

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

366



FROM: County Executive Office

SUBMITTAL DATE:
January 22, 2013

SUBJECT: Authorizing County Executive Officer to File Claims for Unclaimed County Property

RECOMMENDED MOTION: That the Board approve and authorize the Chairman to execute the attached letter to the California State Controller authorizing the County Executive Officer or their designee to file claims for unclaimed County property held by the California State Controller.

BACKGROUND: In accordance with the State of California's Unclaimed Property Law (Code of Civil Procedure §1500 et seq.), the California State Controller collects and holds unclaimed property deposited by third parties with that office under the law. Such property may include unclaimed refunds, payables owed, bank deposits, etc., but excludes real property.

The State Controller's Office then publishes information on such unclaimed property on its website. Owners of the property may file claims with the State Controller to recover these assets. One condition of the claiming process is that the party filing the claim be an officer authorized by the owner to do so. The action presented authorizes the County Executive Officer to file such claims on behalf of the Board of Supervisors to recover County property held by the state.

Denise C. Harden
Principal Management Analyst

FINANCIAL DATA

Current F.Y. Total Cost: \$
Current F.Y. Net County Cost: \$
Annual Net County Cost: \$

In Current Year Budget:
Budget Adjustment:
For Fiscal Year:

SOURCE OF FUNDS:

Positions To Be Deleted Per A-30
Requires 4/5 Vote

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Ivan M. Chand 1/22/2013

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3-9

Departmental Concurrence



COUNTY OF RIVERSIDE

Board of Supervisors

District 1	Kevin Jeffries 951-955-1010
District 2	John F. Tavaglione 951-955-1020
District 3	Jeff Stone 951-955-1030
District 4 <i>Chairman</i>	John Benoit 951-955-1040
District 5	Marion Ashley 951-955-1050

January 29, 2013

State Controller's Office
Unclaimed Property Division
P.O. Box 942850
Sacramento, CA 94250-5873

Subject: Letter of Authorization to File Claims for Unclaimed County Property

Ladies and gentlemen:

This letter is written pursuant to the instructions for a government agency to file claims for unclaimed property held by the State Controller's Office in accordance with the State of California's Unclaimed Property Law (Code of Civil Procedure §1500 et seq.). Pursuant to the documentation required by the State Controller, the Board of Supervisors of the County of Riverside, California, hereby authorizes the County Executive Officer, or their designee, to act as an agent on behalf of the Board of Supervisors to file claims for unclaimed County property. This letter shall remain in effect until replaced or revoked by in writing by an action of the Riverside County Board of Supervisors.

Respectfully,

Supervisor John Benoit
Chairman