
|-----------------------|-------------------------------|------|-------------------------|-----------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$ 0 | In Current Year Budget: | Yes |
| | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$ 0 | For Fiscal Year: | 2012/2013 |

| | | |
|--|---|--------------------------|
| SOURCE OF FUNDS: 38.62% Federal, 26.82% State (inc. Realign and MHSA), 22.48% EPSDT (Realignment 2), 12.07% 3 rd Party | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| APPROVE | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

Debra Cournoyer
BY: _____
Debra Cournoyer

County Executive Office Signature

By: *Robert Field*
Robert Field, Assistant County Executive Officer/EDA
Economic Development Agency
Departmental Concurrence

- Consent
- Policy
- Consent
- Policy

Dep't Recomm.:
Per Exec. Ofc.:

Page 2:

SUBJECT: In-Principle approval for lease or purchase of new space for the Riverside County Department of Mental Health for a new Indio Children's Mental Health Clinic. [DISTRICT 4]

BACKGROUND: (Continued)

The existing Indio Children's Mental Health clinic currently located at 47-825 Oasis Street, Indio, California does not provide adequate space for existing staff and consumers. Therefore, the RCDMH is seeking approximately 16,000 square feet of office space to accommodate approximately 19 licensed professional, paraprofessional and clerical mental health staff.

The new location must provide space for the expansion of the existing children's program and the new facility should be close to public transportation to allow consumers who utilize public transportation access to services. The Indio Children's Mental Health clinic provides assessment, treatment, case management, and support services for emotionally disturbed children and adolescents birth to 18 years. Supportive Services (Parent Support) are also available to consumers and their families including networking and parent to parent support.

FINANCIAL INFORMATION

There are sufficient funds in the RCDMH FY 12/13 budget to fund this additional space. No additional County funds are required.



ENDORSEMENT

Department of Mental Health Leased Space in the Indio Area

The Economic Development Agency concurs with this request from the Riverside County Department of Mental Health for 16,000 square feet of leased or purchased office space in the Indio Area. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Department of Mental Health.

| | |
|----------------------|---|
| Lead Time: | Six Months |
| Square Footage: | 16,000 Square Feet |
| Term: | Five Years |
| Utilities: | Provided by Landlord |
| Custodial: | Provided by Landlord |
| Maintenance: | Provided by Landlord |
| Tenant Improvements: | Cost to be determined and negotiated |
| RCIT Costs: | Cost to be determined |
| Services: | County pays for electric and telephone service, Lessor to provide all other services. |

By: 
Robert Field
Assistant County Executive Officer/EDA

MH:ra/111412/15.518

ATTACHMENT A INDIO CHILDREN'S CLINIC

Total square feet = 11450 + 3,779 (33% circulation) = 15,229 square feet for 19 FTE

Common Space for Clinic

| Space Requirement | # of Rooms or Spaces Req. | Sq.Ft. |
|-------------------------------------|---------------------------|--------------|
| Admin. Area - (Reception/OA Area) | 1 | 400 |
| Break Room | 1 | 400 |
| Chart Room/Medical Records | 1 | 300 |
| Comm. Room | 1 | 140 |
| Copy Room/fax | 1 | 100 |
| Group (Medium) Room (12-15)/Conf | 4 | 800 |
| Group Room – Small | 3 | 450 |
| Interview Rooms -. Vac/financial | 4 | 560 |
| Intern (Vacant workstation bullpen) | 4 | 400 |
| Janitors Closet | 1 | 100 |
| Lobby | 1 | 800 |
| Medication Room (Locked) | 1 | 150 |
| Restroom Lobby (Male) | 1 | 200 |
| Restroom Lobby (Female) | 1 | 200 |
| Restroom (Male for staff) | 1 | 200 |
| Restroom (Woman for staff) | 1 | 200 |
| Storage Room (Shelving) | 2 | 200 |
| Training Room/Conference Room | 1 | 1,100 |
| Total | 30 | 6,700 |

Additional Notes:

ATTACHMENT A INDIO CHILDREN'S CLINIC

a. Parking Space for _____ County Cars.

| CHILDREN SERVICES | | | Space Requirement | | # of Rooms or Spaces Req. | Sq.Ft. |
|--------------------------------------|------------|-------------|--|--------------|---------------------------|-------------|
| Position | # of Staff | Sq.Ft. | | | | |
| OA II admin shared bullpen space | 1 | 0 | Family Room | | 1 | 140 |
| OA III admin shared bullpen space | 1 | 0 | Financial Interview Room (located off lobby) | | 1 | 120 |
| LVN @ 140 Sq.Ft. | 1 | 140 | Couch Room | @ 150 Sq.Ft. | 1 | 150 |
| PSYCH @ 140 Sq.Ft. | 3 | 420 | Interview Rooms /Vacant/financial | @ 140 Sq.Ft. | 2 | 280 |
| MH SERVICE SUPV. @ 140 Sq.Ft. | 1 | 140 | PCIT Observation Room | @ 140 Sq.Ft. | 3 | 420 |
| MH PEER SPECIALIST @ 140 Sq.Ft. | 4 | 560 | Itinerant Work Stations | @ 100 Sq.Ft. | 4 | 400 |
| CT II @ 140 Sq.Ft. | 7 | 980 | PCIT Play Room | @ 140 Sq.Ft. | 3 | 420 |
| BH II | 1 | 140 | Volunteer Office Space | @ 120 Sq.Ft. | 2 | 240 |
| Total | 19 | 2380 | AV/PCIT Storage Secure Room | | 1 | 200 |
| | | | Total | | 18 | 2370 |