

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

935



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
December 18, 2012

SUBJECT: INCREASE INFORMATION TECHNOLOGY TRAINING BUDGET AND EXTEND CONTRACTS FOR ONE (1) ADDITIONAL YEAR

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign the attached Amendment #9 to Agreement AA-01459 with New Horizons Computer Learning Centers to increase the amount by \$50,000 up to \$170,000 for the period of July 1, 2012 - June 30, 2013, not to exceed the aggregate amount of \$200,000.
2. Approve and authorize the Purchasing Agent to sign renewals extending the IT Training Contracts for one (1) additional year for the period July 1, 2013 – June 30, 2014, not to exceed the aggregate amount of \$150,000.
3. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.

(continued on Page 2)

Susan Loew

Susan Loew, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 50,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 2,825	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12-13

SOURCE OF FUNDS: Federal Funding: 54.0%; State Funding: 33.8%; County Funding: 5.65%; Realignment Funding: 0.60%; Other Funding: 0%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: *ELENA M. BOEVA*
 DATE: *12-4-12*
 Purchasing: *Mark Seiler, Assistant Director*
 Departmental Concurrence

Policy
 Policy
 Consent
 Consent

Dept Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: June 22, 2010, #3.30 | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.45

RE: HARDWARE AND SOFTWARE TRAINING FOR DPSS END USERS AND INFORMATION TECHNOLOGY PERSONNEL

Date: December 18, 2012

Page 2

RECOMMENDED MOTION (Continued):

4. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

BACKGROUND:

As a result of RFP No. DPARC-127, the Board of Supervisors approved, on June 22, 2010 (agenda item 3.30), six (6) Professional Services Agreements for Hardware and Software Training for a three year period. The Purchasing Agent was authorized to have the flexibility to move funds between the Agreements as needed, not to exceed the aggregate amount of \$150,000 annually allocated for IT training. This established a pool of pre-qualified primary and secondary award vendors from which to request training based on lowest cost and next lowest cost respectively, to allow DPSS options in its selection of training vendors while maintaining the overall lowest cost to the County.

The DPSS Information Technology staff requires ITIL training. The **Information Technology Infrastructure Library** (ITIL) is a set of practices for IT service management (ITSM) that focuses on aligning IT services with the needs of business. New Horizons Computer Learning Centers has agreed to provide ITIL Foundation, a 3-day course, at a cost of \$77,900 for 80+ DPSS IT employees, a 50% reduction in price. This volume of training, however, necessitates a one-time increase to the aggregate training budget from \$150,000 to \$200,000, and an increase of \$50,000 to the contract with New Horizons to cover the additional costs. This will allow previously scheduled training for other topics to proceed as necessary.

DPSS is requesting authorization for the Purchasing Agent to sign renewals extending the current agreements for an additional year, through FY 13/14, to allow additional time for development of a comprehensive, competitive request for proposal.

FINANCIAL:

The increased cost of \$50,000 for this Agreement will be covered by 54% Federal; 33.8% State; 5.65% County; and 0.6% Realignment. The County share is \$2,825.

ATTACHMENT(S):

Agreement AA-01459-09 with New Horizons Computer Learning Centers (3 copies)

CONCUR/EXECUTE –

County Purchasing

SL:rp

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 9
PROFESSIONAL SERVICES AGREEMENT WITH

New Horizons Computer Learning Centers
Hardware and Software Training

PROFESSIONAL
SERVICES CONTRACT: AA-01459-09

CONTRACT TERM: July 1, 2012 through June 30, 2013

EFFECTIVE DATE
OF AMENDMENT: July 1, 2012

MAXIMUM AMOUNT: \$170,000.00

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and New Horizons Computer Learning Centers, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: AA-01459-09
2. Increase the Maximum Reimbursable Amount of \$120,000 by \$50,000 for a total of \$170,000
3. On Page 6, Section IV A., Maximum Amount, replace "Total payment under this Contract shall not exceed \$120,000" with "Total payment under this Contract shall not exceed \$170,000."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment # 9 to the Contract.

Riverside County

New Horizons Computer Learning Centers

John F. Tavaglione,
Chair, Board of Supervisors

Kevin M Landry,
Owner

Date

Date

FORM APPROVED COUNTY COUNSEL

BY Elena M. Boeva 12-4-12
ELENA M. BOEVA DATE