

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

976



SUBMITTAL DATE:
November 26, 2012

FROM: Department of Public Health

SUBJECT: Ratify the First 5 Riverside Agreement 13104 NP between Riverside County Children and Families Commission and the County of Riverside Department of Public Health. Amend Ordinance 440 pursuant to Resolution 440- 8921.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the First 5 Riverside Agreement 13104 NP between Riverside County Children and Families Commission (RCCFC) and The County of Riverside Department of Public Health, Nutrition and Physical Activity Self Assessment for Child Care (NAP SACC) program for the period of July 1, 2012 through June 30, 2016, in the amount of \$ 2,700,000; and
- 2) Authorize the Chairman of the Board of Supervisors to execute five (5) original copies of the agreement; and
- 3) Approve and Direct the Auditor Controller to adjust budget as specified in Schedule A; and
- 4) Amend Ordinance 440 pursuant to Resolution 440- 8921 as submitted herewith; and

MOTIONS: (Continued on Page 2)
ge 2)

John Mooney
John Mooney
Asst. Human Resources Director for
Barbara A. Olivier
Asst. CEO/HR Director

Susan D. Harrington
Susan Harrington, Director
Department of Public Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 668,104	In Current Year Budget:	No
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% funded by the Riverside County Children and Families Commission.

Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
Debra Cournoyer
BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 PAUL ANGLINO, CPA-AUDITOR-CONTROLLER
 BY: *Justine Rose*
 Purchasing: *Mark Seiler*
 Mark Seiler, Assistant Director

FORMAL APPROVED COUNTY COUNSEL
 BY: *Maureen Kipnis*
 DATE: 12/12
 Departmental Concurrence

Policy Policy
 Consent Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

3.64

SUBJECT: Ratify the First 5 Riverside Agreement 13104 NP between Riverside County Children and Families Commission and the County of Riverside Department of Public Health. Amend Ordinance 440 pursuant to Resolution 440- 8921.

MOTIONS: (Continued)

- 5) Approve and Direct the Purchasing Agent, to sign ministerial amendments with First 5 Riverside not to exceed the aggregated authorized amount of two million, seven hundred thousand dollars (\$2,700,000) for the period of performance of July 1, 2012 through June 30, 2016; and
- 6) Approve the sole source agreement with University of California, Riverside (Contract #13-015) in the amount of three hundred thousand dollars (\$300,000) for the period of performance of July 1, 2012 through June 30, 2016; and
- 7) Authorize the Chairman of the Board of Supervisors to sign five (5) originals of said agreement; and
- 8) Approve the sole source agreement with Riverside County Child Care Consortium (Contract #13-016) in the amount of four hundred thousand dollars (\$400,000) for the period of performance of July 1, 2012 through June 30, 2016; and
- 9) Authorize the Chairman of the Board of Supervisors to sign five (5) originals of said agreement

BACKGROUND: The Riverside County Children and Families Commission (RCCFC) has, awarded the County of Riverside Department of Public Health, Nutrition Services Branch funding in the amount of \$2,700,000 over four years for the Nutrition and Physical Activity Self Assessment for Child Care (NAP SACC) program.

Nutrition and Physical Activity Self Assessment for Child Care (NAP SACC) is a research based intervention with significant focus on developing policies and practices which promote optimal nutrition for children 0-5 and their families. This program will provide on-site training to child care providers in relation to obesity prevention and intervention.

The Department of Public Health is requesting sole source agreements with UCR for its unique capability to provide Nutrition and Physical Activity Self Assessment for Child Care (NAP SACC) training to child care providers within Riverside County and to The Riverside County Child Care Consortium (RCCCC) as the only local organization approved by The Riverside County Children and Families Commission (RCCFC) with the infrastructure to provide outreach to child care providers throughout the county via four Regional Child Care Councils that assess child care needs at the local level. Annual funding awards to both vendors were negotiated and are based on level of services as justified by a detail budget. Prices are comparable to other vendors providing similar services.

SUBJECT: Ratify the First 5 Riverside Agreement 13104 NP between Riverside County Children and Families Commission and the County of Riverside Department of Public Health. Amend Ordinance 440 pursuant to Resolution 440- 8921.

PERSONNEL: The Department of Public Health is requesting the following positions to be added with these funds:

Classification	Class Code	No. of Positions	Range	Salary Range
CHA Program Coordinator I	74107	1	SEU 415	\$44,347 - \$62,854
IT Supervising Systems Administrator	86167	1	ITS 630	\$85,276 - \$125,397
IT User Support Tech III	86185	1	ITU 337	\$50,342 - \$73,798
Health Education Assistant II	73458	1	SEU 241	\$33,362 - \$47,208

FINANCIAL INFORMATION: The Riverside County Children and Families Commission (RCCFC) awarded County of Riverside Department of Public Health funding in the amount of \$2,700,000. The program year is based on the county fiscal year and funding for FY12/13 is \$668,104.

SUBJECT: Ratify the First 5 Riverside Agreement 13104 NP between Riverside County Children and Families Commission and the County of Riverside Department of Public Health. Amend Ordinance 440 pursuant to Resolution 440- 8921.

**SCHEDULE A
 Department of Public Health
 Budget Adjustment
 Fiscal Year 2012/2013**

INCREASE IN APPROPRIATIONS:

10000-4200100000-510040	Regular Salaries	254,833
10000-4200100000-518100	Budgeted Benefits	114,675
10000-4200100000-520230	Cell Phone Communications	2,040
10000-4200100000-520320	Telephone Services	3,000
10000-4200100000-520705	Food	5,038
10000-4200100000-520945	Insurance-Property	1,500
10000-4200100000-521380	Maint.- Copier Machines	1,000
10000-4200100000-523220	Licenses and permits	700
10000-4200100000-523640	Computer Equip.- Non Fixed asset	4,000
10000-4200100000-523680	Office Equip. - Non Fixed asset	3,000
10000-4200100000-523700	Office Supplies	3,000
10000-4200100000-523760	Postage-Mailing	2,000
10000-4200100000-523800	Printing/Binding	3,000
10000-4200100000-526420	Advertising	5,000
10000-4200100000-524760	Data Processing Services	4,828
10000-4200100000-525140	Personnel Services	3,000
10000-4200100000-525300	OASIS Processing - Financials	5,000
10000-4200100000-525310	OASIS Processing - HRMS	5,000
10000-4200100000-525440	Professional Services	175,000
10000-4200100000-524500	Adm. Support Direct	27,000
10000-4200100000-526700	Rent-Lease Buildings	24,000
10000-4200100000-527780	Special Program Expense	7,570
10000-4200100000-527840	Training-Education/Tuition	680
10000-4200100000-528140	Conference/Registration Fees	1,000
10000-4200100000-528900	Air Transportation	500
10000-4200100000-528920	Car Pool Expense	3,000
10000-4200100000-528960	Lodging	750
10000-4200100000-528980	Meals	750
10000-4200100000-529040	Private Mileage Reimbursements	4,240
10000-4200100000-529540	Utilities	3,000

TOTAL INCREASE IN APPROPRIATION: \$668,104

INCREASE IN ESTIMATED REVENUE:

10000-4200100000-754000	CA-Tobacco Tax Prop.10	\$668,104
-------------------------	------------------------	-----------

1 RESOLUTION NO. 440-8921

2
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
4 regular session assembled on December 18, 2012, that pursuant to Section 4(a)(ii) of Ordinance No. 440,
5 the Director of Public Health is authorized to make the following listed change(s), operative on the date of
6 approval, as follows:

7

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
8 74107	+ 1	4200100000	CHA Program Coordinator I
9 73458	+ 1	4200100000	Health Education Assistant II
10 86167	+ 1	4200100000	IT Supervising Systems Administrator
11 86185	+ 1	4200100000	IT User Support Technician III

12
13
14
15
16
17
18
19
20
21
22
23
24
25
26