

834



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
February 13, 2013

SUBJECT: Approval of Weatherization Master Service Agreements

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached Weatherization Master Service Agreements between Community Action Partnership of Riverside County (CAP Riverside) and the vendors listed below:
 - Reliable Energy Management, Inc., Agreement #CAP-13-004
 - Western Insulation, L.P., Agreement #CAP-13-005
 - Ace & Sons Construction, Inc., Agreement #CAP-13-006
 - Synergy Companies, Agreement #CAP-13-007



 Maria Y. Juarez, CCAP, Executive Director

| | | | | |
|-----------------------|-------------------------------|------|-------------------------|----|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$ 0 | In Current Year Budget: | NA |
| | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | NA |
| | Annual Net County Cost: | \$ 0 | For Fiscal Year: | NA |

| | | |
|---|----------------------------------|--------------------------|
| SOURCE OF FUNDS: Federal Funds and Southern California Gas Co. | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

BY: 
 Donna Shaw

County Executive Office Signature


Consent Policy
 Consent Policy

Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: _____ **District:** All **Agenda Number:** _____

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3-7

FORM APPROVED COUNTY COUNSEL
 BY:  NEAL R. KIPNIS
 DATE: 2/13/13
 Purchasing:  Mark Seifer, Assistant Director
 Departmental Concurrence: _____

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Professional Services Agreements

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RECOMMENDED MOTIONS (Continued):

2. Approve and authorize the Chairman of the Board to sign the attached Southern California Gas Company Master Weatherization Agreements between CAP Riverside and the following vendors:
 - Reliable Energy Management, Inc., Agreement #CAP-13-017
 - Western Insulation, L.P., Agreement #CAP-13-018
 - Ace & Sons Construction, Inc., Agreement #CAP-13-019
 - Synergy Companies, Agreement #CAP-13-020
3. Authorize the Purchasing Agent to sign amendments and exercise the option to renew annually for up to four (4) additional one-year periods for a total of five (5) years;
4. Authorize the Purchasing Agent to approve and amend Purchase Orders for the Weatherization vendors as needed, not to exceed an aggregate amount of \$6,000,000 annually; and
5. Authorize the Executive Director of CAP Riverside to administer the Agreements.

BACKGROUND:

CAP Riverside administers energy and weatherization programs that assist low-income families residing in Riverside County. These services include assistance with utility payments, consumer education, and no-cost comprehensive weatherization and building rehabilitation services. The various funding sources allocate monies to these energy/weatherization programs in increments throughout the year

On November 6, 2012, Riverside County Purchasing, on behalf of CAP Riverside, issued a formal Request for Proposal #CAARC-028 (RFP) to solicit proposals for Home Weatherization and Repair Services. Purchasing and CAP Riverside posted the RFP on their respective websites and RFP notices were mailed to over 200 potential vendors. Additionally, on November 10, 2012, a Public Notice was posted in the Press Enterprise and PE.com. A total of six (6) responses were received with all being responsive.

An Evaluation Committee was formed consisting of a CAP Riverside Commissioner and CAP Riverside staff. The Evaluation Committee met on December 11, 2012 to evaluate and score responses based on the following pre-selected criteria:

1. Overall responsiveness to RFQ requirements;
2. Lowest overall pricing;
3. Qualifications of the Bidder (credentials/licenses);
4. Bidder's experience and ability;
5. References with demonstrated success with similar work to the Scope of Services;
6. Technical capability and project methodology;
7. Geographical service area;
8. Standard Lead Time;
9. Warranty (Materials & Workmanship);
10. Financial status;
11. Clarification, Exceptions, and Deviations

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The Evaluation Committee recommended the top four (4) highest scoring vendors for funding: Reliable Energy, Inc., Western Insulation, L.P., Ace and Sons Construction, Inc. and Synergy Companies. If CAP Riverside's weatherization workload increases in the future, awards may be offered to the two (2) remaining vendors.

Each vendor will receive an initial allocation of up to \$100,000. Additional allocations will be issued based on vendor production, performance, and available funding, not to exceed an aggregate amount of \$6,000,000 per year.

FINANCIAL IMPACT: No County General Funds will be required. Funding for these agreements is supplied by the Low-Income Home Energy Assistance Program (LIHEAP), Department of Energy (DOE), and Southern California Gas Company (SCG) and is budgeted through the normal budgeting process.

CONCURE/EXECUTE: Purchasing

MYJ:KS:jb