

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

711



FROM: Economic Development Agency

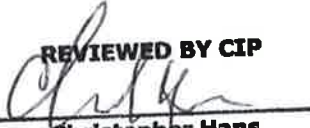
SUBMITTAL DATE:
March 7, 2013


SUBJECT: Riverside Centre Elevator Modernization Project – Approval of Plans and Specifications and Project Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the plans and specifications for the Riverside Centre Elevator Modernization Project and authorize the Clerk of the Board to advertise for bids;
2. Approve the total project budget of \$880,000;

(Continued)

REVIEWED BY CIP

Christopher Hans


Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 250,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

COMPANION ITEM ON BOARD AGENDA: No

SOURCE OF FUNDS: Real Estate Budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: 
Jennifer L. Sargent
County Executive Office Signature

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: Samuel Wang 3/5/13
 SAMUEL WONG

FORM APPROVED COUNTY COUNSEL
 BY: Marshall Victor 3/1/13
 MARSHALL VICTOR
 DATE

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.31 of 8/28/12 **District:** 2/2 **Agenda Number:** 3-11

RECOMMENDED MOTION: (Continued)

3. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to submit the contract for award of the bid, to the lowest responsive and responsible bidder, to the Chairman of the Board, and authorize the Chairman to execute the agreement on behalf of the Board; provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error; and
4. Delegate project management authority for this project to the Assistant County Executive Officer/EDA in accordance with Board policies.

BACKGROUND:

On August 28, 2012, the Board of Supervisors approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. The Economic Development Agency (EDA) has selected DLR Group from the pre-qualified list to provide architectural and engineering design services for the Riverside Centre Elevator Modernization project.

The bid documents are now complete and EDA requests approval to solicit bids for construction of this project. In order to keep the project moving forward and meet project schedule commitments, staff recommends the Board of Supervisors authorize the Assistant County Executive Officer/EDA to determine award of the project in accordance with Board Policy B-11, and authorize the Chairman of the Board to execute the agreement on behalf of the Board of Supervisors, provided that the lowest bid falls within the allotted project budget amount for construction.

EDA staff recommends that the Board of Supervisors approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the project.

PROJECT BUDGET:

The approximate allocation of the project budget is as follows:

Design	48,000
Specialty Testing and Inspection	2,000
Construction	730,000
Project Management	40,000
Contingency	60,000
TOTAL	\$880,000

(Continued)

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FINANCIAL IMPACT:

Expenditures for FY 2012/13 are estimated at \$250,000; expenditures for FY 2013/14 are estimated at \$630,000. All costs associated with this agreement will be fully funded through the Real Estate Budget, thus no net county costs will be incurred.

Attachment:

Specifications