

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

807



FROM: Department of Public Health

SUBMITTAL DATE:
November 20, 2012

SUBJECT: Ratify the Amendments between San Bernardino County, Department of Health and the Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-3) and Early Intervention Services, MAI (Contract 11-108, A-3).

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Amendment (11-103, A-3) between San Bernardino County, Department of Public Health and the County of Riverside Department of Public Health, HIV/AIDS Program for a reduction of (\$48,445) for a new total of \$1,025,075 for the period of March 1, 2012 - February 28, 2013.
- 2) Authorize the Chairperson to sign Two (2) originals of said Agreement, Contract 11-103, A-3 on behalf of the County.
- 3) Ratify the Amendment (11-108, A-3) between San Bernardino County, Department of Public Health and the County of Riverside Department of Public Health, HIV/AIDS Program for an increase of \$1,535 for a new total of \$68,379 for the period of March 1, 2012 - February 28, 2013.
- 4) Authorize the Chairperson to sign Two (2) originals of said Agreement, Contract 11-108, A-3 on behalf of the County.

BACKGROUND (On Page 2)

VJB/al:ys

Susan D. Harrington

Susan Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost: 12/13	\$ (46,910)	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% funded by the Ryan White CARE and Minority AIDS Initiative Acts through San Bernardino County

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: *Marshall Victor*
MARSHAL VICTOR
DATE: 11/20/12
DATE: Departmental Concurrence

Policy Policy
Consent Consent

Dept Recomm.:
Per Exec. Ofc.:

SUBJECT: Ratify the Amendment between San Bernardino County, Department of Health and the Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-3) and Early Intervention Services, MAI (Contract 11-108, A-3).

BACKGROUND:

The Ryan White Comprehensive AIDS Resource Act (RWCA) was enacted in 1990 to provide federal funding for comprehensive health and social services for persons living with the Human Immunodeficiency Virus (HIV) or Acquired Immunodeficiency Syndrome (AIDS).

As the payer of last resort, the RWCA is invaluable in filling the gaps in health care and social services for people living with HIV/AIDS. Funds from the RWCA are used to provide HIV care services, including medical, oral and mental health care and treatment and HIV medications enabling people living with HIV to live a longer and healthier life. Funds from this agreement will be used to continue HIV medical, oral, mental and pharmacy services at the Riverside Neighborhood Health Clinic, the Perris Family Care Center and the Indio Family Care Center for the HIV/AIDS patients currently under care.

FINANCIAL DATA:

12/13 Award Amendment 2 11-103, A-2	Amendment 3 11-103, A-3
\$1,073,520	\$(48,445)
5/8/12, Item 3.4	

12/13 Award Amendment 2 11-108, A-2	Amendment 3 11-108, A-3
\$66,844	\$1,535
5/8/12, Item 3.4	



County of San Bernardino

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	FAS Vendor Code	SC	Dept.	A	Contract Number	
<input checked="" type="checkbox"/> Change	COUNTYO930		PHL		11-103 A-3	
<input type="checkbox"/> Cancel						
ePro Vendor Number				ePro Contract Number		
N/A				N/A		
County Department			Dept.	Orgn.	Contractor's License No.	
Department of Public Health			PHL	PHL		
County Department Contract Representative			Telephone		Total Contract Amount	
Lisa Ordaz			(909)388-0222		\$2,072,595	
Contract Type						
<input type="checkbox"/> Revenue		<input checked="" type="checkbox"/> Encumbered		<input type="checkbox"/> Unencumbered		<input type="checkbox"/> Other:
If not encumbered or revenue contract type, provide reason:						
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount	
95200		3/01/12	2/28/13	\$ 1,047,160	\$ 48,445	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	3715	200	2445		\$ 48,445
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Project Name			Estimated Payment Total by Fiscal Year			
Ryan White Program			FY	Amount	I/D	FY
Part A Medical Care and			12/13	\$48,445	D	
Support Services						

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name
 County of Riverside, Department of Public Health
 Address
 P.O. Box 7600
 Riverside, CA 92503
 Telephone Federal ID No. or Social Security No.
 (951) 358-5307

hereinafter called Contractor

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 3

It is hereby agreed to amend Contract No. 11-103 between the County and Contractor as follows:

SECTION V. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

- A. The total amount of this Contract is \$2,072,595 which is available for expenditure in accordance with the service provided, unless changed by the budget/Contract amendment process, and is subject to availability of funds to the County. If the funding source notifies the County that such funding is terminated or reduced, the County shall determine whether this Contract will be terminated or the County's maximum obligation reduced. The County will notify the Contractor in writing of its determination. The consideration to be paid to the Contractor as provided herein shall

Auditor-Controller/Treasurer Tax Collector Use Only	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

be in full payment for all of the Contractor's services and expenses incurred in the performance hereof, including travel and per diem. The maximum is a total dollar amount; it includes the original contract amount and all subsequent amendments, and is broken down as follows:

Original Contract	\$1,047,160	March 1, 2011 through February 29, 2012
Amendment No. 1	\$ 1,640 decrease	March 1, 2011 through February 29, 2012
Amendment No. 2	\$ 2,000 increase	March 1, 2011 through February 29, 2012
Amendment No. 2	\$1,073,520	March 1, 2012 through February 28, 2013
Amendment No. 3	\$ 48,445 decrease	March 1, 2012 through February 28, 2013

ATTACHMENT A – SCOPE OF WORK: Add Attachment A1.

ATTACHMENT G – BUDGET: Add Attachment G1.

All other terms and conditions remain in full force and effect.

FORM APPROVED COUNTY COUNSEL

BY: Marsha L. Victor 11/28/12
MARSHA L. VICTOR DATE

COUNTY OF SAN BERNARDINO

County of Riverside, Department of Public Health
(Print or type name of corporation, company, contractor, etc.)

▶ [Signature]
Josie Gonzales, Chair, Board of Supervisors
Dated SEP 25 2012

By ▶ _____
(Authorized signature - sign in blue ink)

Name John F. Tavaglione
(Print or type name of person signing contract)

Title Chairman, Board of Supervisors
(Print or Type)

Dated _____

Address P.O. Box 7600
Riverside, CA 92503

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD.

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino.
By [Signature]
Deputy



Approved as to Legal Form
▶ [Signature]
Kristina Robb, Deputy County Counsel
Date 9/12/12

Reviewed by Contract Compliance
▶ [Signature]
Lory Klopfer, HS Contracts Unit
Date 9/12/12

Presented to BOS for Signature
▶ [Signature]
Trudy Raymundo, Director
Date 9/13/12



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																	
CONTRACT NUMBER:																	
CONTRACTOR:																	
SERVICE CATEGORY:																	
SERVICE GOAL:																	
SERVICE HEALTH OUTCOME(S):																	
Planned Services to Clients by service area of residence:	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care	
	Riv W	Riv C	Riv E	Riv W	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V					SBE V
Total # Undup Clients to be Served	107	68	17	19	5	0	0	0	0	0	0	0	0	242	5	2	61
Cauc./White	32	20	5	6	1	0	0	0	0	0	0	0	0	72	1	1	18
African Amer.	21	14	3	4	1	0	0	0	0	0	0	0	0	48	1	0	12
Latino/a	43	27	7	8	2	0	0	0	0	0	0	0	0	98	2	1	24
Women	27	17	4	5	1	0	0	0	0	0	0	0	0	61	1	1	15
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	11	7	2	2	0	0	0	0	0	0	0	0	0	25	0	0	6
Planned Client Utilization by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care	
	Riv W	Riv C	Riv E	Riv W	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V	SBE V					Total
Total # of Service UNITS to be delivered	1,078	686	229	196	65	0	0	0	0	0	0	0	0	2,614	65	33	654
Cauc./White	323	206	69	59	20	0	0	0	0	0	0	0	0	786	20	10	196
African Amer.	216	137	46	39	13	0	0	0	0	0	0	0	0	523	13	7	131
Latino/a	431	274	92	78	26	0	0	0	0	0	0	0	0	1,045	26	13	261
Women	270	174	57	49	16	0	0	0	0	0	0	0	0	656	16	8	163



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WW		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	108	36	69	23	20	7	0	0	0	0	0	0	263	7	3	65
Total # of Client Visits to be delivered	358	90	228	57	65	16	0	0	0	0	0	0	814	16	8	203
Cauc./White	107	27	68	17	20	5	0	0	0	0	0	0	244	5	2	61
African Amer.	72	18	46	11	13	3	0	0	0	0	0	0	163	3	2	41
Latino/a	143	36	91	23	26	7	0	0	0	0	0	0	326	7	3	81
Women	89	22	57	14	16	4	0	0	0	0	0	0	202	4	2	51
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	36	9	23	6	7	2	0	0	0	0	0	0	83	2	1	20

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS health services treatment team will provide the following <i>service delivery elements</i> to PLWHA receiving * HIV Outpatient/Ambulatory Health Services at Riverside Neighborhood Health Center, Perris Family Care Center, Indio Family Care Center, and Blythe Family Health Clinic.</p> <ul style="list-style-type: none"> • Development of Treatment Plan • Diagnostic Testing • Early Intervention and Risk Assessment • Preventive Care and Screening • Practitioner Examination • Medical History Taking • Diagnosis and Treatment of Common Physical and Mental Conditions • Prescribing and Managing Medication Therapy • Education and Counseling on Health Issues • Continuing Care and Management of Chronic Conditions • Referral to and Provision of Specialty Care 	1, 2, & 3	March 1, 2012 – February 28, 2013	<ul style="list-style-type: none"> • Client Health Assessment • Lab Results • Treatment Plan • Psychosocial Assessments • Treatment Adherence Documentation • Case Conferencing Documentation • Progress Notes • Cultural Competency Plan • ARIES Reports



PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<ul style="list-style-type: none"> • Treatment Adherence Counseling/Education • Services are provided based on established Cultural and Linguistic Competency Standards • Integrate and utilize ARIES to incorporate core data elements. <p><u>Implementation Activities:</u></p> <ol style="list-style-type: none"> 1. The HIV/AIDS Branch Chief, Medical Director, and HIV Clinic Manager are responsible for ensuring Outpatient/Ambulatory Health Services are delivered according to the IEHPC Standards of Care and Scope of Work activities. 2. Clinic staff will conduct assessments including evaluation health history and presenting problems. Those on HIV medications are evaluated for treatment adherence. Assessments will consist of: <ol style="list-style-type: none"> a) Completing a medical history b) Conducting a physical examination including an assessment for oral health care c) Reviewing lab test results d) Assessing the need for medication therapy e) Development of a Treatment Plan. 3. Clinicians will complete a medical history on clients which will include but are not limited to: family medical history, psycho-social history, current medications, and environmental assessment, diabetes, cardiovascular diseases, renal disease, GI abnormalities, pancreatitis, liver disease, and/or hepatitis. <ol style="list-style-type: none"> a) Conducting a physical examination b) Reviewing lab test results c) Assessing the need for medication therapy d) Development of a Treatment Plan. 4. An assessment of the clients' current knowledge of HIV and treatment options is conducted by the health education and the treatment team. Health education and counseling is provided to the client in choosing an appropriate health education plan that will include education regarding the reduction of transmission of HIV and to reduce their transmission risk behaviors. 5. Based on medical history, physical examination and lab-test results, clinician will develop a treatment plan with diagnosis and treatment for common physical conditions such as 			



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>opportunistic infections related to HIV which may include but are not limited to: candidiasis, cervical cancer, herpes simplex, Kaposis Sarcoma, tuberculosis.</p> <p>6. Health Care Social Worker will interview client and their families to assess the nature of their social and financial problems and the need for social service intervention as it relates to HIV.</p> <p>7. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p> <p>8. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p> <p>9. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p> <p><i>*Medical care for the treatment of HIV infection includes the provision of care that is consistent with the United States Public Health Service, National Institutes of Health, and American Academy of HIV Medicine (AAHIVM).</i></p>			



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																		
CONTRACT NUMBER:		County of Riverside Department of Public Health, HIV/AIDS Program																
CONTRACTOR:		ORAL HEALTH CARE																
SERVICE CATEGORY:		Improve or maintain the oral health of HIV+ clients throughout the TGA to sustain proper nutrition.																
SERVICE GOAL:		Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; Improved or maintained viral load; and Improved or maintained oral health.																
Planned Services to Clients by service area of residence:	1	2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care			
		Riv W	Riv C	Riv E	Riv E	SB WV	SB WV	SB EV	SB EV	SB D	SB D							
Total # Undup Clients to be Served	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New		
	0	46	0	30	0	8	0	0	0	0	0	0	0	0	84	8	4	21
Cauc./White	0	14	0	9	0	3	0	0	0	0	0	0	0	0	26	3	1	6
African Amer.	0	9	0	6	0	2	0	0	0	0	0	0	0	0	17	2	1	4
Latino/a	0	18	0	12	0	3	0	0	0	0	0	0	0	33	3	2	8	
Women	0	12	0	7	0	2	0	0	0	0	0	0	0	21	2	1	5	
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Youth	0	5	0	3	0	1	0	0	0	0	0	0	0	9	1	0	2	
Planned Client Utilization by service area of residence :	1	2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care			
Total # of Service UNITS to be delivered		Riv W	Riv C	Riv E	Riv E	SB WV	SB WV	SB EV	SB EV	SB D	SB D							
	0	554	0	353	0	101	0	0	0	0	0	0	0	0	1,008	101	50	252
Cauc./White	0	167	0	107	0	30	0	0	0	0	0	0	0	0	304	30	15	76
African Amer.	0	111	0	71	0	20	0	0	0	0	0	0	0	202	20	10	50	
Latino/a	0	222	0	141	0	40	0	0	0	0	0	0	0	403	40	20	101	
Women	0	139	0	88	0	25	0	0	0	0	0	0	0	252	25	13	63	
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Youth	0	55	0	35	0	10	0	0	0	0	0	0	0	100	10	5	25	



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by service area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WW		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
	0	277	0	176	0	50	0	0	0	0	0	0				
Total # of Client Visits to be delivered	0	277	0	176	0	50	0	0	0	0	0	0	503	50	25	126
Cauc./White	0	84	0	53	0	15	0	0	0	0	0	0	152	15	8	38
African Amer.	0	55	0	35	0	10	0	0	0	0	0	0	100	10	5	25
Latino/a	0	111	0	70	0	20	0	0	0	0	0	0	201	20	10	50
Women	0	69	0	44	0	13	0	0	0	0	0	0	126	13	6	31
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	28	0	18	0	5	0	0	0	0	0	0	51	5	3	13

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS oral health practitioner will provide the following <i>service delivery elements</i> to PLWHA receiving Oral Health Care at the Rubidoux Family Care Center.</p> <ul style="list-style-type: none"> • Comprehensive Oral Exam • Development of Treatment Plan in Collaboration with Client • Treatment Visit(s) • Development of Oral Hygiene Plan in Collaboration with Client • Ongoing Treatment Visits • Ongoing Preventive Visits • Follow-up prophylactic visit within 6 months of initial visit. • Emergency Care Visit if necessary • Services are provided based on established Cultural and Linguistic Competency Standards • Integrate and utilize ARIES to incorporate core data elements. <p><u>Implementation Activities:</u></p>	1	March 1, 2012 – February 28, 2013	<ul style="list-style-type: none"> • Complete oral examination documented within 60 days of initial visit • Treatment plan in chart based on their oral examination and documentation that the plan was discussed with the client • Documentation of prophylactic visit within 6 months of initial visit • Documentation clients received necessary follow up appointment after preventive care



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

<p>1. The HIV/AIDS Branch Chief and HIV Clinic Manager are responsible for ensuring Oral Health Care Services are delivered according to the IEHPC Standards of Care and Scope of Work activities.</p> <p>2. Upon first referral or contact by client, will schedule dental appointment with oral health provider and treat dental problem within 24 hours of initial client contact. Needed dental follow -up visits will be scheduled according to dental treatment plan as prescribed by dentist.</p> <p>3. PLWHA accessing Oral Health Care will receive a comprehensive initial assessment that will include:</p> <ul style="list-style-type: none"> ▪ a complete medical and ▪ a social history and a comprehensive oral exam. <p>4. The oral health practitioner will develop a comprehensive treatment plan that will include preventive care and maintenance, signed by client and provider.</p> <p>5. The oral health practitioner will develop an oral hygiene plan in collaboration with client.</p> <p>6. Follow-up prophylactic visits will be scheduled within six months of initial visit and PLWHA will be encouraged to follow-up with their oral health treatment plan.</p> <p>7. Treatment and oral hygiene plans will be communicated with medical case managers for inclusion to care plans.</p> <p>8. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p> <p>9. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p> <p>10. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p>		<p>visit</p> <ul style="list-style-type: none"> ▪ Cultural Competency Plan ▪ ARIES Reports
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**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																
CONTRACT NUMBER:																
CONTRACTOR: County of Riverside Department of Public Health, HIV/AIDS Program																
SERVICE CATEGORY: AIDS PHARMACEUTICAL ASSISTANCE (Local)																
SERVICE GOAL: To maintain or improve health outcomes of persons living with HIV/AIDS by making available needed HIV/AIDS medications. Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load.																
Planned Services to Clients by service area of residence:	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Current	New				
Total # Undup Clients to be Served	5	4	8	5	1	2	0	0	0	0	0	0	0	2	1	4
Cauc./White	2	1	2	2	0	0	0	0	0	0	0	0	0	0	0	1
African Amer.	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	1
Latino/a	2	1	2	2	0	1	0	0	0	0	0	0	1	1	0	2
Women	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	1
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1
Planned Client Utilization by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Current	New				
Total # of Service UNITS to be delivered	5	4	8	5	1	2	0	0	0	0	0	0	0	2	1	4
Cauc./White	2	1	2	2	0	0	0	0	0	0	0	0	0	0	0	1
African Amer.	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	1
Latino/a	2	1	2	2	0	1	0	0	0	0	0	0	1	1	0	2
Women	1	1	2	1	0	0	0	0	0	0	0	0	0	0	0	1
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by service area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WW		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Total # of Client Visits to be delivered	5	8	4	5	1	2	0	0	0	0	0	0	25	2	1	4
Cauc./White	2	2	1	2	0	0	0	0	0	0	0	0	7	0	0	1
African American	1	2	1	1	0	0	0	0	0	0	0	0	5	0	0	1
Latino/a	2	3	1	2	0	1	0	0	0	0	0	0	9	1	0	2
Women	1	2	1	1	0	0	0	0	0	0	0	0	5	0	0	1
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	1	1	0	1	0	0	0	0	0	0	0	0	3	0	0	0

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

Please Note: As per the RW Standard of Care; Clients are only provided with one UOS per year and one Client Visit per year.

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS health services treatment team will provide the following service delivery elements to PLWHA receiving AIDS Pharmaceutical Assistance at Riverside Neighborhood Health Center, Perris Family Care Center, Indio Family Care Center, and Blythe Family Health Clinic.</p> <ul style="list-style-type: none"> • Antiretroviral medication (HIV/AIDS) • Services are provided based on established Cultural and Linguistic Competency Standards • Integrate and utilize ARIES to incorporate core data elements. <p>Implementation Activities:</p> <ol style="list-style-type: none"> 1. The HIV Clinic Manager and R.N. Supervisor are responsible for ensuring AIDS Pharmaceutical Assistance Services are delivered according to the IEHPC Standards of Care and Scope of Work activities. 2. Clients will be screened by an Insurance Billing Clerk from the Riverside HIV Care Program to link with insurance programs (MISP/ADAP), with the goal of obtaining a long-term 	1, 2, & 3	March 1, 2012 – February 28, 2013	<ul style="list-style-type: none"> • Medication Logs • Documentation in Client's Chart - Progress Notes • Cultural Competency Plan • ARIES Reports



**RYAN WHITE PROGRAM
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insurance plan.

3. After screening, if client is identified in need of pharmaceutical assistance, the RN or LVN will check with the Billing Clerk to confirm that the client is eligible for RW services.
4. Once verified that the client has no other means to pay for their HIV medications, the RN and/or LVN obtains verbal consent from the Clinic Supervisor or RN Supervisor to provide medications paid for with Ryan White funds.
5. The RN or LVN will insert one copy of the medication order into the patients chart indicating in the progress note that clients' medications were paid for by Ryan White.
6. The RN documents in the *Ryan White Log* the patient who received Ryan White Pharmaceutical Assistance, the name of the medication, the cost and the date it was ordered.
7. Client will be provided with physician's prescription of one 30 day or less supply of antiretroviral medication
8. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.
9. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.
10. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."



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RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																
CONTRACT NUMBER:		County of Riverside Department of Public Health, HIV/AIDS Program														
CONTRACTOR:		MENTAL HEALTH SERVICES														
SERVICE CATEGORY:		To have services available throughout the TGA to minimize crisis situations and stabilize clients' mental health status, in order to maintain in the care system.														
SERVICE HEALTH OUTCOME(S):		Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load; decreased level of depression post 12 individual sessions; decreased level of anxiety post 12 individual sessions; and clinically significant increase in their Global Assessment of Functioning score post 12 individual sessions.														
Planned Services to Clients by SA of residence:	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	New	Riv C	Current	Riv E	New	SB WV	Current	SB EV	New	SB D	Current				
Total # Undup Clients to be Served	18	8	12	5	3	2	0	0	0	0	0	0	48	2	1	4
Cauc./White	5	2	3	2	1	0	0	0	0	0	0	0	13	0	0	1
African Amer.	4	2	2	1	1	0	0	0	0	0	0	0	10	0	0	1
Latino/a	7	3	5	2	1	1	0	0	0	0	0	0	19	1	0	2
Women	5	2	3	1	1	0	0	0	0	0	0	0	12	0	0	1
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	2	1	1	1	0	0	0	0	0	0	0	0	5	0	0	0
Planned Client UOS by SA of residence:	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	New	Riv C	Current	Riv E	New	SB WV	Current	SB EV	New	SB D	Current				
Total # of UOS to be delivered	268	89	171	57	49	16	0	0	0	0	0	0	650	16	8	41
Cauc./White	81	27	51	17	15	5	0	0	0	0	0	0	196	5	2	12
African Amer.	54	18	34	11	10	3	0	0	0	0	0	0	130	3	2	8
Latino/a	107	36	68	23	20	6	0	0	0	0	0	0	260	6	3	16
Women	67	22	43	14	12	4	0	0	0	0	0	0	162	4	2	10
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



**RYAN WHITE PROGRAM
SCOPE OF WORK**

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Planned Client Visits by service area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WV		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
	27	9	17	6	5	2	0	0	0	0	0	0				
Total # of Client Visits delivered	135	45	85	28	24	8	0	0	0	0	0	0	325	8	4	20
Cauc./White	41	13	26	9	7	2	0	0	0	0	0	0	98	2	1	6
African Amer.	27	9	17	6	5	2	0	0	0	0	0	0	66	2	1	4
Latino/a	54	18	34	11	10	3	0	0	0	0	0	0	130	3	2	8
Women	34	11	21	7	6	2	0	0	0	0	0	0	81	2	1	5
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	14	4	9	3	2	1	0	0	0	0	0	0	33	1	0	2

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS Mental Health staff will provide the following <i>service delivery elements</i> to PLWHA receiving Mental Health Services at Riverside Neighborhood Center, Perris Family Care Center, and Indio Family Care Center.</p> <ul style="list-style-type: none"> • Initial Individual Mental Health Assessment • Development of Care/Treatment Plan • Individual Counseling Session • Group Counseling Session • Case Conferencing Session • Psychiatric Assessment/Evaluation Session • Psychiatric Medications Management Session • Referral to other Mental Health Professionals • Services are provided based on established Cultural and Linguistic Competency Standards • Integrate and utilize ARIES to incorporate core data elements. 	1, 2, & 3	March 1, 2012 – February 28, 2013	<ul style="list-style-type: none"> • Psychosocial Assessment Form with DSM IV Diagnosis • Goals & Treatment Plan • Progress Notes • Case conferencing documentation • Referral Logs • Outcome Measurement Form • Cultural Competency Plan • ARIES Reports



**RYAN WHITE PROGRAM
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		<p><u>Implementation Activities:</u></p> <ol style="list-style-type: none">1. The HIV Clinic Manager is responsible for ensuring Mental Health Services are delivered according to the IEHPC Standards of Care and Scope of Work activities.2. Clinically driven Mental Health Services will be staffed by a full-time Clinical Therapist licensed or certified by the Board of Behavioral Services (Licensed MFT or a Licensed Clinical Social Worker) and part-time Psychiatrist to expand on-site mental health services for clients receiving Outpatient/Ambulatory Health Services.3. The clinical therapist will conduct an initial psychosocial assessment during the intake process. The assessment will involve the gathering of information from the client on the presenting problem, current living environment, mental health and substance abuse history, mental status exam, current mental health needs, support system, history or current abuse and clients' goals related to mental health treatment.4. The clinical therapist will have the client complete all necessary forms that inform the patient regarding the mental health services they are to receive, confidentiality, and their commitment to treatment.5. Based on clinical assessment, the clinical therapist will determine a DSM-IV-TR Diagnosis and develop a goals and treatment plan signed by both therapist and client, which will include individual and/or group counseling sessions.6. Clinical team will meet weekly to discuss client's treatment plans and how to further assist the client in reaching their goals and objectives during case conferencing.7. Clients are referred by the physician or clinical therapist for Psychiatric assessment and evaluation if clients present with a mental health issue that may require psychiatric evaluation and medication, (e.g., bi-polar, schizophrenia, depression, etc). The psychiatrist will prescribe a medication regimen based on the psychiatric assessment and manage the client's psychiatric diagnosis and in conjunction with the multi-disciplinary team.8. The mental health counseling process will include referrals from clinical staff which may include, but is not limited to medical providers, psychiatrist, nurses, social workers, nutritionist, medical case manager, health education and health service assistants.9. A thorough crisis assessment will be completed identifying the level of severity of the crisis and providing interventions such as a 5150 to stabilize the client.
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**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

<p>10. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p>								
<p>11. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p>								
<p>12. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p>								
<p>PLANNED GROUP SERVICE UTILIZATION (FOR ANY ACTIVITIES PROVIDED IN GROUP SETTINGS)</p>								
<p>Group Name/Description</p>	<p>SA of Service Delivery</p>	<p>Targeted Population</p>	<p>Open/ Closed</p>	<p>Expected Avg. Attend Per Session</p>	<p>Session Length</p>	<p>Sessions Per Week</p>	<p>Group Duration</p>	<p>Outcome Measures</p>
<p>Group Name #1 Women's Support Group</p>	<p>1</p>	<p>Women</p>	<p>Closed</p>	<p>Six-Eight</p>	<p>2 Hours</p>	<p>One Session every month</p>	<p>Ongoing</p>	<p>75% of clients will demonstrate a clinically significant increase in their Global Assessment Functioning as measured by the Axis V.</p>



**RYAN WHITE PROGRAM
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RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																
CONTRACT NUMBER:																
CONTRACTOR:																
SERVICE CATEGORY:																
SERVICE GOAL:																
<p>County of Riverside Department of Public Health, HIV/AIDS Program MEDICAL CASE MANAGEMENT SERVICES</p> <p>The goal of providing medical case management services is to ensure a continuum of high quality care which is client focused, client collaborative, and culturally appropriate, cost effective, efficient and accessible to all eligible persons with HIV/AIDS throughout the TGA as required to support the client's participation in HIV medical care. MCM services are to be located and delivered in Ryan White Program funded Outpatient/Ambulatory Medical Care clinics.</p> <p>Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; Improved or maintained viral load; and ability to self-manage healthcare and support services.</p>																
Planned Services to SA of residence:	1		2		3		4		5		6		Total	Aware/ Not in Care		
	Riv W	Riv C	Riv E	Riv E	SB WW	SB EV	SB D	Newly Diagnosed	HIV Unaware	Aware/ Not in Care						
Total # Undup Clients to be Served	64	21	40	13	4	0	0	0	0	0	0	0	154	2	10	
Cauc./White	19	6	12	4	1	0	0	0	0	0	0	0	45	1	3	
African Amer.	13	4	8	3	1	0	0	0	0	0	0	0	31	0	2	
Latino/a	26	8	16	5	2	0	0	0	0	0	0	0	62	2	4	
Women	16	5	10	3	1	0	0	0	0	0	0	0	38	1	4	
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Youth	6	2	4	1	1	0	0	0	0	0	0	0	14	0	1	
Planned Client Utilization by SA of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
Total # of Service UNITS to be delivered	Riv W	Riv C	Riv E	Riv E	SB WW	SB EV	SB D	Newly Diagnosed	HIV Unaware	Aware/ Not in Care						
1,004	336	638	214	183	60	0	0	0	0	0	0	0	2,435	61	31	153
Cauc./White	301	101	192	64	18	0	0	0	0	0	0	0	731	18	9	46
African Amer.	201	67	128	43	12	0	0	0	0	0	0	0	488	12	6	31
Latino/a	402	134	256	85	24	0	0	0	0	0	0	0	974	24	12	61
Women	251	84	160	53	15	0	0	0	0	0	0	0	609	15	8	38
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



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Planned Client Visits by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W		Riv C		Riv E		SB WW		SB E V		SB D					
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Youth	100	34	64	21	18	6	0	0	0	0	0	0	243	6	3	15
Total # of Client Visits delivered	502	168	319	107	91	30	0	0	0	0	0	0	1,217	31	15	76
Cauc./White	150	51	96	32	27	9	0	0	0	0	0	0	365	9	5	23
African Amer.	100	34	64	21	18	6	0	0	0	0	0	0	243	6	3	15
Latino/a	201	67	128	43	36	12	0	0	0	0	0	0	487	12	6	31
Women	125	42	80	27	23	8	0	0	0	0	0	0	305	8	4	19
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	50	17	32	11	9	3	0	0	0	0	0	0	122	3	2	8

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS Medical Case Management Staff will provide the following <i>service delivery elements</i> to PLWHA receiving Medical Case Management Services at Riverside Neighborhood Center, Perris Family Care Center, Indio Family Care Center, and Blythe Family Health Clinic.</p> <ul style="list-style-type: none"> Initial and ongoing assessment of the client's service needs Development of a comprehensive care plan in collaboration with the client Coordination of services required to implement the plan Client monitoring to assess the efficacy of the plan Periodic re-evaluation and adaptation of the plan as necessary Client-specific advocacy and/or review of utilization of services Coordination and follow-up of medical treatments Provide or refer clients for advice, support, counseling on topics surrounding HIV disease, treatments, medications, treatment adherence education, caregiver bereavement support, dietary/nutrition advice and education, and terms and information needed by the client to effectively participate in his/her medical care Includes all types of case management including face-to-face, phone contact and any other 	1, 2, & 3	March 1, 2012 – February 28, 2013	<ul style="list-style-type: none"> Medical Case Management Needs Assessment Tool Comprehensive Care Plan Case Conferencing Documentation Referral Logs Progress Notes Cultural Competency Plan ARIES Reports



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- forms of communication.
- Services are provided based on established Cultural and Linguistic Competency Standards.
- Integrate and utilize ARIES to incorporate core data elements.

Implementation Activities:

- The HIV Clinic Manager is responsible for ensuring MCM services are delivered according to the IEHPC Standards of Care and Scope of Work activities.
- Medical Case Managers will provide Medical Case Management Services to clients that meet the following criteria:
 - Need one or more of the following services: home health, home and community-based services, mental health, substance abuse, housing assistance, and/or
 - Clients that exhibit the following: CDC <500 and any viral load, including "undetectable," CD4 <350 and any reportable viral load or viral load >100,000 and any CD4 Count.
- Medical Case Managers will conduct an initial needs assessment to identify which HIV clients meet the criteria to receive medical case management services. Re-assessments will be conducted at a minimum of every four months by the MCM staff to determine service needs.
- The MCM staff will develop a comprehensive care plan in collaboration with client, primary care physician/provider and other health care/support staff to maximize client's care and facilitate cost-effective outcomes. The plan will include the following elements:
problem/presenting issue(s), service need, goals, action plan, responsibility and timeframes.
- The MCM staff will discuss and document treatment adherence issues the HIV client is experiencing and work with treatment team staff to provide additional education and counseling for client.
- The MCM staff will work with the HIV client to become more self-managers in their care.
- MCM staff will share the care plan with the treatment team during case conferencing.
- The MCM staff will maintain ongoing coordination with internal programs and external agencies to which clients are referred for medical and support services.
- HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that



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<p>clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p> <p>10. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p> <p>11. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p>			
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Ryan White Program Part A
Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: Outpatient/Ambulatory Health Services
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(109,907 x .047767 FTE) Provides program management oversight for the Ryan White Program Part A contract and budget.	\$5,250
Physician IV: (D. Pierce, M. Peterson, A. Dew, R. Zane, S. Yoshino, D. Persichino)(\$165,000 x 1 FTE) Provides medical support, medical care, psychiatry and treatment adherence/management for four health care centers.	\$165,000
Health Services Assistant: (G. Ramirez)(\$38,000 x .95 FTE) Provides patient work up, front office support and assists nursing staff at four health care centers.	\$36,100
Health Care Social Services Supervisor: (D. Huntsman)(\$84,000 x .9 FTE) Provides direct supervision to clinical staff, and social services for HIV clients at four health care centers.	\$75,600
Registered Nurse IV: (Dana Hexum) (\$62,400 x .732852 FTE) Provides supervision of nursing staff. Provides nursing support and case management at four health care centers.	\$45,730
Licensed Vocational Nurse II: (Vacant/Swoboda) \$35,000 x .95 FTE Provides nursing support for three health care centers.	\$33,250
Office Assistant II/III (2): (Vacant, B. Nolan)(28,800 x .9 FTE) Provide front office support at four health care centers. Performs ARIES data entry.	\$25,920
Fringe Benefits	
43% of Total Personnel Costs	\$166,346
TOTAL PERSONNEL	\$553,196
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide HIV health services at four health care centers (Mileage calculated at .555/mile).	\$14,000
Office Supplies: Office supplies/equipment to support daily activities at four health care centers. This includes paper, pens, ink, etc.	\$3,500
Medical Supplies: Medical supplies/equipment to support daily activities at four health care centers. This includes syringes, blood tubes, plastic gloves, etc.	\$12,000
Postage: Postage to mail reminder letters & resource information to clients receiving Outpatient/Ambulatory Health services.	\$300
Laboratory: Laboratory services to support medical care of HIV clients at three health care centers.	\$122,228
TOTAL OTHER	\$152,028
SUBTOTAL (Personnel and Other)	\$705,224
Administration	\$70,500
TOTAL BUDGET (Subtotal and Administration)	\$775,724



Ryan White Program Part A
Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: Oral Health Care
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(109,907 x .05 FTE) Provides program management oversight for the Ryan White Program Part A and MAI contracts and budgets.	In Kind
Dentist: (Huynh, Loan T)(\$59.50/hr.x 30 min apt x 84 Clients) Provides oral health care to HIV clients at the Rubidoux Family Care Center.	\$2,500
Dental Assistant: (Vacant) (\$14.28/hr x 30 min apt x 84 Clients) Provides dental assistant services to HIV clients at the Rubidoux Family Care Center.	\$600
Dental Assistant: (Vacant) (\$14.28/hr x 30 min apt x 84 Clients) Provides dental assistant services to HIV clients at the Rubidoux Family Care Center.	\$600
Office Assistant III: (B. Nolan) (\$27,500 x .40) Appointment setting, provides front office support for dental services at the Rubidoux Family Care Center and performs Aries data entry.	\$11,000
Fringe Benefits	
43% of Total Personnel Costs	\$6,321
TOTAL PERSONNEL	\$21,021
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to oral health meetings/education seminars as related to Ryan White services. (Mileage calculated at .555/mile).	\$1,000
Office Supplies: Office supplies and equipment to support daily oral health activities.	\$2,500
Medical Supplies: Dental supplies to provide oral health care for HIV clients.	\$21,000
TOTAL OTHER	\$24,500
SUBTOTAL (Personnel and Other)	\$45,521
Administration	\$4,479
TOTAL BUDGET (Subtotal and Administration)	\$50,000



Ryan White Program Part A
Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: AIDS Pharmaceutical Assistance (Local)
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(109,907 x .05 FTE) Provides program management oversight for the Ryan White Program Part A and MAI contracts and budgets.	In Kind
Pharmacist: (Vacant)(\$97,358 x .15 FTE) Provides pharmacy services/treatment adherence for HIV clients at four health care centers.	In Kind
Pharmacy Technician: (Vacant)(\$29,494 x .20 FTE) Provides direct pharmacy services for four health care centers.	In Kind
Fringe Benefits	
43% of Total Personnel Costs	\$0
TOTAL PERSONNEL	\$0
Other	
Medical Supplies: Provide pharmaceuticals to HIV clients receiving medical care at four health care centers.	\$10,175
TOTAL OTHER	\$10,175
SUBTOTAL (Personnel and Other)	\$10,175
Administration	\$1,008
TOTAL BUDGET (Subtotal and Administration)	\$11,183



Ryan White Program Part A
Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: Mental Health Services
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Health Care Social Services Supervisor: (D. Huntsman)(\$84,000 x .10 FTE) Provides direct supervision to clinical staff, and social services for HIV clients at four health care centers.	\$8,400
Licensed Clinical Therapist II: (V. Kao)(\$68,000 x .50735 FTE) Provides individual and group psychotherapy, implementing an individual treatment plan, assessment and crisis intervention at three health care centers.	\$34,500
Fringe Benefits	
43% of Total Personnel Costs	\$18,447
TOTAL PERSONNEL	\$61,347
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide MH services to HIV clients at three health care centers. (Mileage calculated at .555/mile).	\$1,200
TOTAL OTHER	\$1,200
SUBTOTAL (Personnel and Other)	\$62,547
Administration	\$6,132
TOTAL BUDGET (Subtotal and Administration)	\$68,679



Ryan White Program Part A Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: Medical Case Management
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Health Care Social Worker: (D. DeBayona)(\$53,580 x 1 FTE) Provides medical case management at three health care centers.	\$53,580
LVN II: (A. Swoboda)(\$32,000 x .6875 FTE) Primary nurse providing direct nursing services and Medical Case Management to HIV clients.	\$22,000
Fringe Benefits	
43% of Total Personnel Costs	\$32,499
TOTAL PERSONNEL	\$108,079
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide MCM services to HIV clients at four health care centers. (Mileage calculated at .555/mile).	\$800
TOTAL OTHER	\$800
SUBTOTAL (Personnel and Other)	\$108,879
Administration (limited to 10% of Total)	\$10,610
TOTAL BUDGET (Subtotal and Administration)	\$119,489



County of San Bernardino

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	FAS Vendor Code	SC	Dept.	A	Contract Number			
<input checked="" type="checkbox"/> Change	COUNTYO930		PHL		11-108 A-3			
<input type="checkbox"/> Cancel								
ePro Vendor Number				ePro Contract Number				
N/A				N/A				
County Department			Dept.	Orgn.	Contractor's License No.			
Department of Public Health			PHL	PHL				
County Department Contract Representative			Telephone		Total Contract Amount			
Lisa Ordaz			(909)388-0222		\$135,223			
Contract Type								
<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:								
If not encumbered or revenue contract type, provide reason:								
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount			
95200		3/01/12	2/28/13	\$ 57,551	\$ 1,535			
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount		
AAA	PHL	3715	200	2445		\$ 1,535		
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
						\$		
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
						\$		
Project Name			Estimated Payment Total by Fiscal Year					
Ryan White Program			FY	Amount	I/D	FY	Amount	I/D
Minority AIDS Initiative			12/13	\$1,535	I			
(MAI)								

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name

County of Riverside, Department of Public Health

hereinafter called Contractor

Address

P.O. Box 7600

Riverside, CA 92503

Telephone

(951) 358-5307

Federal ID No. or Social Security No.

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 3

It is hereby agreed to amend Contract No. 11-108 between the County and Contractor as follows:

SECTION V. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

- A. The total amount of this Contract is \$135,223 which is available for expenditure in accordance with the service provided, unless changed by the budget/Contract amendment process, and is subject to availability of funds to the County. If the funding source notifies the County that such funding is terminated or reduced, the County shall determine whether this Contract will be terminated or the County's maximum obligation reduced. The County will notify the Contractor in writing of its determination. The consideration to be paid to the Contractor as provided herein shall be in full

Auditor-Controller/Treasurer Tax Collector Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

payment for all of the Contractor's services and expenses incurred in the performance hereof, including travel and per diem. The maximum is a total dollar amount; it includes the original contract amount and all subsequent amendments, and is broken down as follows:

Original Contract	\$ 57,551	March 1, 2011 through February 29, 2012
Amendment No. 1	\$ 9,293 increase	March 1, 2011 through February 29, 2012
Amendment No. 2	\$ 66,844	March 1, 2012 through February 28, 2013
Amendment No. 3	\$ 1,535 increase	March 1, 2012 through February 28, 2013

ATTACHMENT A – SCOPE OF WORK: Add Attachment A1.

ATTACHMENT G – BUDGET: Add Attachment G1.

All other terms and conditions remain in full force and effect.

COUNTY OF SAN BERNARDINO


 Josie Gonzales, Chair, Board of Supervisors
 Dated SEP 25 2012

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
 Clerk of the Board of Supervisors
 of the County of San Bernardino.

By: 
 Deputy



County of Riverside, Department of Public Health
 (Print or type name of corporation, company, contractor, etc.)


By 
 (Authorized signature - sign in blue ink)

Name John F. Tavaglione
 (Print or type name of person signing contract)

Title Chairman, Board of Supervisors
 (Print or Type)


Dated _____

Address P.O. Box 7600
Riverside, CA 92503

Approved as to Legal Form

 Kristina Robb, Deputy County Counsel
 Date 9/12/12

Reviewed by Contract Compliance

 Lory Klopfer, HS Contracts Unit
 Date 9/12/12

Presented to BOS for Signature

 Trudy Raymundo, Director
 Date 9/13/12



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2012 - FEB 28, 2013																
CONTRACT NUMBER:		County of Riverside Department of Public Health, HIV/AIDS Program														
CONTRACTOR:		MAI EARLY INTERVENTION SERVICES														
SERVICE CATEGORY:		To ensure the unaware, newly diagnosed and unmet need populations, and persons living with HIV/AIDS from members of communities of color in the TGA are linked to HIV testing and medical services, including follow-up and support to ensure maintenance in HIV medical care.														
SERVICE HEALTH OUTCOME(S):		Improved or maintained CD4 cell count for consumers; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load; and entry and maintenance in HIV Medical Care system.														
Planned Services to Clients by service area of residence:	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	New	Riv C	New	Riv E	New	SB WV	New	SB EV	New	SB D	New				
Total # Undup Clients to be Served	0	55	0	35	0	10	0	0	0	0	0	0	0	10	5	25
Cauc./White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
African Amer.	0	11	0	7	0	2	0	0	0	0	0	0	0	2	1	5
Latino/a	0	22	0	14	0	4	0	0	0	0	0	0	0	4	2	10
Women	0	14	0	9	0	3	0	0	0	0	0	0	0	3	1	6
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	6	0	4	0	1	0	0	0	0	0	0	0	1	1	3



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Utilization by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care	
	Riv W	Riv C	Riv E	Riv W	SBEV	SBEV	SBEV	SBEV	SBEV	SBEV	SBEV	SBEV					SBEV
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	
Total # of Service UNITS to be delivered	0	440	0	280	0	80	0	0	0	0	0	0	0	80	800	0	200
Cauc./White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
African Amer.	0	88	0	56	0	16	0	0	0	0	0	0	0	16	160	0	40
Latino/a	0	176	0	112	0	32	0	0	0	0	0	0	0	32	320	0	80
Women	0	110	0	70	0	20	0	0	0	0	0	0	0	20	200	0	50
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	44	0	28	0	8	0	0	0	0	0	0	0	8	80	0	20



PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS MAI Early Intervention Services Staff will provide the following <i>service delivery elements</i> to PL WHA receiving MAI EIS at Riverside Neighborhood Center, Perris Family Care Center, and at the Indio Family Care Center.</p> <ul style="list-style-type: none"> • Outreach activities to bring unaware and unmet need communities of color to HIV services • Linking unaware communities to HIV Counseling & Testing Services • Referrals to systems of care (RW & non-RW) • Linking unmet need communities of color to treatment and care • Services are provided based on established Cultural and Linguistic Competency Standards. • Integrate and utilize ARIES to incorporate core data elements. <p><u>Implementation Activities:</u></p> <ol style="list-style-type: none"> 1. The HIV Clinic Manager and Senior CDS are responsible for ensuring MAI EIS are delivered according to the IEHPC Standards of Care and Scope of Work activities. 2. MAI EIS staff will work with community agencies, faith-based agencies and local churches and other non-traditional venues to provide outreach activities targeted to communities of color with an emphasis on African American and Latino communities to bring unaware population from communities of color into HIV Testing and Counseling Services at DOPH-HIV/AIDS. 3. MAI EIS staff will work with HIV Testing & Counseling Services to bring newly diagnosed individuals from communities of color into HIV treatment and care at DOPH-HIV/AIDS. 4. MAI EIS staff will work with treatment team staff to identify PLWH/A that have fallen out-of-care and unmet need population to provide the necessary support to bring back into care and maintain into treatment and care. 5. Senior CDS will coordinate with local HIV prevention /outreach programs to identify target outreach locations and identify individuals not in care and avoid duplication of outreach activities. 6. MAI EIS staff will maintain documentation on all outreach encounters/activities including demographics, client contacts, referrals, and follow-up in a separate record/chart for each 	<p>1, 2, & 3</p>	<p>March 1, 2012 – February 28, 2013</p>	<ul style="list-style-type: none"> ▪ Outreach schedules and logs ▪ Outreach Encounter Log ▪ Tracking Log ▪ Case Conferencing ▪ Documentation ▪ Referral Logs ▪ Progress Notes ▪ Cultural Competency Plan ▪ ARIES Reports



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>client.</p> <p>7. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p> <p>8. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p> <p>9. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p>			



Ryan White Program MAI
Provider: County of Riverside – DOPH, HIV/AIDS Program
Service Category: Early Intervention Services (EIS)
March 1, 2012 – February 28, 2013

ATTACHMENT G1

Budget Category	Budgeted Amount
Personnel	
Sr. Communicable Disease Specialist: (Sabreen White)(\$50,000 x .80 FTE) Provides MAI Outreach Services to the unaware and unmet need population and link HIV+ clients into care at service areas 1, 2, and 3.	\$40,000
Fringe Benefits	
43% of Total Personnel Costs	\$17,200
TOTAL PERSONNEL	\$57,200
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings associated with MAI outreach services and performing outreach activities in service areas 1, 2, and 3 to unaware and unmet population of color. (Mileage calculated at .555/mile).	\$4,000
Supplies: Office supplies and equipment to support daily outreach activities in services areas 1, 2, and 3.	\$1,000
TOTAL OTHER	\$5,000
SUBTOTAL (Personnel and Other)	\$62,200
Administration (limited to 10% of Total)	\$6,179
TOTAL BUDGET (Subtotal and Administration)	\$68,379