

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

801



FROM: Department of Public Health

SUBMITTAL DATE:
November 28, 2012

SUBJECT: Ratify receipt of Award Letter TBCB23CTCA from the California Department of Public Health Tuberculosis Control Branch (CDPH TBCB) for tuberculosis (TB) prevention and control activities and approve the Tenth Amendment to the Agreement with the American Lung Association in California (ALAC).

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify receipt of Award Letter TBCB23CTCA from the California Department of Public Health Tuberculosis Control Branch (CDPH TBCB) for tuberculosis (TB) prevention and control activities in the amount of \$161,499 (\$148,537 for ALAC, \$12,962 for County of Riverside Administrative Fees) for the period July 1, 2012 – June 30, 2013; and

RECOMMENDED MOTION: (continued on page 2)

Attachments

BC:ab

Susan D. Harrington

Susan D. Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 161,499	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13 - 11/12

SOURCE OF FUNDS: 100% State and Federal funds (Base \$161,499)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Policy Policy

Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 10/18/11 Item 3.10 District: All/All Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.24

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 11/28/12
 Department of Public Health
 FISCAL PROCEDURES APPROVED
 MARSHAL VICTOR
 DATE: 11/27/12

SUBJECT: : Ratify receipt of Award Letter TBCB23CTCA from the California Department of Public Health Tuberculosis Control Branch (CDPH TBCB) for tuberculosis (TB) prevention and control activities and Approve the Tenth Amendment to the Agreement with the American Lung Association in California (ALAC).

RECOMMENDED MOTION: (continued)

- 2) Approve the Tenth Amendment to the Agreement with the American Lung Association in California (ALAC) for the monitoring of statewide TB prevention and control activities to extend the performance period from July 1, 2012 through December 31, 2012 to July 1, 2012 through June 30, 2013 in the amount of \$148,537 as is required by the State grant; and
- 3) Authorize the Chairman of the Board to sign three (3) original "Acceptance Award" letters and four (4) original copies of the Amendment with ALAC; and
- 4) Authorize the Director of Public Health to sign future contract amendments limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award or change any given fiscal year's revenues or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

BACKGROUND:

Tuberculosis (TB) continues to be a significant public health problem in California. The CDPH has awarded funds for TB prevention and control activities, which includes funding for American Lung Association in California (ALAC).

The contract with ALAC, TB education and prevention, was approved on January 11, 2000 and expired after seven amendments. A new contract #04-002 with ALAC for the Local Assistance Funding was approved by the Board on October 7, 2003, agenda item 3.15 for Fiscal Year 03/04 and has been renewed nine times. This Tenth amendment to the agreement is to extend the period of performance from July 1, 2012 through December 31, 2012 to July 1, 2012 through June 30, 2013 in the amount of \$148,537.

The total award amount is of \$161,499 which was included in Fiscal Year 12/13 budget therefore no budget adjustment is requested. Of this amount, \$148,537 is state funding for ALAC to support tuberculosis (TB) prevention and control activities, and \$12,962 is for County of Riverside Administrative costs.

**TENTH AMENDMENT TO THE AGREEMENT
WITH
AMERICAN LUNG ASSOCIATION**

(TB education and Prevention)

That certain Agreement between the COUNTY OF RIVERSIDE ("COUNTY") and American Lung Association of California ("CONTRACTOR"), approved on October 07, 2003 Item 3.15, amended for the first time on October 19, 2004, Item 3.13, amended for the second time on October 4, 2005, Item 3.8, amended for the third time on August 29, 2006, Item 3.25, amended for the fourth time on February 26, 2008, agenda item 3.22, amended for the fifth time on December 23, 2008, item 3.9, amended for the eighth time on October 18, 2011, amended for the ninth time on July 12, 2012, is hereby amended for the tenth time as follows, effective December 1, 2012:

1. To extend the period of performance from July 1, 2012 through December 31, 2012 to July 1, 2012 through June 30, 2013.
2. To establish the amount of compensation for one hundred forty-eight thousand, five hundred thirty-seven dollars (\$148,537), including all expenses.
3. All other terms and conditions of this Agreement are to remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

CONTRACTOR

American Lung Association

COUNTY OF RIVERSIDE

By Anita Lee

By _____
Chairman, Board of Supervisors

ANITA LEE
Type or Print Name

Date _____

Date 11/9/12

ATTEST: Kecia Harper-Ihem, Clerk

By _____

FORM APPROVED COUNTY COUNSEL
BY: MS Victor 11/27/12
MARSHA L. VICTOR DATE

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RON CHAPMAN, MD, MPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

October 12, 2012

Barbara Cole, R.N., P.H.N., M.S.N.
TB Controller
County of Riverside Department of Public Health
P.O. Box 7600
Riverside, CA 92513-7600

Dear Ms. Cole:

**LETTER OF AWARD – CTCA, TBCB23CTCA, \$161,499
FUNDING PERIOD – July 1, 2012 through June 30, 2013**

This letter is confirmation of local assistance funding to support tuberculosis (TB) prevention and control activities.

AWARD

These funds are being awarded with the understanding that your program staff will work with the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) staff in carrying out your CDPH-funded TB control program efforts. This award is contingent on the enactment of the State budget and is valid and enforceable only if the Budget Act of 2012 for FY 2012-2013 makes sufficient funds available.

MANAGING YOUR AWARD

Reimbursement of expenditures is contingent upon compliance with the requirements and procedures governing local assistance awards described in the Standards and Procedures Manual (SPM) located at <http://www.cdph.ca.gov/programs/tb/Documents/TBCB-SPM-Manual.pdf>.

The only exception to the SPM requirements for this award is that invoices may be submitted monthly rather than quarterly.

October 12, 2012

ACCEPTANCE OF YOUR AWARD

In order to acknowledge your acceptance of this award and the conditions attached to it, please return an original copy of the "Acceptance of Award" (attached) with an authorized signature to:

California Department of Public Health
Tuberculosis Control Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403
Attention: Mr. David Beers – Acceptance of Award

No further documentation of this contract is necessary.

- **A signed Acceptance of Award must be on file with the CDPH TBCB before any invoices can be paid.**

INVOICING FOR ADMINISTRATIVE COSTS

This award include a negotiated administrative cost rate of 10% (\$12,962) on all line items and a subcontractor administrative cost rate of 20% (\$18,912) on Personnel and Benefit line items only. **When invoicing, please place administrative costs in the "Other" line item.**

Should you have any questions about this award, please contact Mr. David Beers, fiscal analyst at (510) 620-3012 or david.beers@cdph.ca.gov.

Sincerely,



Sue Spieldenner, RN, MPH, Chief
Resources Planning and Management Section
Tuberculosis Control Branch
Division of Communicable Disease Control
Center for Infectious Diseases
California Department of Public Health

Enclosures: Approved Budget
Award Acceptance

APPROVED BUDGET

Disease Control Office
County of Riverside
Department of Public Health
P.O. Box 7600
Riverside, CA 92513

State Funds
Term of Grant: July 1, 2012 – June 30, 2013

Budget Categories
ALAC Project 2202

Personnel Costs

Grant Salaries	\$74,165	
Fringe Benefits (27.5%)	<u>\$20,395</u>	
Total Personnel & Fringe Benefits		\$94,560
Audit Fees	0	
Contract Services	\$15,064	
Official Expense	\$ 9,000	
Staff Travel	\$ 5,000	
Volunteer Travel	<u>\$ 6,000</u>	
Total Operating Costs		\$35,064
ALAC Admin – 20%	\$18,912	
Riverside Admin – 10%	\$12,962	
Total Budget		\$161,499

ACCEPTANCE OF AWARD

County of Riverside Department of Public Health

FUNDING PERIOD – July 1, 2012 through June 30, 2013

Award Number: TBCB23CTCA

Amount: \$161,499

I hereby accept this award. By accepting this award, I agree to the requirements as described in the Standards and Procedures Manual for FY 2012-2013, and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

Authorized Signature

Date

Print Name

Title

FORM APPROVED COUNTY COUNSEL
BY: MA 11/27/12
MARSHAL VICTOR DATE