

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Supervisor Kevin Jeffries

SUBMITTAL DATE: December 27, 2012

SUBJECT: COMMITTEES, COMMISSIONS AND BOARDS ACTION

RECOMMENDED MOTION: The Board of Supervisors Appoint member to:

Committee, Commission, or Board: PLANNING COMMISSION

Type of Nomination: 1st District

Member: Name: Charissa Leach
Address: 2560 Monroe Street
Riverside, CA 92504
Telephone: 951-789-7080

Replaces: John Roth

Date Posted or Expired: Jan 7, 2013

Term of Appointment: Partial Term commencing immediately and expiring on June 30th, 2013

BACKGROUND/APPOINTEE INFORMATION:

Charissa has been working in the planning and civil engineering field for almost 25 years, now serving as Executive Vice-President/Principal of Adkan Engineers, in the City of Riverside. She is also a Board Member of the Arlington Division of the Riverside Chamber of Commerce, a member of the Riverside Unified School District Budget Advisory Committee, and has served as Vice-Chair of the city of Riverside Cultural Heritage Board.

Kevin Jeffries
Supervisor, 1st District