

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

504



FROM: Riverside County Regional Medical Center/
Riverside County Health System

SUBMITTAL DATE:
January 17, 2013

SUBJECT: Appointment of Members to the FQHC Community Health Center Board

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Appoint Maria Mabey (Community Representative – Department of Mental Health) to the Community Health Center Board to fill opening vacated by Berninia Bradley for the term of July 11, 2012 until July 11, 2014.
- 2) Declare the position held by Theodora Rodriguez vacant, and Appoint Debra Lertola (Health Center Representative) to the Community Health Center Board for the term of January 9, 2013 until January 9, 2015.
- 3) Appoint Ann Barnes-Dansby (Community Representative – Department of Social Services) to the Community Health Center Board to fill opening vacated by Liz Soler for the term of February 7, 2013 until February 7, 2015.

BACKGROUND/ APPOINTEE INFORMATION: (Page 2)

DB:LBK:pk
lbk

Douglas D. Bagley

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent

Dept't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: All

Agenda Number:

2-16

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

Subject: Appointment of Members to the FQHC Community Health Center Board
Page 2

BACKGROUND:

As a requirement of the Federally Qualified Health Center Look –Alike designation, the County must have a Community Health Center Board, which is authorized by County Ordinance. There are thirteen (13) positions on the Board of which a majority must be users of services at the County Family Care Centers. Board members must also be broadly representative of the characteristics of the population served. The individuals in the motion have been reviewed and accepted by the Community Health Center Board.

Community Representatives

Maria Mabey
Ann Barnes-Dansby

Health Center Representative

Debra Lertola
6215 Cliff Court
Riverside, CA 92506
(323) 346-7300

DB:LBK:pk



Community Health Center Board
 Federally Qualified Health Centers Look-Alike
 July 11, 2012

MEETING MINUTES

Board Members - Present

Debbie Courmoyer, Treasurer
 Paul Daak, Vice Chair
 Art Garcia, Chair
 Cynthia Gray
 Steve Sims, Secretary
 Liz Soler
 Ron Stewart
 Larry Wright
 Maria Mabey, Mental Health
 Charles "Chuck" Goldstein
 Maria Juarez, CAP

Staff - Present

Laurie Bowers-Kane, Executive Director
 Thomas King, Ambulatory Care Division

Guests

Anita Willis, County Counsel
 Lolita Gills, Secretary

Absent

Katie Greene (E)
 Patt Kimberling, Secretary (E)

I. Call to Order (*Art Garcia, Chair*)

Art Garcia called the meeting to order at 11:30 a.m. The meeting was held at the Riverside County Regional Medical Center, 26520 Cactus Avenue, Moreno Valley, CA; Conference Rm. F.

A quorum was present.

II. Board Secretary (*Steven Sims, Secretary*)

Items that need to be added to the agenda during the time of the meeting require vote and approval by the Board.

Amendment: Portions of the July 11, 2012 Agenda will be deferred to allow for The Brown Act Training; reference Agenda Addendum.

The chair called for a motion to approve the Agenda as amended.

Chuck Goldstein so moved; seconded by Steve Sims. The vote was unanimously approved.

III. Conflict of Interest Disclosure (*Art Garcia, Chair*)

In accordance with FQHC Bylaws, these meetings will continue to be open to the public, and in accordance with the Brown Act, meeting notices along with the meeting agenda are posted in a public location.

There were no conflicts of interest present.

IV. Adoption and Approval of Minutes— June 13, 2012 (*Art Garcia, Chair*)

Amendments: Art Garcia requested to (1) change page 3, section V to reflect June 12, 2012 as the date the Board of Supervisors approved the Form 11 to install Liz Soler and Charles Goldstein; (2) as an official decision to cap RCHC has not been made, strike this

Chair: Art Garcia; Vice Chair: Paul Daak; Treasurer: Debbie Courmoyer; Secretary: Steven Sims
 Interim Executive Director: Laurie Bowers-Kane, RN, BSN, MHA
 Executive Office: 4065 County Circle Drive Suite 304, Riverside, Ca 92503 PH# (951) 358-5222

reference from Minutes; (3) add that the final approval of the budget by the Board of Supervisors (BOS) will be voted on September 11, 2012.
The chair called for a motion to adopt and approve the June 13, 2012 meeting minutes as amended. Chuck Goldstein so moved; Cynthia Gray seconded. The vote was unanimously approved.

V. The Brown Act Training (Presented by Anita Willis, Principal Deputy County Counsel)

The Brown Act:

Key Principles

It is the public's business
Public trusts a process it can see

Purpose

To ensure that almost all aspects of the decision making process of legislative bodies of local agencies are conducted in public and open to public scrutiny.

Power Point Handout (ref. attached)

VI. Policy Agenda and Status Reports

a. Administration (Laurie Bowers-Kane, Interim Executive Director)

The Recertification Application is nearing completion.
Transition assessment is ongoing.

b. Finance Department (Tom King, Administrative Services Officer)

No items were presented for approval at this time.

c. Operations Department (Laurie Bowers-Kane, Interim Executive Director)

No items were presented for approval at this time.

d. Medical Services Department

i. **Recruitment Update:** Interviews for five (5) vacant physician positions have begun. Hiring priority is Banning, Corona, Riverside Neighborhood, Hemet, and then the desert area.

ii. **Medical Director:** The chair brought forth the vote to approve the hiring of Geoffrey Leung, M.D. *Larry Wright so moved, Cynthia Gray seconded. The vote was unanimously approved.*

iii. **CHCB Executive Director / Chief Operating Officer:**

The chair brought forth the vote for approval of Laurie Bowers-Kane as Chief Executive Officer and Chief Operating Officer. Laurie was excused from the meeting room prior to discussion. Laurie does not receive additional compensation related to this appointment. The appointment is a result of the consolidation of the Family Care Centers into the Riverside County Health System.

The chair called for a motion to approve. Cynthia Gray so moved; Charles Goldstein seconded. The vote was unanimously approved.

e. **Quality Management Department** (*Laurie Bowers-Kane, Executive Director*)
Update: There was no update for Quality Management.

f. **Executive Committee** (*Art Garcia, Chair*)
i. **Update:** No Update.

g. **Board Committees** (*Committee Chairs*)

i. **Nominating Committee:**

Nominating Committee: Appoint Maria Mabey as the Department of Mental Health representative.

The chair called for a motion to approve. Cynthia Gray so moved; Charles Goldstein seconded. The vote was unanimously approved.

The chair called for a motion to accept policy agenda items as presented. Steven Sims so moved; Ron Stewart seconded. The vote was unanimously approved.

VII. **Consent Agenda**

a. **Administration** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.

b. **Finance Department** (*Tom King, Administrative Services Officer*)
No items were presented for approval at this time.

c. **Operations Department** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.

d. **Medical Service Department** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.

e. **Quality Management Department** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.

VIII. **90 day Objective and Summary Comments** (*Laurie Bowers-Kane, Executive Director*)

- i. HRSA Recertification
- ii. Plans for transition

IX. **Comments From the Public**

There were no comments from the public.

X. Roundtable Deferred (allowance for The Brown Act Training)

XI. **Adjourn**

Mr. Garcia thanked the board for their participation and adjourned the meeting at 1:05 p.m.

Next Meeting: August 8, 2012 Riverside County Regional Medical Center,
Conference Room F 1st Floor

Respectfully Submitted by Lolita Gills, Ambulatory Care Division/Medical Services Administration



Community Health Center Board
Federally Qualified Health Centers Look-Alike
January 9, 2013
MEETING MINUTES

Board Members - Present

Debbie Cournoyer
Art Garcia, Chair
Cynthia Oma Gray, Vice Chair
Charles "Chuck" Goldstein
Katie Greene
Debra Lertola
Maria Mabey
Ron Stewart, Secretary
Lawrence Wright, Treasurer

Staff - Present

Laurie Bowers-Kane, Executive Director
Thomas King, Administrative Services Officer
Patricia Kimberling, Recording Secretary

Guests:

Ann Barnes-Dansby
Jean Vavao

Absent

Maria Juarez (E)

I. Call to Order (*Art Garcia, Chair*)

Art Garcia called the meeting to order at 11:39 a.m. The meeting was held at the Riverside County Regional Medical Center (RCRMC), 26520 Cactus Avenue, Moreno Valley, CA; Conference Room.

Self introductions were made by all present. A quorum was present.

II. Board Secretary (*Ron Stewart, Secretary*)

Items that need to be added to the agenda during the time of the meeting require vote and approval by the Board.

Amend Items V.d., V.e. and V.g (i through v): to be deferred until February.

The Chair called for a motion to approve the amended agenda. Chuck Goldstein so moved; seconded by Cynthia Gray.

III. Conflict of Interest Disclosure (*Art Garcia, Chair*)

In accordance with FQHC Bylaws, these meetings will continue to be open to the public, and in accordance with the Brown Act, meeting notices along with the meeting agenda are posted in a public location. *

There were no conflicts of interest present.

IV. Adoption and Approval of Minutes— December , 2012 (*Art Garcia, Chair*)

Amend Item II: *Strike Cynthia Oma Gray and correct to Ron Stewart as Secretary.*

Amend Item V.g.i. - Addition of the following: *"Per Nominating Committee recommendation, Cynthia Oma Gray submitted the motion that Art Garcia be re-elected as Chair and Lawrence Wright be elected as Treasurer. By acclamation, Art and Lawrence accepted the nominations. Chuck Goldstein moved to approve the Slate of Officers, as presented. Marie Mabey seconded. The vote was unanimously approved."*

*FQHC=Federally Qualified Health Center

VI. Consent Agenda

- a. Administration** (*Geoffrey Leung, M.D. , Chief Medical Officer*)
No items were presented for approval at this time.
- b. Finance Department** (*Tom King, Administrative Services Officer*)
No items were presented for approval at this time.
- c. Operations Department** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.
- d. Medical Service Department** (*Geoffrey Leung, M.D. Chief Medical Officer*)
No items were presented for approval at this time.
- e. Quality Management Department** (*Deanna Garcia, QA Coordinator*)
No items were presented for approval at this time.

VII. Board Training

Ron Stewart presented concise information pertaining to:

- Conflict of Interests (*as defined by Board Bylaws and County policy*)
- What Your Community Health Center Board Expects of You – *becoming familiar with and committed to the major responsibilities of a governing board*
- Ethical Considerations – *Scenarios*
- Who Does What? – *Community Health Centers (CHC)*

Laurie clarified staffing and credentialing procedures for Providers and the role of the Community Health Center Board to confirm selected personnel. Ron clarified that FQHC Look-Alike status indemnifies the Board.

Binders will be created for each member and will include all tools needed to conduct business during Board meetings.

VIII. 90 day Objective and Summary Comments (*Laurie Bowers- Kane, Executive Director*)

- i. *Deferred*

IX. Roundtable

- Katie Greene acknowledged receipt of the sympathy card from the Board and thanked everyone for their prayers and support.

X. Comments from the Public

XI. Adjournment

Mr. Garcia thanked the Board for their participation and adjourned the meeting at 1:10 p.m.

Next Meeting February 13, 2013 Riverside County Regional Medical Center,
Conference Room F 1st Floor

Respectfully Submitted by Patricia Kimberling,
Riverside County Health System (RCHS)
Ambulatory Care Division Administration



Community Health Center Board
Federally Qualified Health Centers Look-Alike
December 12, 2012
MEETING MINUTES

Board Members - Present

Paul Daak, Vice Chair
Art Garcia, Chair
Cynthia Oma Gray, Secretary
Charles Goldstein
Maria Mabey
Liz Soler
Ron Stewart
Larry Wright

Staff - Present

Laurie Bowers-Kane, Executive Director
Geoffrey Leung, M.D., Chief Medical Officer
Patricia Kimberling, Recording Secretary

Guests:

Debra A. Lertola

Absent

Debbie Cournoyer, Treasurer (E)
Katie Greene

Maria Juarez (E)

I. Call to Order (*Art Garcia, Chair*)

Art Garcia called the meeting to order at 11:32 a.m. The meeting was held at the Riverside County Regional Medical Center, 26520 Cactus Avenue, Moreno Valley, CA; Conference Room F. A quorum was present.

II. Board Secretary (*Cynthia Oma Gray, Chair*)

Items that need to be added to the agenda during the time of the meeting require vote and approval by the Board.

Amendment Item 4g: Governing Board ad hoc Committee to appoint Debra Lertola. The Chair called for a motion to approve the amended agenda to reflect this addition. Chuck Goldstein so moved; seconded by Larry Wright. The vote was unanimously approved.

III. Conflict of Interest Disclosure (*Art Garcia, Chair*)

In accordance with FQHC Bylaws, these meetings will continue to be open to the public, and in accordance with the Brown Act, meeting notices along with the meeting agenda are posted in a public location.

There were no conflicts of interest present.

IV. Adoption and Approval of Minutes— November 14, 2012 (*Art Garcia, Chair*)

Amendment: Art Garcia requested change to reflect Katie Greene as Excused rather than Absent for the November 14th meeting. The Chair called for a motion to adopt and approve the November 14, 2012 meeting minutes as amended. Chuck Goldstein so moved so; Liz Soler seconded; Ron Stewart abstained.

VI. Consent Agenda

- a. Administration** (*Geoffrey Leung, M.D. , Chief Medical Officer*)
No items were presented for approval at this time.
- b. Finance Department** (*Tom King, Administrative Services Officer*)
No items were presented for approval at this time.
- c. Operations Department** (*Laurie Bowers-Kane, Executive Director*)
No items were presented for approval at this time.
- d. Medical Service Department** (*Geoffrey Leung, M.D. Chief Medical Officer*)
No items were presented for approval at this time.
- e. Quality Management Department** (*Deanna Garcia, QA Coordinator*)
No items were presented for approval at this time.

VII. 90 day Objective and Summary Comments (*Laurie Bowers- Kane, Executive Director*)

- i. Affordable Care Act – State Pilot Selection
- ii. Patient Centered Home
- iii. Mental Health Integration
- iv. CHCB Agenda Revision

VIII. Roundtable

- Paul Daak resigned as a Health Center Representative and Vice Chair of this Board. The members conveyed their gratitude and personal comments with Paul and extended an open invitation to attend future meetings as his schedule permits.
- DPSS is hiring additional Medi-Cal eligibility technician staff.
- Ron noted that Mark Takano and Dr. Ruiz, a Coachella physician, have been elected and may be health advocate contacts.
- "Volunteers in Medicine" is a health clinic based in the Desert area that accepts patients ineligible for any public services: 82-915 Avenue 48 (near Jackson Street) Indio CA 92201
- December is National Drunk and Drugged Driving Prevention Month, a time to raise awareness about the consequences of driving under the influence of alcohol and drugs.

IX. Comments from the Public

X. Adjournment

Mr. Garcia thanked the board for their participation and adjourned the meeting at 12:53 p.m.

Next Meeting January 9, 2013 Riverside County Regional Medical Center,
Conference Room F 1st Floor

Respectfully Submitted by Patricia Kimberling, RCHS - Ambulatory Care Division Administration