

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**SUBMITTAL DATE:**  
March 14, 2013

**FROM :** Office on Aging

**SUBJECT:** In-principle approval to seek build-to-suit or leased space in the Riverside area for the Office on Aging.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Department of EDA/Facilities Management to seek leased space in the Riverside area.

**BACKGROUND:**

Riverside County Office on Aging under the Federal Older Americans Act and Older Californians Act, provides a system of care services for older persons and adults with disabilities in Riverside County. We currently lease office space at 6296 River Crest Drive, Suite K, Riverside and our lease expires January 31, 2014.

(Continue on page 2)

Michele Wilham, Director

**FINANCIAL  
DATA**

Current F.Y. Total Cost:

\$ N/A

Current F.Y. Net County Cost:

\$ N/A

Annual Net County Cost:

In Current Year Budget:

N/A

Budget Adjustment:

N/A

For Fiscal Year:

12/13

**SOURCE OF FUNDS:** N/A

Positions To Be Deleted Per A-30

☐

Requires 4/5 Vote

☐

**C.E.O. RECOMMENDATION:**

APPROVE

BY

**County Executive Office Signature**

Dep't Recomm.: ☐ Consent ☒ Policy  
Per Exec. Ofc.: ☐ Consent ☒ Policy

**Prev. Agn. Ref.:**

**District:** All

**Agenda Number:**

3-41

**SUBJECT:** In-principle approval to seek build-to-suit or leased space in the Riverside area for the Office on Aging.

The agency has determined due to significant losses from state and local funding and possible federal funding cuts, the agency must operate and utilize space more efficiently. Additionally, the high cost for maintenance and repairs to the current existing building have made it ineffective for Office on Aging to continue in this present location.

Office on Aging will need approximately 15,000 square feet of office/conference space in the Riverside area to provide for the provision of aging services and accommodate 68 employees. The location should also have secured parking to store the agency's fleet vehicles nightly and warehouse space. Due to the ideal economic climate, we are pursuing a lower lease rate. The current lease rate for this office is \$1.61 per square foot and a yearly lease amount of \$343,284.

No additional County funds are requested.



**ENDORSEMENT**  
**Office on Aging**  
**Leased Space in the City of Riverside**

The Economic Development Agency concurs with this request from Office on Aging for 15,000 to 17,000 square feet of office space in the City of Riverside. There is no County owned space available meeting this requirement. The request meets County Space Standards.

The information listed below is used as an estimate in determining this Endorsement.

Lead Time:	9 months
Square Footage:	15,000 to 17,000 square feet
Term:	Five years.
Lease Rate:	\$1.85 FSG
RCIT:	\$86,860.00
Real Estate:	Approximately \$9,700.00

By:   
Robert Field,  
Assistant County Executive Officer/EDA

TW:ra/041613/15.751