

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

712



SUBMITTAL DATE:
March 6, 2013

FROM: Riverside County Regional Medical Center

SUBJECT: Acceptance of Song Brown Grant Award Number 13-4019 from the Office of Statewide Health Planning and Development for Family Medicine Residency Program at Riverside County Regional Medical Center.

RECOMMENDED MOTION: Move that the Board of Supervisors:

- 1) Accept the award and authorize the Hospital Director to sign the Agreement on behalf of the Board, \$34,410.00 in Fiscal Years 2013-14, 2014-15, and 2015-16 for a total of \$103,230.00.

BACKGROUND: Riverside County Regional Medical Center's (RCRMC) Family Medicine Residency Program was established in 1971 and is one of the oldest programs in the State of California. It was founded with the goal of improving health care access for underserved communities while increasing the primary care workforce in Riverside County and California.

(continued on Page 2)

Douglas D. Bagley

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost FY:	\$ 0	For Fiscal Year:	

SOURCE OF FUNDS: Office of Statewide Health Planning and Development	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Poli Polli
Consent Consent
 Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: District: All Agenda Number: 3-26

FORM APPROVED COUNTY COUNSEL
BY: *Neal R. Kipnis* DATE: 3/13

Departmental Concurrence

SUBJECT: Acceptance of Song Brown Grant Award Number 13-4019 from the Office of Statewide Health Planning and Development for Family Medicine Residency Program at Riverside County Regional Medical Center.

BACKGROUND continued:

The Song-Brown program provides support funding to Family Medicine training programs and was passed by the California Legislature in September 1973 to encourage program graduates to practice in designated underserved areas of California. It has expanded the training programs of Family Medicine residencies by providing funding for nearly 40 years. The RCRMC Family Medicine Residency Training Program has participated with and received funding from the Song-Brown program beginning July 1, 1997.

The RCRMC Family Medicine Residency Training Program has been awarded with two (2) new capitation cycles equal to \$51,615.00 each for a total award of \$103,230.00 to be received in increments of \$34,410.00 annually for fiscal years 2013/14 through 2015/16 to support the continued expansion of the residency program, which began in July 2012 at RCRMC; and to help support the continued training of our residents at the Federally Qualified Health Center (FQHC) look-alike county clinics in Riverside County, along with training at community and school-based sites.

With the support of Song Brown funding, all PGY-2 and PGY-3 residents will continue to participate in the longitudinal continuity clinic experience at either Perris or Rubidoux county family clinics. This experience has allowed our residents to gain insight in caring for underserved populations in a community setting. In addition, these community based clinic training sites have also allowed the program to expose residents to a broader demographic of patients, increase the number of continuity clinic visits, increase the number of prenatal visits and increase continuity obstetric deliveries.

Song Brown funding has also allowed our PGY-3 residents to help participate in providing free health screening and medical care to underserved areas facilitated by the Mobile Health Clinic, such as in Mead Valley Community Center. The program has been able to increase the number of residents participating in this site and plans to involve other Mobile Health Clinic sites in the near future. This funding will also support education and training for residents in areas of cultural competence through our annual program retreat; forming clinical pipeline programs; attracting underrepresented minority and/or disadvantaged students through our annual open house and our efforts in community outreach; and participation of community physicians in our program.

STATE OF CALIFORNIA
STANDARD AGREEMENT

STD 213 (Rev 06/03)

AGREEMENT NUMBER

13-4019

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Office of Statewide Health Planning and Development (OSHPD)

CONTRACTOR'S NAME

Riverside County Regional Medical Center

2. The term of this Agreement is: 07/01/2013 through 08/15/2016
 or upon DGS approval

3. The maximum amount of this Agreement is: \$ 103,230.00
 One hundred three thousand, two hundred thirty dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 01 page(s)

Exhibit B – Budget Detail and Payment Provisions 02 page(s)

Exhibit C* – General Terms and Conditions GTC610

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) 01 page(s)

Exhibit - D* Special Terms and Conditions

Exhibit E – Additional Provisions 04 page(s)

Attachment A 03 page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Riverside County Regional Medical Center

BY (Authorized Signature)

DATE SIGNED (Do not type)


 PRINTED NAME AND TITLE OF PERSON SIGNING

Douglas Bagley, Hospital Director

ADDRESS

26520 Cactus Avenue
 Moreno Valley, CA 92555

STATE OF CALIFORNIA

AGENCY NAME

OSHPD

BY (Authorized Signature)

DATE SIGNED (Do not type)


 PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

400 R Street, Suite 359, Sacramento, Ca 95811

California Department of
 General Services Use Only

Exempt per:

FORM APPROVED BY COUNTY COUNCIL
 BY: NEAL R. KIPNIS DATE: 7/1/13

EXHIBIT A**SCOPE OF WORK**

Contractor agrees to the following:

- A. Riverside County Regional Medical Center shall meet the Family Practice Standards adopted by the California Healthcare Workforce Policy Commission (CHWPC) and perform services in accordance with the Contract Criteria as set forth in Exhibit E, hereby attached.
- B. Under the direction of the Program Director of the Riverside County Regional Medical Center Family Medicine Residency Program, in addition to the resident/s being trained under contract 12-3013 provide family medicine training for two (2) additional family practice resident/s in the 2013-14, 2014-15, and 2015-16 payment years.
- C. **The residency program shall provide family medicine training for two (2) family practice resident/s for a three year cycle beginning July 1, 2013 and ending June 30, 2016.**
- D. Submission of a complete final report including data outcomes for the program within 30 days of the end of Payment Year 3. (See Attachment A) for sample report.

OSHPD agrees to provide:

- A. The Program Director of the Residency Program, the current payment year's (07-01-2013 to 06-30-2014) master certification form and instructions by September 30, 2013.
- B. Direct all contract inquiries to:

Requesting Agency: OSHPD	Contracting Agency: Riverside County Regional Medical Center
Name: Manuela Lachica, Program Director	Name: Cathy Giannini, Director of Managed Care
Phone: (916) 326-3752	Phone: (951) 486-4466
Fax: (916) 322-2588	Fax: (951) 486-4475
E-mail: manuela.lachica@oshpd.ca.gov	E-mail: CGiannin@co.riverside.ca.us

The project representatives during the term of this Agreement will be:

Requesting Agency: OSHPD	Training Program: Riverside County Regional Medical Center
Section/Unit: Healthcare Workforce Development Division (HWDD)	Section/Unit: Family Medicine Residency Program
Attention: Melissa Omand, Program Analyst	Attention: Adolfo Aguilera, MD
Address: 400 R Street, Room 330 Sacramento, CA 95811	Address: 26520 Cactus Avenue Moreno Valley, CA 92555
Phone: (916) 326-3753	Phone: (951) 486-5607
Fax: (916) 322-2588	Fax: (951) 486-5620
E-mail: melissa.omand@oshpd.ca.gov	E-mail: aaguiler@co.riverside.ca.us

EXHIBIT B

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the OSHPD shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the OSHPD shall have the option to either cancel this Agreement with no liability occurring to the OSHPD, or offer an agreement amendment to Contractor to reflect the reduced amount.

EXHIBIT E

ADDITIONAL PROVISIONS

1. Family Practice Standards Adopted by the California Healthcare Workforce Policy Commission June 11, 1999.

- I. Each Family Practice Residency Training Program approved for funding and contracted with under the Health Care Workforce Training Act (hereinafter "the Act") shall, prior to the initiation of training and the transfer of State funds:
 - A. Meet the American Medical Association's "Essentials for Residency Training in Family Practice", and
 - B. Be approved by the Residency Review Committee on Family Practice of the American Medical Association, as documented in a formal letter of approval from the Residency Review Committee, or the Liaison Committee on Graduate Medical Education, and
 - C. Be provided by an accredited medical school or a teaching hospital, which has programs, or departments that recognize family practice as a major independent specialty,

or

For postgraduate osteopathic medical programs in family practice:

- A. Be approved by the American Osteopathic Association (AOA) Council on Postdoctoral Training and meet requirements to ensure that Osteopathic Programs are comparable to programs specified above and
 - B. Be accredited as an "Osteopathic Postdoctoral Training Institution" (OPTI) by the Bureau of Professional Education through the Council on Postdoctoral Training (COPT) and
 - C. Meet C requirement above.
- II. Each Family Practice Residency Training Program, or Post Graduate Osteopathic Medical Program in Family Practice approved for funding under the Act shall include a component of training in medically underserved multi-cultural communities, lower socioeconomic neighborhoods, or rural communities, and shall be organized to prepare family physicians for service in such neighborhoods and communities.
 - III. Appropriate strategies shall be developed by each training institution receiving funds under the Act to encourage Family Physicians who are trained in the training program funded by the Act, to enter into practice in areas of unmet priority need for primary care family physicians within California as defined by the California Healthcare Workforce Policy Commission (hereinafter referred to as "areas of need"). Such strategies shall incorporate the following elements:

EXHIBIT E**E. Maintenance of Effort**

Training institutions approved for funding under the Act shall, as a minimum, maintain a level of expenditures equivalent to that expended on the family practice residency training programs during the 1973-74 fiscal year. Capitation contracts that begin July 1, 2003 or thereafter will have no resident maintenance of effort requirement beyond the number of Song-Brown cycles awarded.

II. Accounting Records and Audits**A. Accounting**

Accounting for contract funds will be in accordance with the training institution's accounting practices based on generally accepted accounting principles consistently applied regardless of the source of funds. Supporting records must be in sufficient detail to show the exact amount and nature of expenditures.

Training institutions may elect to commingle capitation funds received under the Act with any other income available for operation of the family practice residency training program provided that the institution maintains such written fiscal control and accounting procedures as are necessary to assure proper disbursement of, and accounted for, such commingled funds, including provisions for:

1. the accurate and timely separate identification of funds received under the Act.
2. the separate identification of expenditures prohibited by the contract criteria.
3. an adequate record of proceeds from the sale of any equipment purchased by funds received under the Act.

B. Expenditure Reporting

Reports of training program expenditures and enrollment of family practice residents under the contract must be submitted as requested by the Commission or the Director of the Office of Statewide Health Planning and Development for purposes of program administration, evaluation, or review.

C. Record Retention and Audit

1. The training institution shall permit the Director of the Office of Statewide Health Planning and Development, or the Auditor General, or the State Controller, or their authorized representatives, access to records maintained on source of income and expenditures of its family practice residency training program for the purpose of audit and examination.

ATTACHMENT A

Capitation Funding - Final Report

- This form is a **SAMPLE** only
- The original will be available for download on July 1, 2016
- Download form at: <http://www.oshpd.ca.gov>

For payment years July 1, 2013 thru June 30, 2016

Residents identified during contract period	Date of most recent ABFM or AOBFP Certification	Graduate practice site (Name and Address)

Section 128230 of the Song-Brown Act requires that:

- "...the commission shall give priority to programs that have demonstrated success in the following areas:
- a) Actual placement of individuals in medically underserved areas.
 - b) Success in attracting and admitting members of minority groups to the program.
 - c) Success in attracting and admitting individuals who were former residents of medically underserved areas.
 - d) Location of the program in a medically underserved area.
 - e) The degree to which the program has agreed to accept individuals with an obligation to repay loans awarded pursuant to the Health Professions Education Funds.

1. What accomplishments in your program demonstrate success in further advancement of the goals cited in Section 128230 of the Song-Brown Act?

ATTACHMENT A

3. Provide a brief overview of your programs successes and/or challenges during the contract period.

4. Please provide the following information:

Program Director Name	Degrees	Title of Position
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Mailing Address (Organization, Street, City, State, Zip Code)

E-Mail Address	Telephone No.	FAX Number
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CERTIFICATION AND ACCEPTANCE (Please sign report in blue ink):
I, the undersigned, certify that the statements herein are true and complete to the best of my knowledge:

Program Director	Date
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Return by mail to:
Song-Brown Program Analyst
Family Practice Residency Programs
400 R Street, Room 330
Sacramento, CA 95811