

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

944



**FROM:** Office on Aging

**SUBMITTAL DATE:**

December 5, 2012

**SUBJECT:** Authorization to transfer the titles of two (2) department owned Chevrolet Info Vans to Mizell Senior Center to conduct the nutritional program for the Senior Community

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the transfer of title for two (2) department owned Chevrolet Info Vans to Mizell Senior Center.
2. Direct the Auditor Controller to remove fixed asset tag numbers 02-615 and 02-683 from the Fixed Asset Inventory.

**BACKGROUND:** Mizell Senior Center has successfully been serving older adults in the Coachella Valley for over forty years and was recently awarded a four year contract by our agency to serve nutrition meals to seniors in the community. Their programs support individuals in all phases of the aging process and promote healthy aging, wellness, and community participation. They are in need of two (2) vehicles for their nutritional program. Therefore, Office on Aging seeks Board approval to transfer title of two (2) department owned vehicles, Vehicle ID numbers 1GCFG25M711106924 and 1GCGG25R221173156 to Mizell Senior Center.

(continued on next page)

*Hilary Clarke for Edward Walsh*  
Hilary Clarke, Deputy Director for Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sison*  
Lani Sison

**County Executive Office Signature**

- Policy
- Policy
- Consent
- Consent

Dept Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: June 5, 2012 3.48

District:  
ALL

Agenda Number:

**3.37**

Purchasing: *[Signature]*  
Mary Solari, Assistant Director

**SUBJECT:** Authorization to transfer the titles of two (2) department owned Chevrolet Info Vans to Mizell Senior Center to conduct the nutritional program for the Senior Community

The Standard Agreement AP-1213-21 between California Department of Aging and County of Riverside was signed by the Board of Supervisors on June 5, 2012 Agenda Item 3.48. Exhibit D ARTICLE VII, Property sections H, L, and P states when the use of property is no longer needed in Title III/VII programs, we can authorize and are encouraged to transfer title and use of property to programs of similar service.

Mizell Senior Center will be responsible for maintenance of the vehicles and appropriate insurance coverage. Should Mizell Senior Center no longer contract with the Office on Aging, the vehicles will revert back to the Office on Aging and their programs.