

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

709



FROM: Department of Public Health

SUBMITTAL DATE:
May 15, 2013

SUBJECT: Ratify the Amendments between San Bernardino County, Department of Health and the County of Riverside Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-4) and Early Intervention Services, MAI (Contract 11-108, A-4).

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Amendments between San Bernardino County, Department of Health and the County of Riverside Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-4) and Early Intervention Services, MAI (Contract 11-108, A-4) in the amount of \$1,027,952 for the period of performance of March 1, 2013 to February 28, 2014; and

MOTIONS: (Continued on Page 2)

Susan D. Harrington

VJB:al/ys

Susan Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost: 12/13	\$ 342,651	In Current Year Budget:	YES
	Current F.Y. Total Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	12/13

SOURCE OF FUNDS: 100% funded by the Ryan White CARE and Minority AIDS Initiative Acts through San Bernardino County	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Policy Policy

Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

MAY 15 2013 10:30 AM
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, CALIFORNIA

Prev. Agn. Ref.: 12/11/12, Item 3.26: 5/8/12, Item 3.4: 2/28/12, District: All
Item 3.23: 5/3/11, Item 3.4 ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

Agenda Number:

3-42

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: *5/15/13*
Departmental Concurrence

SUBJECT: Ratify the Amendments between San Bernardino County, Department of Health and the County of Riverside Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-4) and Early Intervention Services, MAI (Contract 11-108, A-4).

RECOMMENDED MOTION: (CONTINUED)

- 2) Ratify the Amendment (11-103, A-4) between San Bernardino County, Department of Public Health and the County of Riverside Department of Public Health, HIV/AIDS Program for the performance period of March 1, 2013 through February 28, 2014 in the amount of \$955,491; and
- 3) Authorize the Chairperson to sign Four (4) originals of said Agreement, Contract 11-103, A-4 on behalf of the County; and
- 4) Ratify the Amendment (11-108, A-4) between San Bernardino County, Department of Public Health and the County of Riverside Department of Public Health, HIV/AIDS Program for the performance period of March 1, 2013 through February 28, 2014 in the amount of \$72,461; and
- 5) Authorize the Chairperson to sign Four (4) originals of said Agreement, Contract 11-108, A-4 on behalf of the County.

BACKGROUND:

The Ryan White Comprehensive AIDS Resource Act (RWCA) was enacted in 1990 to provide federal funding for comprehensive health and social services for persons living with the Human Immunodeficiency Virus (HIV) or Acquired Immunodeficiency Syndrome (AIDS).

As the payer of last resort, the RWCA is invaluable in filling the gaps in health care and social services for people living with HIV/AIDS. Funds from the RWCA are used to provide HIV care services, including medical, oral and mental health care and treatment and HIV medications enabling people living with HIV to live a longer and healthier life. Funds from this agreement will be used to continue HIV medical, oral, mental and pharmacy services at the Riverside Neighborhood Health Center, the Perris Family Care Center and the Indio Family Care Center for the HIV/AIDS patients currently under care.

FORM 11
Department of Public Health
Page 3 of 3

SUBJECT: Ratify the Amendments between San Bernardino County, Department of Health and the County of Riverside Department of Public Health for HIV Medical Care, Medical Case Management, Mental Health, Pharmacy Services and Oral Health Services (Contract 11-103, A-4) and Early Intervention Services, MAI (Contract 11-108, A-4).

FINANCIAL DATA:

12/13 Award Amendment 4 11-103, A-4
\$318,497
12/13 Award Amendment 4 11-108, A-4
\$24,154

13/14 Award Amendment 4 11-103, A-4
\$636,994
13/14 Award Amendment 4 11-108, A-4
\$48,307



County of San Bernardino
F A S
STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	FAS Vendor Code	SC	Dept.	A	Contract Number	
<input checked="" type="checkbox"/> Change	COUNTYO930		PHL		11-103 A-4	
<input type="checkbox"/> Cancel						
ePro Vendor Number				ePro Contract Number		
N/A				N/A		
County Department			Dept.	Orgn.	Contractor's License No.	
Department of Public Health			PHL	PHL		
County Department Contract Representative			Telephone		Total Contract Amount	
Lisa Ordaz			(909)388-0222		\$3,028,086	
Contract Type						
<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason:						
Commodity Code		Contract Start Date		Contract End Date	Original Amount	Amendment Amount
95200		3/01/11		02/28/14	\$ 1,047,160	\$955,491
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	3715	200	2445		\$955,491
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Project Name				Estimated Payment Total by Fiscal Year		
Ryan White Program				FY	Amount	I/D
Part A Medical Care and				12/13	\$318,497	I
Support				13/14	\$636,994	I

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Public Health, hereinafter called the County, and

Name
 County of Riverside, Department of Public Health
 Address
 P.O. Box 7600
 Riverside, CA 92503
 Telephone (951) 358-5307
 Federal ID No. or Social Security No.

hereinafter called Contractor

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 4

It is hereby agreed to amend Contract No. 11-103 between the County and Contractor as follows:

SECTION V. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

- A. The total amount of this Contract is \$3,028,086 which is available for expenditure in accordance with the service provided, unless changed by the budget/Contract amendment process, and is subject to availability of funds to the County. If the funding source notifies the County that such funding is terminated or reduced, the County shall determine whether this Contract will be

Auditor-Controller/Treasurer Tax Collector Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

terminated or the County's maximum obligation reduced. The County will notify the Contractor in writing of its determination. The consideration to be paid to the Contractor as provided herein shall be in full payment for all of the Contractor's services and expenses incurred in the performance hereof, including travel and per diem. The maximum is a total dollar amount; it includes the original contract amount and all subsequent amendments, and is broken down as follows:

Original Contract	\$1,047,160	March 1, 2011 through February 29, 2012
Amendment No. 1	\$ 1,640 decrease	March 1, 2011 through February 29, 2012
Amendment No. 2	\$ 2,000 increase	March 1, 2012 through February 28, 2013
Amendment No. 2	\$1,073,520	March 1, 2012 through February 28, 2013
Amendment No. 3	\$ 48,445 decrease	March 1, 2013 through February 28, 2014
Amendment No. 4	\$ 955,491	March 1, 2013 through February 28, 2014

SECTION VIII. TERM

This Contract is effective as of March 1, 2011 and is extended from its amended expiration date of February 29, 2013, to expire on February 28, 2014, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

ATTACHMENT A – SCOPE OF WORK: Add Attachment A1 dated March 2013.

ATTACHMENT G – BUDGET: Add Attachment G1 dated March 2013.

All other terms and conditions remain in full force and effect.

FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kipnis 5/20/13
NEAL R. KIPNIS DATE

COUNTY OF SAN BERNARDINO

► Janice Rutherford
Janice Rutherford, Chair, Board of Supervisors

Dated: JAN 20 2013

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By [Signature]
Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino
Deputy

County of Riverside, Department of Public Health
(Print or type name of corporation, company, contractor, etc.)

By _____
(Authorized signature - sign in blue ink)

Name John J. Benoit
(Print or type name of person signing contract)

Title Chairman, Board of Supervisors
(Print or Type)

Dated: _____

Address P.O. Box 7600
Riverside, CA 92503

Approved as to Legal Form
► [Signature]
Kristina Robb, Deputy County Counsel
Date 1/16/13

Reviewed by Contract Compliance
► [Signature]
Regina Dalton, HS Contracts Unit
Date 1-15-13

Presented to BOS for Signature
► [Signature]
Trudy Raymundo, Director
Date 1/16/13



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2013 - FEB 28, 2014																
CONTRACT NUMBER:												Leave Blank				
CONTRACTOR:												County of Riverside Department of Public Health, HIV/AIDS Program				
SERVICE CATEGORY:												OUTPATIENT/AMBULATORY HEALTH SERVICES				
SERVICE GOAL:												To maintain or improve the health status of persons living with HIV/AIDS in the TGA. NOTE: Medical care for the treatment of HIV infection includes the provision of care that is consistent with the United States Public Health Service, National Institutes of Health, American Academy of HIV Medicine (AAHIVM).				
SERVICE HEALTH OUTCOME(S):												Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load.				
Planned Services to Clients by service area of residence:	1		2		3		4		5		6		Aware/ Not in Care			
	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Total	Newly Diagnosed		HIV Unaware		
Total # Undup Clients to be Served	97	62	15	18	5	0	0	0	0	0	0	0	221	4	2	55
Cauc./White	29	19	5	5	2	0	0	0	0	0	0	0	67	1	0	17
African Amer.	19	12	3	4	1	0	0	0	0	0	0	0	44	1	1	11
Latino/a	39	25	6	7	2	0	0	0	0	0	0	0	89	2	1	22
Women	24	15	4	4	0	0	0	0	0	0	0	0	53	1	1	14
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	10	6	2	2	0	0	0	0	0	0	0	0	22	0	0	6
Planned Client Utilization by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Total	Newly Diagnosed				
Total # of Service UNITS to be delivered	974	620	154	176	44	0	0	0	0	0	0	0	2,210	44	22	553
Cauc./White	292	186	47	53	13	0	0	0	0	0	0	0	664	13	7	166
African Amer.	195	124	31	35	9	0	0	0	0	0	0	0	442	9	4	111
Latino/a	389	248	62	70	18	0	0	0	0	0	0	0	884	18	9	221



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W		Riv C		Riv E		SB WW		SB E V		SB D					
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Total # of Client Visits to be delivered	243	61	155	39	44	11	0	0	0	0	0	0	553	11	6	138
Cauc./White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
African Amer./Latino/a	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Women	97	24	62	15	18	4	0	0	0	0	0	0	220	4	2	55
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	340	85	217	54	62	15	0	0	0	0	0	0	773	15	8	193
Cauc./White	102	26	65	16	19	5	0	0	0	0	0	0	233	5	2	58
African Amer./Latino/a	68	17	43	11	12	3	0	0	0	0	0	0	154	3	2	39
Women	136	34	87	22	25	6	0	0	0	0	0	0	310	6	3	77
Infants	85	21	54	13	15	4	0	0	0	0	0	0	192	4	2	48
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	34	8	22	5	6	2	0	0	0	0	0	0	77	2	1	19

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2013 - FEB 28, 2014																
CONTRACT NUMBER: Leave Blank																
CONTRACTOR: County of Riverside Department of Public Health, HIV/AIDS Program																
SERVICE CATEGORY: ORAL HEALTH CARE																
SERVICE GOAL: Improve or maintain the oral health of HIV+ clients throughout the TGA to sustain proper nutrition.																
SERVICE HEALTH OUTCOME(S): Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; Improved or maintained viral load; and Improved or maintained oral health.																
Planned Services to be delivered by service area of residence:	1 Riv W		2 Riv C		3 Riv E		4 SB WV		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Total # Undup Clients to be Served	50	7	32	4	8	1	0	0	0	0	0	0	102	1	1	26
Cauc./White	15	2	9	1	2	0	0	0	0	0	0	0	29	0	0	8
African Amer.	10	1	6	1	2	0	0	0	0	0	0	0	20	1	1	5
Latino/a	20	3	13	2	3	0	0	0	0	0	0	0	41	0	0	10
Women	12	2	8	1	2	0	0	0	0	0	0	0	25	0	0	6
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	5	1	3	0	1	0	0	0	0	0	0	0	10	0	0	3
Planned Client Utilization by service area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WV		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Total # of Service UNITS to be delivered	297	40	189	25	54	7	0	0	0	0	0	0	612	7	4	153
Cauc./White	89	12	57	8	16	2	0	0	0	0	0	0	184	2	1	46
African Amer.	59	8	38	5	11	1	0	0	0	0	0	0	122	1	1	31
Latino/a	119	16	76	10	22	3	0	0	0	0	0	0	246	3	1	61
Women	74	10	47	6	14	2	0	0	0	0	0	0	153	2	1	38
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

	1 Riv W		2 Riv C		3 Riv E		4 SB WW		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	30	4	19	3	5	1	0	0	0	0	0	0	62	1	0	15
Planned Client Visits by service area of residence :	99	14	63	8	18	2	0	0	0	0	0	0	204	2	1	51
Total # of Client Visits to be delivered	30	4	19	3	5	1	0	0	0	0	0	0	62	1	0	15
Cauc./White	20	3	13	2	4	0	0	0	0	0	0	0	42	0	1	10
African Amer.	40	6	25	3	7	1	0	0	0	0	0	0	82	1	0	20
Latino/a	25	4	16	2	5	1	0	0	0	0	0	0	53	1	0	13
Women	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	10	1	6	1	2	0	0	0	0	0	0	0	20	0	0	5

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2013 - FEB 28, 2014												
CONTRACT NUMBER:												Leave Blank
CONTRACTOR: County of Riverside Department of Public Health, HIV/AIDS Program												
SERVICE CATEGORY: AIDS PHARMACEUTICAL ASSISTANCE (Local)												
SERVICE GOAL: To maintain or improve health outcomes of persons living with HIV/AIDS by making available needed HIV/AIDS medications.												
SERVICE HEALTH OUTCOME(S): Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load.												
Planned Services to Clients by service area of residence:	1	2	3	4	5	6	Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care		
	Riv W	Riv C	Riv E	SB WW	SB EV	SB D					Current	New
Total # Undup Clients to be Served	3	2	4	1	1	0	18	1	1	5		
Cauc./White	1	1	1	0	0	0	5	0	0	1		
African Amer.	1	0	1	0	0	0	3	1	1	1		
Latino/a	1	1	2	0	0	0	7	0	0	2		
Women	1	1	1	0	0	0	5	0	0	1		
Infants	0	0	0	0	0	0	0	0	0	0		
Children	0	0	0	0	0	0	0	0	0	0		
Youth	0	1	0	0	0	0	1	0	0	0		
Planned Client Utilization by service area of residence :	1	2	3	4	5	6	Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care		
	Riv W	Riv C	Riv E	SB WW	SB EV	SB D					Current	New
Total # of Service UNITS to be delivered	3	2	4	1	1	0	18	1	1	5		
Cauc./White	1	1	1	0	0	0	5	0	0	1		
African Amer.	1	0	1	0	0	0	3	1	1	1		
Latino/a	1	1	2	0	0	0	7	0	0	2		
Women	1	1	1	0	0	0	5	0	0	1		
Infants	0	0	0	0	0	0	0	0	0	0		
Children	0	0	0	0	0	0	0	0	0	0		



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by service area of residence :	1 Riv W		2 Riv C		3 Riv E		4 SB WW		5 SB EV		6 SB D		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Current	New	Current	New	Current	New	Current	New	Current	New						
	7	2	4	1	1	0	0	0	0	0	0	0				
Total # of Client Visits to be delivered	3	7	2	4	1	1	0	0	0	0	0	0	18	1	1	5
Cauc./White	1	2	1	1	0	0	0	0	0	0	0	0	5	0	0	1
African American	1	1	0	1	0	0	0	0	0	0	0	0	3	1	1	1
Latino/a	1	3	1	2	0	0	0	0	0	0	0	0	7	0	0	2
Women	1	2	1	1	0	0	0	0	0	0	0	0	5	0	0	1
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

Please Note: As per the RW Standard of Care; Clients are only provided with one UOS per year and one Client Visit per year.

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<p>The DOPH-HIV/AIDS health services treatment team will provide the following service delivery elements to PLWHA receiving AIDS Pharmaceutical Assistance at Riverside Neighborhood Health Center, Perris Family Care Center, Indio Family Care Center, and Blythe Family Health Clinic.</p> <ul style="list-style-type: none"> • Antiretroviral medication (HIV/AIDS) • Services are provided based on established Cultural and Linguistic Competency Standards • Integrate and utilize ARIES to incorporate core data elements. <p>Implementation Activities:</p> <ol style="list-style-type: none"> 1. The HIV Clinic Manager and R.N. Supervisor are responsible for ensuring AIDS Pharmaceutical Assistance Services are delivered according to the IEHPC Standards of Care and Scope of Work activities. 	1, 2, & 3	March 1, 2013 – February 28, 2014	<ul style="list-style-type: none"> • Medication Logs • Documentation in Client's Chart - Progress Notes • Cultural Competency Plan • ARIES Reports



RYAN WHITE PROGRAM SCOPE OF WORK

ATTACHMENT A1

<ol style="list-style-type: none">2. Clients will be screened by an Insurance Billing Clerk from the Riverside HIV Care Program to link with insurance programs (MISP/ADAP), with the goal of obtaining a long-term insurance plan.3. After screening, if client is identified in need of pharmaceutical assistance, the RN or LVN will check with the Billing Clerk to confirm that the client is eligible for RW services.4. Once verified that the client has no other means to pay for their HIV medications, the RN and/or LVN obtains verbal consent from the Clinic Supervisor or RN Supervisor to provide medications paid for with Ryan White funds.5. The RN or LVN will insert one copy of the medication order into the patients chart indicating in the progress note that clients' medications were paid for by Ryan White.6. The RN documents in the <i>Ryan White Log</i> the patient who received Ryan White Pharmaceutical Assistance, the name of the medication, the cost and the date it was ordered.7. Client will be provided with physician's prescription of one 30 day or less supply of antiretroviral medication8. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.9. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.10. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."		
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**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2013 - FEB 28, 2014														
CONTRACT NUMBER: Leave Blank														
CONTRACTOR: County of Riverside Department of Public Health, HIV/AIDS Program														
SERVICE CATEGORY: MENTAL HEALTH SERVICES														
SERVICE GOAL: To have services available throughout the TGA to minimize crisis situations and stabilize clients' mental health status, in order to maintain in the care system.														
SERVICE HEALTH OUTCOME(S): Improved or maintained CD4 cell count; Improved or maintained CD4 cell count, as a % of total lymphocyte cell count; and Improved or maintained viral load; decreased level of depression post 12 individual sessions; decreased level of anxiety post 12 individual sessions; and clinically significant increase in their Global Assessment of Functioning score post 12 individual sessions.														
Planned Services to Clients by SA of residence:	1		2		3		4		5		6			
	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Newly Diagnosed	HIV Unaware	Aware/ Not in Care	
Total # Undup Clients to be Served	Current	New	Current	New	Current	New	Current	New	Current	New	Total	HIV Unaware	Aware/ Not in Care	
	20	8	13	6	4	2	0	0	0	0	53	1	13	
Cauc./White	6	2	4	2	1	0	0	0	0	0	15	0	4	
African Amer.	4	2	3	1	1	0	0	0	0	0	11	1	3	
Latino/a	8	3	5	2	1	1	0	0	0	0	20	1	5	
Women	5	2	3	1	1	0	0	0	0	0	12	0	3	
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	
Youth	2	1	1	1	0	0	0	0	0	0	5	0	1	
Planned Client UOS by SA of residence:	1		2		3		4		5		6			
Total # of UOS to be delivered	Riv W	Riv C	Riv E	Riv E	SB WW	SB WW	SB EV	SB EV	SB D	SB D	Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	204	88	130	56	6	16	0	0	0	0	500	16	8	133
Cauc./White	61	27	39	17	2	5	0	0	0	0	151	5	2	40
African Amer.	41	18	26	11	1	3	0	0	0	0	100	3	2	27
Latino/a	81	35	52	22	2	6	0	0	0	0	198	6	3	53
Women	51	22	32	14	2	4	0	0	0	0	125	4	2	33



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care		
	Riv W		Riv C		Riv E		SB WV		SB E V		SB D							
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New						
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Youth	20	9	13	6	1	2	0	0	0	0	0	0	51	2	1	13		
Planned Client Visits by service area of residence :	71		45		20		13		5		0		185		6		46	
Total # of Client Visits to be delivered	71		45		20		13		5		0		185		6		46	
Cauc./White	21		14		6		4		2		0		56		2		14	
African Amer.	14		9		4		3		1		0		37		1		9	
Latino/a	28		18		8		5		2		0		73		2		19	
Women	18		11		5		3		1		0		46		1		12	
Infants	0		0		0		0		0		0		0		0		0	
Children	0		0		0		0		0		0		0		0		0	
Youth	7		5		2		1		1		0		19		1		5	

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

PLANNED SERVICE DELIVERY AND IMPLEMENTATION ACTIVITIES	SERVICE AREA	TIMELINE	PROCESS OUTCOME
<ul style="list-style-type: none"> Initial Individual Mental Health Assessment Development of Care/Treatment Plan Individual Counseling Session Group Counseling Session Case Conferencing Session Psychiatric Assessment/Evaluation Session Psychiatric Medications Management Session Referral to other Mental Health Professionals 	1, 2, & 3	March 1, 2013 – February 28, 2014	<ul style="list-style-type: none"> Psychosocial Assessment Form with DSM IV Diagnosis Goals & Treatment Plan Progress Notes Case conferencing documentation Referral Logs Outcome Measurement Form Cultural Competency Plan



RYAN WHITE PROGRAM SCOPE OF WORK

ATTACHMENT A1

- Services are provided based on established Cultural and Linguistic Competency Standards
- Integrate and utilize ARIES to incorporate core data elements.

Implementation Activities:

1. The HIV Clinic Manager is responsible for ensuring Mental Health Services are delivered according to the IEHPC Standards of Care and Scope of Work activities.
2. Clinically driven Mental Health Services will be staffed by a full-time Clinical Therapist licensed or certified by the Board of Behavioral Services (Licensed MFT or a Licensed Clinical Social Worker) and part-time Psychiatrist to expand on-site mental health services for clients receiving Outpatient/Ambulatory Health Services.
3. The clinical therapist will conduct an initial psychosocial assessment during the intake process. The assessment will involve the gathering of information from the client on the presenting problem, current living environment, mental health and substance abuse history, mental status exam, current mental health needs, support system, history or current abuse and client's goals related to mental health treatment.
4. The clinical therapist will have the client complete all necessary forms that inform the patient regarding the mental health services they are to receive, confidentiality, and their commitment to treatment.
5. Based on clinical assessment, the clinical therapist will determine a DSM-IV-TR Diagnosis and develop a goals and treatment plan signed by both therapist and client, which will include individual and/or group counseling sessions.
6. Clinical team will meet weekly to discuss client's treatment plans and how to further assist the client in reaching their goals and objectives during case conferencing.
7. Clients are referred by the physician or clinical therapist for Psychiatric assessment and evaluation if clients' present with a mental health issue that may require psychiatric evaluation and medication, (e.g., bi-polar, schizophrenia, depression, etc). The psychiatrist will prescribe a medication regimen based on the psychiatric assessment and manage the client's psychiatric diagnosis and in conjunction with the multi-disciplinary team.
8. The mental health counseling process will include referrals from clinical staff which may include, but is not limited to medical providers, psychiatrist, nurses, social workers, nutritionist, medical case manager, health education and health service assistants.

- ARIES Reports



RYAN WHITE PROGRAM SCOPE OF WORK

ATTACHMENT A1

	<p>9. A thorough crisis assessment will be completed identifying the level of severity of the crisis and providing interventions such as a 5150 to stabilize the client.</p> <p>10. HIV Clinic Manager and Senior CDS will ensure that clinic staff at all levels and across all disciplines receive ongoing education and training in C&L service delivery to ensure that clients receive quality care that is respectful, compatible with client's cultural, health beliefs, practices, preferred language and in a manner that reflects and respects the race/ethnicity, gender, sexual orientation, and religious preference of community served.</p> <p>11. HIV Clinic Manager and Senior CDS will review and update on an ongoing basis the written plan that outlines goals, policies, operational plans, and mechanisms for management oversight to provide C&L appropriate services.</p> <p>12. Information will be entered into ARIES. The ARIES reports will be used by the Quality Management team to identify quality service indicators and provide opportunities for improvement in care and services, improve desired patient outcomes and results can be used to develop and recommend "best practices."</p>		
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**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

RYAN WHITE PROGRAM PART A: MAR 1, 2013 - FEB 28, 2014																
CONTRACT NUMBER: Leave Blank																
CONTRACTOR: County of Riverside Department of Public Health, HIV/AIDS Program																
SERVICE CATEGORY: MEDICAL CASE MANAGEMENT SERVICES																
SERVICE GOAL: The goal of providing medical case management services is to ensure a continuum of high quality care which is client focused, client collaborative, and culturally appropriate, cost effective, efficient and accessible to all eligible persons with HIV/AIDS throughout the TGA as required to support the client's participation in HIV medical care. MCM services are to be located and delivered in Ryan White Program funded Outpatient/Ambulatory Medical Care clinics.																
SERVICE HEALTH OUTCOME(S): Improved or maintained CD4 cell count; Improved or maintained HIV viral load; and ability to self-manage healthcare and support services.																
Planned Services to be Served	1		2		3		4		5		6		Aware/Not in Care			
	Riv W	Riv C	Riv W	Riv C	Riv E	Riv W	Riv W	Riv W	SBE V	SBE V	SBE D	SBE D				
Total # of Clients to be Served	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New	Total	Newly Diagnosed	HIV Unaware	Aware/Not in Care
Total # of Clients to be Served	58	19	37	12	11	4	0	0	0	0	0	0	141	4	2	35
Cauc./White	17	6	11	4	3	1	0	0	0	0	0	0	42	1	1	11
African Amer.	12	4	7	2	2	1	0	0	0	0	0	0	28	1	0	7
Latino/a	23	8	15	5	4	1	0	0	0	0	0	0	56	1	1	14
Women	14	5	9	3	3	1	0	0	0	0	0	0	35	1	0	9
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	6	2	4	1	1	0	0	0	0	0	0	0	14	0	0	4
Planned Client Utilization by SA of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/Not in Care
	Riv W	Riv C	Riv W	Riv C	Riv E	Riv W	Riv W	Riv W	SBE V	SBE V	SBE D	SBE D				
Total # of Service UNITS to be delivered	578	193	368	123	105	35	0	0	0	0	0	0	1,402	35	18	350
Cauc./White	173	58	110	37	32	11	0	0	0	0	0	0	421	11	5	105
African Amer.	116	39	74	25	21	7	0	0	0	0	0	0	282	7	4	70
Latino/a	231	77	147	49	42	14	0	0	0	0	0	0	560	14	7	140
Women	144	48	92	31	26	9	0	0	0	0	0	0	350	9	4	88



**RYAN WHITE PROGRAM
SCOPE OF WORK**

ATTACHMENT A1

Planned Client Visits by service area of residence :	1		2		3		4		5		6		Total	Newly Diagnosed	HIV Unaware	Aware/ Not in Care
	Riv W		Riv C		Riv E		SB WW		SB EV		SB D					
	Current	New	Current	New	Current	New	Current	New	Current	New	Current	New				
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	58	19	37	12	11	4	0	0	0	0	0	0	141	4	2	35
Total # of Client Visits delivered	202	67	128	43	37	12	0	0	0	0	0	0	489	12	6	123
Cauc./White	61	20	39	13	11	4	0	0	0	0	0	0	148	4	2	37
African Amer.	40	13	26	9	7	2	0	0	0	0	0	0	97	2	1	25
Latino/a	81	27	51	17	15	5	0	0	0	0	0	0	196	5	2	49
Women	50	17	32	11	9	3	0	0	0	0	0	0	122	3	2	31
Infants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Children	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	20	7	13	4	4	1	0	0	0	0	0	0	49	1	1	12

**** Newly Diagnosed and HIV Unaware Numbers do not include Current Client Numbers only New Client Numbers.**

Ryan White CARE Act Part A
Provider: County of Riverside - DPH, HIV/AIDS Program
Service Category: Outpatient/Ambulatory Health Services
Riverside/San Bernardino, California TGA
March 01, 2013- February 28, 2014

Budget Category	Budget Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(110,000 x .05 FTE) Provides program management oversight for the Ryan White Program Part A contract and budget.	In Kind
Physician IV: (D. Pierce, M. Peterson, A. Dew, R. Zane, S. Yoshino, D. Persichino)(\$165,000 x 1 FTE) Provides medical support, medical care, psychiatry and treatment adherence/management for four health care centers.	\$165,000
Health Care Social Services Supervisor: (D. Huntsman)(\$84,000 x .85 FTE) Provides direct supervision to clinical staff, and social services for HIV clients at four health care centers.	\$71,400
Health Services Assistant: (G. Ramirez)(\$38,000 x .75 FTE) Provides patient work up, front office support and assists nursing staff at four health care centers.	\$28,500
Registered Nurse III/IV: (Dana Hexum)(\$62,400 x .75 FTE) Provides supervision of nursing staff. Provides nursing support and case management at four health care centers.	\$46,800
Licensed Vocational Nurse II (2): (Ramos, Swoboda)(\$38,000 x .75 FTE for Ramos, \$34,570 x .45 FTE for Swoboda) Provides nursing support for three health care centers.	\$44,057
Office Assistant II/III (2): (Donnelly, B. Nolan)(28,800 x .9 FTE) (.30 FTE for Donnelly, .60 FTE for Nolan) Provide front office support at four health care centers. Performs ARIES data entry.	\$25,920
Fringe Benefits	
44% of Total Personnel Costs	\$167,938
TOTAL PERSONNEL	\$549,615
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide HIV health services at four health care centers (Mileage calculated at .555/mile).	\$11,000
Office Supplies: Office supplies/equipment to support daily activities at four health care centers. This includes paper, pens, ink, etc.	\$3,000
Medical Supplies: Medical supplies/equipment to support daily activities at four health care centers. This includes syringes, blood tubes, plastic gloves, etc.	\$12,000
Laboratory: Laboratory services to support medical care of HIV clients at three health care centers.	\$65,000
TOTAL OTHER	\$91,000
SUBTOTAL (Personnel and Other)	\$640,615
Administration (limited to 10% of Total Service Budget = Personnel and Other)	\$61,947
TOTAL BUDGET (Subtotal and Administration)	\$702,562

Ryan White CARE Act Part A
Provider: County of Riverside - DOPH, HIV/AIDS Program
Service Category: Oral Health Services
Riverside/San Bernardino, California TGA
March 01, 2013- February 28, 2014

Budget Category	Budget Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(110,000 x .05 FTE) provides program management oversight for the Ryan White Program Part A and MAI contracts and budgets.	\$5,500
Dentist: (Huynh, Loan T)(\$60/hr x 84 Clients) Provides oral health care to HIV clients at the Rubidoux Family Care Center..	\$5,040
Dental Assistant: (Vacant)(\$15/hr x 84 Clients) Provides dental assistant services to HIV clients at the Rubidoux Family Care Center.	\$1,260
Dental Assistant: (Vacant)(\$15/hr x 84 Clients) Provides dental assistant services to HIV clients at the Rubidoux Family Care Center.	\$1,260
Office Assistant III: (B. Nolan) (\$28,800 x .4 FTE) Appointment setting, provides front office support for dental services at the Rubidoux Family Care Center and performs Aries data entry.	\$11,520
Fringe Benefits	
45% of Total Personnel Costs	\$11,061
TOTAL PERSONNEL	\$35,641
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to oral health meetings/education seminars as related to Ryan White services. (Mileage calculated at .555/mile).	\$1,000
Office Supplies: Office supplies and equipment to support daily oral health activities.	\$2,500
Medical Supplies: Dental supplies to provide oral health care for HIV clients.	\$16,500
TOTAL OTHER	\$20,000
SUBTOTAL (Personnel and Other)	\$55,641
Administration (limited to 10% of Total Service Budget = Personnel and Other)	\$5,448
TOTAL BUDGET (Subtotal and Administration)	\$61,089

Provider: County of Riverside - DOPH, HIV/AIDS Program
Service Category: AIDS Pharmaceutical Assistance (Local)
Riverside/San Bernardino, California TGA
March 01, 2013- February 28, 2014

Budget Category	Budget Amount
Personnel	
Program Chief II: (V. Jauregui Burns)(109,907 x .05 FTE) Provides program management oversight for the Ryan White Program Part A and MAI contracts and budgets.	In Kind
Pharmacist: (Vacant)(\$97,358 x .15 FTE) Provides pharmacy services/treatment adherence for HIV clients at four health care centers.	In Kind
Pharmacy Technician: (Vacant)(\$29,494 x .20 FTE) Provides direct pharmacy services for four health care centers.	In Kind
Fringe Benefits	
43% of Total Personnel Costs	\$0
TOTAL PERSONNEL	\$0
Other	
Medical Supplies: Provide pharmaceuticals to HIV clients receiving medical care at four health care centers.	\$7,265
TOTAL OTHER	\$7,265
SUBTOTAL (Personnel and Other)	\$7,265
Administration (limited to 10% of Total Service Budget = Personnel and Other)	\$725
TOTAL BUDGET (Subtotal and Administration)	\$7,990

Ryan White CARE Act Part A
Provider: County of Riverside - DOPH, HIV/AIDS Program
Service Category: Mental Health
Riverside/San Bernardino, California TGA
March 01, 2013- February 28, 2014

Budget Category	Budget Amount
Personnel	
Health Care Social Services Supervisor: (D. Huntsman)(\$84,000 x .15 FTE) Provides direct supervision to clinical staff, and social services for HIV clients at four health care centers.	\$12,600
Licensed Clinical Therapist II: (V. Kao)(\$69,000 x .50 FTE) Provides individual and group psychotherapy, implementing an individual treatment plan, assessment and crisis intervention at three health care centers.	\$34,500
Fringe Benefits	
44% of Total Personnel Costs	\$20,724
TOTAL PERSONNEL	\$67,824
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide MH services to HIV clients at three health care centers. (Mileage calculated at .555/mile).	\$1,050
TOTAL OTHER	\$1,050
SUBTOTAL (Personnel and Other)	\$68,874
Administration (limited to 10% of Total Service Budget = Personnel and Other)	\$6,835
TOTAL BUDGET (Subtotal and Administration)	\$75,709

Ryan White CARE Act Part A
Provider: County of Riverside - DOPH, HIV/AIDS Program
Service Category: Medical Case Management (MCM)
Riverside/San Bernardino, California TGA
March 01, 2013- February 28, 2014

Budget Category	Budget Amount
Personnel	
Health Care Social Worker: (Aparicio, Diana)(\$55,000 x 1 FTE) Provides medical case management at three health care centers.	\$55,000
LVN II: (A. Swoboda)(\$34,570 x .55 FTE) Primary nurse providing direct nursing services and Medical Case Management to HIV clients.	\$19,014
Fringe Benefits	
42% of Total Personnel Costs	\$31,086
TOTAL PERSONNEL	\$105,100
Other	
Travel: Travel (including mileage, training/workshop registration, lodging, meals, etc.) to required meetings/trainings and to provide MCM services to HIV clients at four health care centers. (Mileage calculated at .555/mile).	\$500
TOTAL OTHER	\$500
SUBTOTAL (Personnel and Other)	\$105,600
Administration (limited to 10% of Total Service Budget = Personnel and Other)	\$2,541
TOTAL BUDGET (Subtotal and Administration)	\$108,141