

2 RESOLUTION NO. 2013-002

3 AMENDING THE CONFLICT OF INTEREST CODE FOR
4 RIVERSIDE COUNTY DEPARTMENTS AND AGENCIES

5 WHEREAS, the Political Reform Act, Government Code Section 81000, et seq., requires that
6 state and local government agencies adopt and promulgate Conflict of Interest Codes; and

7 WHEREAS, the Fair Political Practices Commission has adopted a regulation, i.e., 2 California
8 Code of Regulations, section 18730, which contains the terms of a Standard Conflict of Interest Code,
9 which may be incorporated by reference, and which may be amended by the Fair Political Practices
10 Commission to conform to amendments in the Political Reform Act; and

11 WHEREAS, the Board of Supervisors of the County of Riverside, State of California, on May 24,
12 2005, adopted the provisions of 2 California Code of Regulations, section 18730 and any amendments to
13 it as adopted by the Fair Political Practices Commission with an Appendix in which certain enumerated
14 officials and employees and members of certain enumerated Boards, Commissions, Committees and the
15 Grand Jury are designated and disclosure categories to constitute the Conflict of Interest Code for
16 Departments, Agencies, and Bodies of the County of Riverside; and

17 WHEREAS, the Board of Supervisors on March 1, 2011, amended the Appendix of the County's
18 Conflict of Interest; and

19 WHEREAS, as changed circumstances within the County have made it advisable and necessary
20 pursuant to Section 87306 and 87307 of the Political Reform Act to amend and update the Appendix of
21 the County's Conflict of Interest; and

22 WHEREAS, notice of time and place of a public hearing on, and of consideration by the Board of
23 Supervisors of, the proposed amended Appendix was publicly posted for review at 4080 Lemon Street,
24 Riverside, California, and duly published in a newspaper of general circulation in the County for a period
25 of two weeks; and

26 WHEREAS, the proposed amended Conflict of Interest Code was considered at a regular meeting
27 of the Board of Supervisors on _____, at which all present were given an
28 opportunity to be heard on the proposed adoption of the amended Conflict of Interest Code; NOW,

1 THEREFORE

2 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
3 regular session assembled on _____, does hereby adopt the attached
4 amended Appendix of the County's Conflict of Interest Code in which certain enumerated officials and
5 employees and members of certain enumerated Boards, Commissions, Committees and the Grand Jury are
6 designated and disclosure categories are established, for the following named Departments, Agencies and
7 Bodies of the County of Riverside:

8 **DEPARTMENTS AND AGENCIES**

9 AGRICULTURAL COMMISSIONER

10 ANIMAL SERVICES

11 ASSESSOR – COUNTY CLERK - RECORDER

12 AUDITOR-CONTROLLER

13 BOARD OF SUPERVISORS

14 CHILD SUPPORT SERVICES

15 CLERK OF THE BOARD

16 COMMUNITY ACTION PARTNERSHIP

17 COOPERATIVE EXTENSION

18 CONSULTANTS

19 COUNTY COUNSEL

20 COUNTY LIBRARY

21 DISTRICT ATTORNEY

22 ECONOMIC DEVELOPMENT AGENCY

23 ENVIRONMENTAL HEALTH

24 EXECUTIVE OFFICE

25 FACILITIES MANAGEMENT

26 FIRE DEPARTMENT

27 HUMAN RESOURCES

28 INFORMATION TECHNOLOGY SERVICES

1 MENTAL HEALTH DEPARTMENT

2 OFFICE ON AGING

3 PROBATION DEPARTMENT

4 PUBLIC DEFENDER

5 PUBLIC HEALTH

6 PUBLIC SOCIAL SERVICES

7 PURCHASING/FLEET SERVICES

8 REGIONAL CONSERVATION AUTHORITY

9 REGIONAL PARK & OPEN SPACE DISTRICT

10 REGISTRAR OF VOTERS

11 RIVERSIDE COUNTY FLOOD CONTROL DISTRICT

12 RIVERSIDE COUNTY HOUSING AUTHORITY

13 RIVERSIDE COUNTY REGIONAL MEDICAL CENTER

14 SHERIFF, CORONER, PUBLIC ADMINISTRATOR

15 TRANSPORTATION AND LAND MANAGEMENT AGENCY

16 Administration

17 Environmental Programs

18 Building and Safety

19 Code Enforcement

20 Planning

21 Transportation

22 TREASURER-TAX COLLECTOR

23 VETERAN SERVICES

24 WASTE MANAGEMENT DEPARTMENT

25 **BOARDS, COMMISSIONS, COMMITTEES & COUNCILS**

26 AIRPORT LAND USE COMMISSION

27 ARCHIVES COMMISSION

28 ASSESSMENT APPEALS BOARD

- 1 BONDING AND DEBT ADVISORY COMMITTEE
- 2 COMMUNITY ACTION COMMISSION
- 3 COMMUNITY HEALTH CENTER BOARD
- 4 COUNTY SERVICE AREA ADVISORY COMMITTEES
- 5 DESERT FACILITIES CORPORATION
- 6 DISTRICT ADVISORY COMMISSION
- 7 FAIR ADVISORY BOARD
- 8 FAMILY RESOURCE CENTER ADVISORY BOARDS
- 9 FLOOD CONTROL & WATER CONSERVATION DISTRICT COMMISSION
- 10 GRAND JURY
- 11 HEALTHY KIDS BOARD
- 12 IHSS ADVISORY COMMITTEE
- 13 JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY
- 14 LAKELAND VILLAGE/WILDOMAR PROJECT COMMITTEE
- 15 OFFICE ON AGING ADVISORY COUNCIL
- 16 PREVENT CHILD ABUSE RIVERSIDE COUNTY
- 17 RIVERSIDE COUNTY ASSET LEASING CORPORATION (CORAL)
- 18 RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION
- 19 RIVERSIDE COUNTY REGIONAL MEDICAL CENTER OVERSIGHT COMMITTEE
- 20 SOLID WASTE MANAGEMENT ADVISORY COUNCIL (TASK FORCE)
- 21 SOUTH WEST COMMUNITIES SHELTER FINANCE BOARD
- 22 TESTERS FOR BACKFLOW PREVENTION DEVICES - BOARD OF EXAMINERS
- 23 TRAILS COMMITTEE
- 24 WORKFORCE DEVELOPMENT BOARD

25 BE IT FURTHER RESOLVED that said amendment to the Appendix of the Conflict of Interest
 26 Code shall not alter the rights and responsibilities of designated employees established thereunder.

27 BE IT FURTHER RESOLVED that a copy of the proposed amended Appendix of the County's
 28 Conflict of Interest Code shall be on file with the Clerk of the Board of Supervisors and available for

1 public inspection.

2 BE IT FURTHER RESOLVED that all designated employees shall file their Statements of
3 Economic Interest with the Head of their Department or Agency. Upon receipt of the Statements of
4 Economic Interest, the Head of the Department or Agency shall retain the Statements on file with their
5 office, with the exception of the Statement of the Department or Agency Head who shall file his or her
6 own Statement with the Clerk of the Board of Supervisors. Consultants, Members of Boards,
7 Commissions, Committees and members of the Grand Jury shall file their statements directly with the
8 Clerk of the Board of Supervisors. Statements shall be filed by April 1 of each year to reflect interests
9 held in the prior calendar year.

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11 FORM APPROVED COUNTY COUNSEL
12 BY: Tawny V. Lieu 10-25-12
13 TAWNY V. LIEU DATE
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1 **APPENDIX**

2 **CONFLICT OF INTEREST CODE OF THE COUNTY OF RIVERSIDE**

3 **DEPARTMENT DESIGNATED OFFICIALS AND EMPLOYEES**

4 **WITH DISCLOSURE CATEGORIES**

5 **DEPARTMENTS & DESIGNATED POSITIONS** **DISCLOSURE CATEGORIES**
 6 **TITLE OR FUNCTION** **ASSIGNED**

7 **AGRICULTURAL COMMISSIONER**

8 74240 Agricultural Commissioner/Sealer of Weights and Measures 1
 9 78737 Assistant Agricultural Commissioner-Sealer 1

10 **ANIMAL SERVICES**

11 73511 Animal Services Director 1, 2, 3, 4, 5, 6, 7
 12 73556 Deputy Director I, CHA 1, 2, 3, 4, 5, 6, 7
 13 73584 Deputy Director II, CHA 1, 2, 3, 4, 5, 6, 7
 14 74113 Administrative Services Manager 3, 5, 6
 15 73513 Operations Chief, Animal Services 5, 6, 7
 16 73996 CHA Program Chief II 5, 6, 7
 17 73521 Commander of Field Services 3, 5, 6, 7

18 **ASSESSOR-COUNTY CLERK-RECORDER**

19 74520 Assessor County Clerk-Recorder 1
 20 74326 Chief Deputy Assessor-County Clerk-Recorder 1
 21 74325 Principal Deputy Assessor-County Clerk-Recorder 1
 22 74327 Supervising Deputy ACR 1
 23 74376 Assistant Assessor-County Clerk-Recorder 1
 24 74199 Administrative Services Supervisor 1
 25 74319 Appraiser Trainee 1
 26 74106 Administrative Services Analyst II 5, 6
 27 74127 Senior Administrative Analyst 1
 28 74321 Appraiser I 1
 74322 Appraiser II 1
 74323 Senior Appraiser 1
 74324 Supervising Appraiser 1
 77441 Auditor/Appraiser I 1
 77442 Auditor/Appraiser II 1
 77443 Senior Auditor-Appraiser 1
 77444 Supervising Auditor-Appraiser 1
 77445 Principal Auditor-Appraiser 1
 86143 Information Technology Officer I 5, 6
 86141 Information Technology Officer II 5, 6
 86144 Information Technology Officer III 5, 6
 86146 Property Tax System IT Officer 5, 6
 77499 Fiscal Manager 1

AUDITOR-CONTROLLER

1		
2	75212 County Auditor-Controller	1, 2, 3, 4, 5, 6, 7
3	77425 Assistant County Auditor-Controller	1, 2, 3, 4, 5, 6, 7
4	77426 Deputy Auditor-Controller	1, 2, 3, 4, 5, 6, 7
5	77415 Chief Accountant	1, 2, 3, 4, 5, 6, 7
6	86143 Information Technology Officer I	5, 6
7	86141 Information Technology Officer II	5, 6

BOARD OF SUPERVISORS

8		
9	74127 Senior Administrative Analyst	1, 2, 3, 4, 5, 6, 7
10	74114 Administrative Assistant	1, 2, 3, 4, 5, 6, 7
11	13996 Supervising Legislative Assistant	1, 2, 3, 4, 5, 6, 7
12	74515 Chief of Staff	1, 2, 3, 4, 5, 6, 7

CHILD SUPPORT SERVICES

13		
14	37489 Director of Child Support Services	1, 2, 3, 4, 5, 6
15	37490 Chief Deputy Child Support Attorney	1, 2, 3, 4, 5, 6
16	74113 Administrative Manager	1, 2, 3, 4, 5, 6
17	74127 Senior Administrative Analyst	1, 2, 3, 4, 5, 6
18	74199 Administration Services Supervisor	1, 2, 3, 4, 5, 6

CLERK OF THE BOARD

19		
20	74259 Clerk of the Board	1, 2, 3, 4, 5, 6, 7
21	74265 Assistant Clerk of the Board	1, 2, 3, 4, 5, 6, 7

COMMUNITY ACTION PARTNERSHIP

22		
23	74133 Director of Community Action	1, 2, 3, 4, 5, 6, 7
24	74141 Assistant Director of Community Action	1, 2, 3, 4, 5, 6, 7
25	79820 Senior Community Program Specialist	1, 5, 6

COOPERATIVE EXTENSION

26		
27	2800 County Director of Agriculture	
28	Extension Services	5, 6, 7

CONSULTANTS¹

29		
30	All Departments	1, 2, 3, 4, 5, 6, 7

COUNTY COUNSEL

31		
32	78517 Assistant County Counsel	1, 2, 3, 4, 5, 6, 7
33	78515 Principal Deputy County Counsel	1, 2, 3, 4, 5, 6, 7
34	78511 Deputy County Counsel I	1, 2, 3, 4, 5, 6, 7
35	78512 Deputy County Counsel II	1, 2, 3, 4, 5, 6, 7
36	78513 Deputy County Counsel III	1, 2, 3, 4, 5, 6, 7
37	78514 Deputy County Counsel IV	1, 2, 3, 4, 5, 6, 7
38	78516 Deputy County Counsel IV-S	1, 2, 3, 4, 5, 6, 7

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COUNTY LIBRARY

74137 Library Services Administrator 1, 2, 3, 4, 5, 6

DISTRICT ATTORNEY

78537 Assistant District Attorney 1, 2, 3, 4, 5, 6, 7
78528 Chief Assistant District Attorney 1, 2, 3, 4, 5, 6, 7
74545 District Attorney Executive Officer 1, 2, 3, 4, 5, 6, 7
78535 Chief Deputy District Attorney 1, 2, 3, 4, 5, 6, 7
37673 Chief DA Investigator 1, 2, 3, 4, 5, 6, 7
37676 Chief DA Investigator 1, 2, 3, 4, 5, 6, 7
37677 Chief DA Investigator A 1, 2, 3, 4, 5, 6, 7
37678 Chief DA Investigator B 1, 2, 3, 4, 5, 6, 7
37667 Supervising DA Investigator 1, 2, 3, 4, 5, 6, 7
37668 Supervising DA Investigator A 1, 2, 3, 4, 5, 6, 7
37669 Supervising DA Investigator B 1, 2, 3, 4, 5, 6, 7
78536 Supervising Deputy District Attorney 1, 2, 3, 4, 5, 6, 7
78531 Deputy DA I 1, 2, 3, 4, 5, 6, 7
78532 Deputy DA II 1, 2, 3, 4, 5, 6, 7
78533 Deputy DA III 1, 2, 3, 4, 5, 6, 7
78534 Deputy DA IV 1, 2, 3, 4, 5, 6, 7
78538 Deputy DA IV-S 1, 2, 3, 4, 5, 6, 7
78543 Deputy District Attorney IV-T 1, 2, 3, 4, 5, 6, 7
74546 Deputy Director, DA Administration 1, 2, 3, 4, 5, 6, 7
37670 Assistant Chief DA Investigator 1, 2, 3, 4, 5, 6, 7
37671 Assistant Chief DA Investigator A 1, 2, 3, 4, 5, 6, 7
37672 Assistant Chief DA Investigator B 1, 2, 3, 4, 5, 6, 7
79779 Victim Services Director 1, 2, 3, 4, 5, 6, 7
77414 Principal Accountant 1, 2, 3, 4, 5, 6, 7
15811 Buyer I 1, 2, 3, 4, 5, 6, 7

ECONOMIC DEVELOPMENT AGENCY

74242 Assistant C.E.O./Economic Development Agency 1, 2, 3, 4, 5, 6, 7
74154 Managing Director of EDA 1, 2, 3, 4, 5, 6, 7
74231 Assistant Director of EDA 1, 2, 3, 4, 5, 6, 7
74196 Deputy Director of EDA 1, 2, 3, 4, 5, 6, 7
74221 Principal Development Specialist 1, 2, 3, 4, 5, 6, 7
77499 Fiscal Manager 1, 2, 3, 4, 5, 6, 7
74920 Supervising Real Property Agent 1, 2, 3, 4, 5, 6, 7
74461 EDA Marketing & Information Officer 1, 2, 3, 4, 5, 6, 7
86143 Information Technology Officer I 1, 5, 6
74199 Administrative Supervisor 1, 2, 3, 4, 5, 6, 7
15811 Buyer I 1, 3, 4, 5, 6, 7
74297 EDA Development Manager 1, 2, 3, 4, 5, 6, 7
86165 IT Systems Administrator III 5, 6

ENVIRONMENTAL HEALTH

73551 Director of Environmental Health 1, 2, 3, 4, 5, 6, 7
73557 Deputy Director II, CHA 1, 2, 3, 4, 5, 6, 7
73550 Supervising Environmental Health Specialist 7
73582 Supervising Hazardous Materials Management Specialist 7

1	76826 Senior Public Health Professional Engineer/Geologist	1
2	76823 Assistant Public Health Professional Engineer/Geologist	1
3	73996 Community Health Program Chief II	1, 2, 3, 4, 5, 6, 7
4	15812 Buyer II	1, 3, 4, 5, 6, 7
5	86141 Information Technology Officer II	5, 6

EXECUTIVE OFFICE

6	74128 Assistant County Executive Officer	1, 2, 3, 4, 5, 6, 7
7	74296 Chief Deputy County Executive Office	1, 2, 3, 4, 5, 6, 7
8	74138 Deputy County Executive Officer	1, 2, 3, 4, 5, 6, 7
9	74130 County Finance Director	1, 2, 3, 4, 5, 6, 7
10	74134 Principal Management Analyst	1, 2, 3, 4, 5, 6, 7
11	74150 Senior Management Analyst	1, 2, 3, 4, 5, 6, 7
12	74120 Management Analyst	1, 2, 3, 4, 5, 6, 7
13	74112 Associate Management Analyst	1, 2, 3, 4, 5, 6, 7

FACILITIES MANAGEMENT

14	74199 Administrative Services Supervisor	1, 2, 3, 4, 5, 6, 7
15	77499 Fiscal Manager	1, 2, 3, 4, 5, 6, 7
16	76606 Supervising Facilities Project Manager	1, 2, 3, 4, 5, 6, 7
17	76124 Facilities Energy Management Coordinator	1, 2, 3, 4, 5, 6, 7
18	74915 Deputy Director for Real Property	1, 2, 3, 4, 5, 6, 7
19	74920 Supervising Real Property Agent	1, 2, 3, 4, 5, 6, 7
20	62734 Deputy Director - Maintenance	1, 2, 3, 4, 5, 6, 7
21	62732 Building Maintenance Superintendent	1, 2, 3, 4, 5, 6, 7
22	76610 Deputy Director – Architecture & Eng.	1, 2, 3, 4, 5, 6, 7
23	33204 Supervising Construction Inspector	5, 6, 7
24	62326 Deputy Director – Custodial	1, 2, 3, 4, 5, 6, 7
25	62323 Custodial Services Superintendent	1, 2, 3, 4, 5, 6, 7
26	62327 Customer Service Operations Manager	1, 2, 3, 4, 5, 6, 7
27	15833 Storekeeper	5, 6
28	15812 Buyer II	1, 2, 3, 4, 5, 6, 7
29	86155 IT Network Administrator III	1, 2, 3, 4, 5, 6, 7
30	86142 IT Officer I	5, 6
31	74299 EDA Procurement Services Manager	1, 2, 3, 4, 5, 6, 7
32	74922 Principal Real Property Agent	1, 2, 3, 4, 5, 6, 7

FIRE DEPARTMENT

33	37875 County Fire Chief	1, 2, 3, 4, 5, 6, 7
34	15838 Fire Service Center Manager	1, 5, 6
35	37879 Deputy Director, County Fire Dept. - Admin.	1, 2, 3, 4, 5, 6, 7
36	37880 Deputy Fire Marshal	1, 2, 3, 7
37	15811 Buyer I	1, 3, 4, 5, 6, 7
38	15812 Buyer II	1, 3, 4, 5, 6, 7
39	37872 Fire Safety Specialist	1, 2, 3, 7
40	37874 Deputy Director – Office of Emergency Services (OES)	1, 2, 3, 4, 5, 6, 7
41	37876 Fire Safety Supervisor	1, 2, 3, 7
42	74199 Administrative Services Supervisor	1, 3, 4, 5, 6, 7
43	86125 IT Supervising Communications Analyst	1, 5, 6

HUMAN RESOURCES DEPARTMENT

1	74242 Assistant CEO/Human Resources Director	1, 2, 3, 4, 5, 6, 7
2	74775 Assistant Human Resources Director	1, 2, 3, 4, 5, 6
	74246 Director of Leadership & Organization Development	1, 2, 3, 4, 5, 6
3	74776 Human Resources Division Manager	1, 5, 6
	13523 Sr. Claims Adjuster	1, 5, 6
4	74674 Human Resources Services Manager	1, 5, 6
	13521 Claims Adjuster I	1, 5, 6
5	13522 Claims Adjuster II	1, 5, 6
	13469 Employee Benefits & Records Supervisor	1, 5, 6
6	74672 Exclusive Care Plan Manager	1, 5, 6
	73923 Nurse Manager	1, 5, 6
7	77414 Principal Accountant	1, 4, 5, 6
	73815 Physician IV-C	1, 5, 6
8	13422 Workers' Comp U/R Nurse Case Manager	1, 5, 6
	74671 Claims Program Supervisor	1, 4, 5, 6
9	74650 Director of Employee Relations	1, 2, 3, 4, 5, 6
	74671 Employee Psychological Services Director	1, 5, 6
10	74473 Employee Transportation Coordinator – C	1, 5, 6
	73889 Exclusive Care Director of Medical Specialty	1, 5, 6
11	73880 Exclusive Care Medical Director	1, 5, 6
	73609 Managing Pharmacist	1, 5, 6
12	74669 Managing Psychologist	1, 5, 6
	74768 Principal Human Resources Analyst	1, 5, 6
13	74764 Risk Management Division Manager	1, 4, 5, 6
	74674 Safety Division Manager	1, 5, 6
14	74766 Workers' Compensation Division Manager	1, 4, 5, 6
	74774 Sr. Human Resources Analyst (Benefits Only)	1, 5, 6
15	74767 Deputy Human Resources Director, Admin	1, 2, 3, 4, 5, 6

INFORMATION TECHNOLOGY SERVICES

17	74268 Chief Information Officer	2, 5, 6, 7
	77271 Chief Information Security Officer	2, 5, 6, 7
18	74300 Assistant Chief Information Officer – Business Systems	2, 5, 6, 7
	74301 Assistant Chief Information Officer – Infrastructure/Communications	2, 5, 6, 7
19	74279 Deputy Director of Administration – Information Technology	2, 5, 6, 7
	74000 TLMA Deputy Director	2, 5, 6, 7
20	86143 Information Technology Officer I	2, 5, 6, 7
	86141 Information Technology Officer II	2, 5, 6, 7
21	86144 Information Technology Officer III	2, 5, 6, 7
	76431 Radio Communications Engineer I	2, 5, 6, 7

MENTAL HEALTH DEPARTMENT

23	74205 Mental Health Director	1, 2, 4, 5, 6, 7
24	79803 Assistant Mental Health Director	1, 2, 4, 5, 6, 7
	79796 Mental Health Services Program Manager	1, 2, 4, 5, 6, 7
25	73890 Medical Director, Mental Health Services	1, 2, 4, 5, 6, 7
	79806 Mental Health Services Administrator	1, 2, 4, 5, 6, 7
26	79749 Substance Abuse Services Program Administrator	1, 2, 4, 5, 6, 7
	74273 Administrative Services Manager III	1, 2, 4, 5, 6, 7
27	74213 Administrative Services Officer I	1, 2, 4, 5, 6, 7
28	86143 Information Technology Officer I	1, 2, 4, 5, 6, 7

1	15812 Buyer II	1, 2, 4, 5, 6, 7
	77413 Senior Accountant	1, 2, 4, 5, 6, 7
	77412 Accountant II	1, 2, 4, 5, 6, 7
2	37526 Supervising Deputy Public Guardian	1, 2, 3, 4, 5, 6, 7
	37524 Senior Deputy Public Guardian	1, 2, 3, 4, 5, 6, 7
3	37525 Deputy Public Guardian	1, 2, 3, 4, 5, 6, 7
	77414 Principal Accountant	1, 2, 4, 5, 6, 7
4	15829 Estate Property Technician	1, 2, 3, 4, 5, 6, 7
5	<u>OFFICE ON AGING</u>	
6	74290 Director of Senior Service Systems	1, 2, 3, 4, 5, 6, 7
	74288 Deputy Director, Admin. Services	1, 2, 3, 4, 5, 6, 7
7	74289 Deputy Director for Senior Programs	1, 2, 3, 4, 5, 6, 7
8	<u>PROBATION DEPARTMENT</u>	
9	74244 Chief Probation Officer	1, 2, 3, 4, 5, 6, 7
	79538 Chief Deputy Probation Officer	1, 2, 3, 4, 5, 6, 7
10	79536 Probation Division Directors	1, 5, 6, 7
	79535 Asst. Probation Division Directors	1, 5, 6, 7
11	77414 Principal Accountant	1, 5, 6
	74273 Administrative Services Manager II	1, 5, 6
12	74127 Senior Administrative Analyst	1, 5, 6
	74106 Administrative Services Analyst II	1, 5, 6
13	79534 Supervising Probation Officer	1, 5, 6, 7
	79537 Chief Deputy Probation Officer-Admin SVCS	1, 2, 3, 4, 5, 6, 7
14	86141 Information Technology Officer II	1, 5, 6
	15811 Buyer I	1, 2, 3, 4, 5, 6, 7
15	79538 Chief Deputy Probation Administrator	1, 2, 3, 4, 5, 6, 7
	77416 Supervising Accountant	1, 5, 6
16	<u>PUBLIC DEFENDER</u>	
17	74245 Public Defender	1, 2, 3, 4, 5, 6, 7
18	78557 Assistant Public Defender	1, 2, 3, 4, 5, 6, 7
	78555 Supervising Deputy Public Defender	1, 2, 3, 4, 5, 6, 7
19	78551 Deputy Public Defender I	1, 2, 3, 4, 5, 6, 7
	78552 Deputy Public Defender II	1, 2, 3, 4, 5, 6, 7
20	78553 Deputy Public Defender III	1, 2, 3, 4, 5, 6, 7
	78554 Deputy Public Defender IV	1, 2, 3, 4, 5, 6, 7
21	78560 Deputy Public Defender IV-S	1, 2, 3, 4, 5, 6, 7
	78556 Deputy Public Defender V	1, 2, 3, 4, 5, 6, 7
22	37569 Chief Public Defender Investigator	1, 2, 3, 4, 5, 6, 7
	74113 Administrative Services Manager II	1, 2, 3, 4, 5, 6, 7
23	<u>PUBLIC HEALTH</u>	
24	73881 Director of Public Health	1, 2, 3, 4, 5, 6, 7
25	74257 Public Health Officer	1, 2, 3, 4, 5, 6, 7
	75556 Deputy Director I, CHA	1, 2, 3, 4, 5, 6, 7
26	73557 Deputy Director II, CHA	1, 2, 3, 4, 5, 6, 7
	86141 Information Technology Office II	5, 6
27	15811 Buyer I	1, 3, 4, 5, 6, 7
28	15812 Buyer II	1, 3, 4, 5, 6, 7

1 74608 CHA Internal Audit & Compliance Manager 1, 3, 4, 5, 6, 7

2 PUBLIC SOCIAL SERVICES

3 74248 Director of Public Social Services 1, 2, 3, 4, 5, 6, 7
4 74243 Assistant Director of Public Social Services 1, 2, 3, 4, 5, 6, 7
5 79885 Deputy Director of Public Social Services 1, 2, 3, 4, 5, 6, 7
6 74199 Administrative Services Supervisor (Purchasing) 1, 5, 6
7 74199 Administrative Services Supervisor (Materials and Couriers) 1, 5, 6
8 74113 Administrative Services Manager II (Homeless Assistance) 1, 2, 3, 4, 5, 6, 7
9 74113 Administrative Services Manager II (DPSS Facilities) 1, 2, 3, 4, 5, 6, 7
10 86143 Information Technology Officer I 1, 5, 6
11 86141 Information Technology Officer II 1, 5, 6
12 86144 Information Technology Officer III 1, 5, 6
13 79884 IHSS Public Authority Executive Director 1, 5, 6, 7
14 79817 Regional Manager, Children's Social Services (Permanency Programs) 1, 5, 6
15 79817 Regional Manager, Children's Social Services
(Planning and Resource Management) 1, 2, 3, 4, 5, 6, 7
16 79883 Regional Manager, Social Services 1, 5, 6
17 79863 Staff Development Manager 1, 5, 6
18 15811 Buyer I (Purchasing) 1, 3, 4, 5, 6, 7
19 15812 Buyer II (Purchasing) 1, 3, 4, 5, 6, 7
20 74113 Administrative Services Manager II (Contracts Purchasing) 1, 2, 3, 4, 5, 6, 7
21 74213 Administrative Services Officer (Contracts) 1, 2, 3, 4, 5, 6, 7
22 74213 Administrative Services Officer (DPSS Facilities) 1, 2, 3, 4, 5, 6, 7
23 74292 Executive Director for Children and Families Commission 1, 2, 3, 4, 5, 6, 7
24 74286 Deputy Director for Children and Families Commission 1, 2, 3, 4, 5, 6, 7
25 77490 Chief Finance Officer, DPSS 1, 2, 3, 4, 5, 6, 7
26 79893 Regional Manager, Eligibility Support Services (ESS) 1, 5, 6

27 PURCHASING/FLEET SERVICES

28 74232 Director of Purchasing & Fleet Services 1, 3, 4, 5, 6, 7
74098 Assistant Director, Purchasing & Material Services 1, 3, 4, 5, 6, 7
15811 Buyer I 1, 3, 4, 5, 6, 7
15812 Buyer II 1, 3, 4, 5, 6, 7
62438 Printing/Mail Services Manager 1, 3, 4, 5, 6, 7
15814 Sr. Procurement Contract Specialist 1, 3, 4, 5, 6, 7
15813 Procurement Contract Specialist 1, 3, 4, 5, 6, 7
74217 Fleet Services Operations Manager 1, 3, 4, 5, 6, 7
74144 Purchasing Manager 1, 3, 4, 5, 6, 7
15821 Supply Services Supervisor 1, 3, 4, 5, 6, 7
74710 Compliance Contracts Officer 1, 3, 4, 5, 6, 7
74274 Assistant Director of Fleet Services 1, 3, 4, 5, 6, 7
77499 Fiscal Manager 1, 2, 3, 4, 5, 6
74218 Automotive Service Supervisor 1, 5, 6
66409 Garage Branch Supervisor/Corrections 1, 5, 6
66414 Garage Branch Supervisor 1, 5, 6
15827 Supervising Equipment Parts Storekeeper 1, 5, 6
15825 Equipment Parts Storekeeper 1, 5, 6
15813 Procurement Contract Specialist 1, 2, 3, 4, 5, 6, 7

REGIONAL CONSERVATION AUTHORITY

74194 Executive Director, RCA 1, 2, 3, 4, 5, 6, 7

REGIONAL PARK & OPEN-SPACE DISTRICT

85023 Parks Director-Parks 1, 2, 3, 4, 5, 6, 7
85073 Assistant Parks Director-Parks 1, 2, 3, 4, 5, 6, 7
85074 Bureau Chief – Parks 1, 2, 3, 4, 5, 6, 7
85061 Administrative Services Manager II – Parks 1, 2, 3, 4, 5, 6, 7
85066 Buyer II Parks 1, 3, 4, 5, 6, 7

REGISTRAR OF VOTERS

74833 Registrar of Voters 1, 3, 5, 6
74834 Assistant Registrar of Voters 1, 3, 5, 6
13332 Chief Deputy Registrar of Voters 1, 3, 5, 6
74191 Administrative Service Manager 1, 3, 5, 6
86116 Business Systems Analysis 1, 3, 5, 6

RIVERSIDE COUNTY FLOOD CONTROL DISTRICT

74252 General Manager - Chief Flood Control Engineer 1, 2, 3, 4, 5, 6, 7
76477 Assistant Chief Engineer 1, 2, 3, 4, 5, 6, 7
76465 Chief of Surveying & Mapping Division 1, 2, 3, 4, 5, 6, 7
77488 Chief of Finance Division 1, 2, 3, 4, 5, 6, 7
76464 Flood Control Chief of Technical Information 1, 2, 3, 4, 5, 6, 7
76475 Flood Control Principal Engineer – Chief of Design and Construction Division 1, 2, 3, 4, 5, 6, 7
76475 Flood Control Principal Engineer – Chief of Regulatory Division 1, 2, 3, 4, 5, 6, 7
76475 Flood Control Principal Engineer – Chief of Operations and Maintenance Division 1, 2, 3, 4, 5, 6, 7
76475 Flood Control Principal Engineer – Chief of Planning Division 1, 2, 3, 4, 5, 6, 7
76475 Flood Control Principal Engineer – Chief of Watershed Protection 1, 2, 3, 4, 5, 6, 7

RIVERSIDE COUNTY HOUSING AUTHORITY

74231 Assistant Director 1, 2, 3, 4, 5, 6, 7
74196 Deputy Director 1, 2, 3, 4, 5, 6, 7
74221 Principal Development Specialist 1, 2, 3, 4, 5, 6, 7

RIVERSIDE COUNTY REGIONAL MEDICAL CENTER

74250 Hospital Administrator 1
77491 Hospital Fiscal Officer 1
15857 HSA Materials Management Manager 1
73615 Pharmacy Director 1
74135 Associate Medical Center Admin. 1
73968 Chief Nursing Officer 1
73967 Assoc. Chief Nursing Office 1
74173 Managed Care Director 1
74139 Chief Finance Officer, RCRMC 1
73886 Chief of Medical Staff 1
73885 Chief of Medical Specialty 1

SHERIFF, CORONER, PUBLIC ADMINISTRATOR

1		
2	74544 Sheriff, Coroner, Public Administrator	1, 2, 3, 4, 5, 6, 7
3	74541 Undersheriff	1, 2, 3, 4, 5, 6, 7
4	37579 Assistant Sheriff	1, 2, 3, 4, 5, 6, 7
5	37606 Assistant Sheriff A	1, 2, 3, 4, 5, 6, 7
6	37607 Assistant Sheriff B	1, 2, 3, 4, 5, 6, 7
7	37582 Chief Deputy Sheriff	1, 2, 3, 4, 5, 6, 7
8	37583 Chief Deputy Sheriff A	1, 2, 3, 4, 5, 6, 7
9	37584 Chief Deputy Sheriff B	1, 2, 3, 4, 5, 6, 7
10	37624 Chief Deputy Sheriff (Director of Administrative Services)	1, 2, 3, 4, 5, 6, 7
11	37630 Sheriff's Executive Officer	1, 2, 3, 4, 5, 6, 7
12	15811 Buyer I	1, 3, 4, 5, 6, 7

TRANSPORTATION LAND MANAGEMENT AGENCY

Administration

13	74270 TLMA Agency Director	1, 2, 3, 4, 5, 6, 7
14	74272 TLMA Director of Administration	1, 2, 3, 4, 5, 6, 7
15	74000 TLMA Deputy Director of Administration	1, 2, 3, 4, 5, 6, 7
16	74278 TLMA Administrative Services Manager	1, 2, 3, 4, 5, 6, 7
17	74273 Administrative Services Manager III	1, 2, 3, 4, 5, 6, 7
18	74617 Agency Program Supervisor	1, 2, 3, 4, 5, 6, 7
19	73999 Agency Program Administrator	1, 2, 3, 4, 5, 6, 7
20	74271 TLMA Agency Regional Office Manager	1, 2, 3, 4, 5, 6, 7
21	86143 Information Technology Officer I	1, 2, 3, 4, 5, 6, 7
22	15812 Buyer II	1, 2, 3, 4, 5, 6, 7
23	77414 Principal Accountant	1, 2, 3, 4, 5, 6, 7

Environmental Programs

24	74193 Director of Environmental Programs	1, 2, 3, 4, 5, 6, 7
25	74811 Chief Deputy Planning Director	1, 2, 3, 4, 5, 6, 7
26	74213 Administrative Services Officer	1, 2, 3, 4, 5, 6, 7
27	74809 Principal Planner	1, 2, 3, 4, 5, 6, 7

Building and Safety

28	74236 Director of Building and Safety	1, 2, 3, 4, 5, 6, 7
29	76414 Deputy Director of Inspection and Plan Review Division	1, 2, 3, 4, 5, 6, 7
30	74191 Administrative Services Manager I	1, 2, 3, 4, 5, 6, 7
31	74113 Administrative Services Manager II	1, 2, 3, 4, 5, 6, 7
32	74273 Administrative Services Manager III	1, 2, 3, 4, 5, 6, 7
33	73999 Agency Program Administrator	1, 2, 3, 4, 5, 6, 7
34	33235 Principal Building Inspector	1, 2, 3, 4, 5, 6, 7
35	33233 Senior Building Inspector	1, 2, 3, 4, 5, 6, 7
36	76426 Subdivision Engineer	1, 2, 3, 5, 6, 7

Code Enforcement

37	33247 Director of Code Enforcement	1, 2, 3, 4, 5, 6, 7
38	22138 Deputy Director of Code Enforcement	1, 2, 3, 4, 5, 6, 7
39	33246 Code Enforcement Division Manager	1, 2, 3, 4, 5, 6, 7
40	74113 Administrative Services Manager II	1, 2, 3, 4, 5, 6, 7

1	Planning	
2	74230 Planning Director	1, 2, 3, 4, 5, 6, 7
	74811 Chief Deputy Planning Director	1, 2, 3, 4, 5, 6, 7
3	74819 Assistant Planning Director	1, 2, 3, 4, 5, 6, 7
	74840 Archaeologist	1, 2, 3, 4, 5, 6, 7
4	74809 Principal Planner	1, 2, 3, 4, 5, 6, 7
	76666 Chief Engineering Geologist	1, 2, 3, 4, 5, 6, 7
5	74191 Administrative Services Manager I	1, 2, 3, 4, 5, 6, 7
	74113 Administrative Services Manager II	1, 2, 3, 4, 5, 6, 7
6	74273 Administrative Services Manager III	1, 2, 3, 4, 5, 6, 7
7	73999 Agency Program Administrator	1, 2, 3, 4, 5, 6, 7

8	Transportation	
	74249 Director of Transportation	1, 2, 3, 4, 5, 6, 7
9	76405 Deputy Director of Transportation	1, 2, 3, 4, 5, 6, 7
	76487 County Surveyor	1, 2, 3, 4, 5, 6, 7
10	74191 Administrative Services Manager I	1, 2, 3, 4, 5, 6, 7
	74113 Administrative Services Manager II	1, 2, 3, 4, 5, 6, 7
11	74273 Administrative Services Manager III	1, 2, 3, 4, 5, 6, 7
	76425 Senior Civil Engineer	1, 2, 3, 4, 5, 6, 7
12	76424 Associate Civil Engineer	1, 2, 3, 4, 5, 6, 7
	66526 Highway Operations Superintendent	1, 2, 3, 4, 5, 6, 7
13	97413 Principal Construction Inspector	1, 2, 3, 4, 5, 6, 7
	74810 Transportation Project Manager – Environmental Compliance	1, 2, 3, 4, 5, 6, 7
14	15828 Transportation Warehouse Supervisor	1, 2, 3, 4, 5, 6, 7
	76452 Engineering Division Manager	1, 2, 3, 4, 5, 6, 7
15	76419 Engineering Project Manager	1, 2, 3, 4, 5, 6, 7
	97434 Principal Engineering Technician	1, 2, 3, 4, 5, 6, 7
16	97438 Principal Engineering Technician – PLS/PE	1, 2, 3, 4, 5, 6, 7
	97435 Technical Engineering Unit Supervisor	1, 2, 3, 4, 5, 6, 7
17	76424 Associate Civil Engineer	1, 2, 3, 4, 5, 6, 7
	76403 Supervising Land Surveyor	1, 2, 3, 4, 5, 6, 7
18	76484 Senior Land Surveyor	1, 2, 3, 4, 5, 6, 7
	76483 Senior Surveyor	1, 2, 3, 4, 5, 6, 7
19	66475 Equipment Fleet Supervisor	1, 2, 3, 4, 5, 6, 7

20 TREASURER-TAX COLLECTOR

21	74532 Treasurer & Tax Collector	1, 2, 3, 4, 5, 6, 7
	77435 Assistant Treasurer-Tax Collector	1, 2, 3, 4, 5, 6
22	77439 Senior Chief Deputy Treasurer-Tax Collector	1, 2, 3, 4, 5, 6
	77487 Investment Manager	1, 2, 3, 4, 5, 6
23	77486 Assistant Investment Manager	1, 2, 3, 4, 5, 6

24 The Treasurer and all County officials who manage the investment of public funds
25 are included in and governed by this Conflict of Interest Code only with respect to
26 its disqualification provisions. For purposes of disclosure, the Treasurer and all
27 County officials who manage the investment of public funds are governed by the
28 statutory conflict of interest provisions of Article 2 of Chapter 7 of the Political
Reform act of 1974. (Government Code Section 87200, et seq.)

VETERAN SERVICES

1 74210 Director of Veteran Services 1, 5, 6
2 79915 Assistant Director of Veteran Services 1, 5, 6

WASTE MANAGEMENT DEPARTMENT

3
4 80000 General Manager - Chief Engineer - WRMD 1, 2, 3, 4, 5, 6, 7
5 76478 Assistant Chief Waste Management Engineer 1, 2, 3, 4, 5, 6, 7
6 15811 Buyer I 1, 3, 4, 5, 6, 7
7 74191 Administrative Services Manager I 1, 5, 6
8 15913 Senior Accounting Assistant (Designated as Backup to Buyer I) 1, 3, 4, 5, 6, 7

9 ¹Consultants shall disclose pursuant to the broadest disclosure category in this Code subject to
10 the following limitations:

11 The Department Head (or County Executive Officer in those situations where the consultant is
12 working on a project that clearly impacts more than one County department), may determine in
13 writing that a particular consultant, although a "designated position," is hired to perform a range of
14 duties that are limited in scope and thus is not required to fully comply with the disclosure
15 requirements described in this section. Such written determination shall include a description of
16 the consultant's duties and, based upon the description, a statement of the extent of disclosure
17 requirements. The Department Head's (County Executive Officer's) determination shall be a
18 public record and shall be retained for public inspection in the same manner and location as other
19 disclosures.

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BOARDS, COMMISSIONS, COMMITTEES & COUNCILS

AIRPORT LAND USE COMMISSION

Members 1, 2, 3, 5, 6, 7

ARCHIVES COMMISSION

Members 6

ASSESSMENT APPEALS BOARD

Members 2, 3

BONDING AND DEBT ADVISORY COMMITTEE

Members 4, 5, 6, 7

COMMUNITY ACTION COMMISSION

Members 1

COMMUNITY HEALTH CENTER BOARD

Members 5, 6, 7

COUNTY SERVICE AREA ADVISORY COMMITTEES

Members 6

DESERT FACILITIES CORPORATION

Members 6, 7

DISTRICT ADVISORY COMMISSION

Members 6, 7

FAIR ADVISORY BOARD

Members 5, 6, 7

FAMILY RESOURCE CENTER ADVISORY BOARDS

Members 1

FLOOD CONTROL & WATER CONSERVATION
DISTRICT COMMISSION

Members 6, 7

1	<u>GRAND JURY</u>	
2	Members	1, 2, 5, 6
3	<u>HEALTHY KIDS BOARD</u>	
4	Members	5, 6, 7
5	<u>IHSS ADVISORY COMMITTEE</u>	
6	Members	1
7	<u>JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY</u>	
8	Members	1, 2, 3, 5, 6, 7
9	<u>LAKELAND VILLAGE/WILDOMAR PROJECT AREA COMMITTEE</u>	
10	Members	2, 3, 6, 7
11	<u>OFFICE ON AGING ADVISORY COUNCIL</u>	
12	County Personnel	5, 6, 7
13	Non-County Personnel	5, 6, 7
14	Members	1
15	<u>PREVENT CHILD ABUSE RIVERSIDE COUNTY</u>	
16	Members	5, 6, 7
17	<u>RIVERSIDE COUNTY ASSET LEASING CORPORATION (CORAL)</u>	
18	Members	6, 7
19	<u>RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION</u>	
20	Members	1, 7
21	Consultants ²	1, 2, 3, 4, 5, 6, 7
22	<u>RIVERSIDE COUNTY REGIONAL MEDICAL CENTER OVERSIGHT COMMITTEE</u>	
23	Members	1, 2, 3, 4, 5, 6, 7
24	<u>SOLID WASTE MANAGEMENT ADVISORY COUNCIL (TASK FORCE)</u>	
25	County Personnel	6
26	Non-County Personnel	7
27	<u>SOUTH WEST COMMUNITIES SHELTER FINANCE BOARD</u>	
28	Members	5, 6, 7

DISCLOSURE CATEGORIES

1
2 The disclosure categories for property and outside business positions, which are established,
3 appear below.

4
5 CATEGORY 1: All investments and business positions in, and sources of income
6 (including gifts, loans and travel payments) from, all business entities that do business or own real
7 property in Riverside County, plan to do business or own real property in Riverside County within the
8 next year or have done business or owned real property in the county within the past two (2) years.

9 CATEGORY 2: All interests in real property, which is located in whole or part within, or
10 not more than two (2) miles outside, the boundaries of Riverside County.

11 CATEGORY 3: All investments in, and sources of income (including gifts, loans and
12 travel payments) from, business entities that are engaged in land development, construction or the
13 acquisition or sale of real property in Riverside County, plan to engage in such activities in the County
14 within the next year or have engaged in such activities in the County within the past two (2) years.

15 CATEGORY 4: All investments and business positions in, and sources of income
16 (including gifts, loans and travel payments) from, business entities that are banking, savings and loan or
17 other financial institutions.

18 CATEGORY 5: All investments and business positions in, and sources of income
19 (including gifts, loans and travel payments) from, business entities that provide services, supplies,
20 materials, machinery or equipment of a type purchased or leased by the County of Riverside.

21 CATEGORY 6: All investments and business positions in, and sources of income
22 (including gifts, loans and travel payments) from, business entities that provide services, supplies,
23 materials, machinery or equipment of a type used or administered or proposed to be acquired by, leased
24 by, used by or administered by the designated employee's department or reviewed, commented upon or
25 recommended by the designated member's Board, Commission, Committee or Council.

26 CATEGORY 7: All investments and business positions in, and sources of income
27 (including gifts, loans and travel payments) from, business entities subject to review regulation,
28

1 permitting or licensing authority of the designated employee's department, or designated member's
2 Board, Commission, Committee or Council which will be subject to such authority within the next year or
3 have been subject to such authority within the past two years.

4
5 FORM APPROVED COUNTY COUNSEL

6 BY: Jawny V. Lieu 10-25-12
7 TAWNY V. LIEU DATE

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

481
A



FROM: County Counsel

SUBMITTAL DATE:
October 25, 2012


SUBJECT: Amendment to Appendix of the County of Riverside's Conflict of Interest Code

RECOMMENDED MOTION: Move that the Board of Supervisors:

- (1) Set a public hearing, on or after January 8, 2013, on the proposed amendment to the Appendix of the Conflict of Interest Code of the County of Riverside (Clerk to advertise); and
- (2) At the close of the public hearing, adopt the proposed Appendix pursuant to the Resolution 2012-002 (Attachment).

BACKGROUND: The Political Reform Act, Government Code section 81000, et seq., provides that each governmental agency adopt and maintain a Conflict of Interest Code.


(Continued)


 TAWNY V. LIU, Deputy County Counsel
 for PAMELA J. WALLS, County Counsel

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	N/A

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
 BY: 
 Denise C. Harden


County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended, and is set for public hearing on Tuesday, January 8, 2013, at 9:30 a.m.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: November 6, 2012
 xc: Co.Co., COB

Kecia Harper-Ihem
 Clerk of the Board
 By: 
 Deputy

Departmental Concurrence

Dept Recomm.:

Per Exec. Ofc.:

Since 1986, the County has been using the standard Conflict of Interest Code found in California Code of regulations, Title 2, Section 18730. Government Code Section 87306.5 requires that in every even year, all local agencies review their codes and make any appropriate amendments to their Conflict of Interest Codes, and the listing of designated positions for employees who must disclose along with the types of disclosure required. The county is considered a local agency under Government Code Section 82041.

The proposed amendment revises and updates the Appendix to the County's Conflict of Interest Code. The Appendix lists the designated positions and the disclosure categories.

The Fair Political Practices Commission (FPPC) requires that a public hearing be set for amendments to the County's Conflict of Interest Code and recommends a 45-day comment period. Following the 45-day comment period, the public hearing will occur, at which time the Board of Supervisors may adopt the Conflict of Interest Code.

It is recommended that Department Heads provide a signed certificate each year that the employees in their department or agency, whose positions are listed in the code, have timely completed and turned in their 700 Disclosure Forms.