

FORM APPROVED COUNTY COUNSEL  
 BY: MS Victor 5/22/13  
 DATE: 5/22/13  
 MARSHAL VICTOR

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

848



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
 June 6, 2013

**SUBJECT:** County Farm Central Plant Chiller Upgrade Project - Notice of Completion and Acceptance of Project

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the reduction of the contract retention for Coutts Heating and Cooling, Inc. from 10% to 5% per the general conditions of the contract and authorize the release of \$184,162 in retained funds to the contractor in accordance with the contract terms; and
2. Accept the County Farm Central Plant Chiller Upgrade Project constructed by Coutts Heating and Cooling, Inc. as complete, and authorize the Clerk of the Board to record the Notice of Completion.

**BACKGROUND:** (Commences on Page 2)

REVIEWED BY CIP  
  
 Christopher Hans

Robert Field  
 Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 184,162	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13

**COMPANION ITEM ON BOARD AGENDA:** No

<b>SOURCE OF FUNDS:</b> Energy Efficient Conservation Block Grant – American Recovery and Reinvestment Act	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
  
 BY: Jennifer V. Sargent

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: Samuel Wong 6/4/13  
 SAMUEL WONG

Dept't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

5013 JUN 11 AM 3:00  
 13 JUN - 11 AM 3:30  
 COUNTY OF RIVERSIDE  
 RECEIVED BOARD OF SUPERVISORS

3-19

Prev. Agn. Ref.: 3.19 of 5/03/11; 3.16 of 9/14/10

District: 1/1

Agenda Number:

**BACKGROUND:**

On May 3, 2011, the Board of Supervisors approved the construction agreement between the County of Riverside and Coutts Heating and Cooling, Inc. for the County Farm Central Plant Chiller Upgrade project.

The general conditions of the contract state that after the 50% completion point of the contract work, if satisfactory progress is being made, the county has sole discretion to reduce the retention to a minimum of 5% of the contract. Coutts Heating and Cooling, Inc. has completed the work on time, within budget, and in a professional manner. Therefore, the Economic Development Agency recommends that the contract retention be reduced to 5% of the contract and the Clerk of the Board record the Notice of Completion.

The project has been inspected and found to comply with all contract requirements. This Board action will release \$92,081, which is 5% of the total contract and the remaining retention funds of \$92,081 after 35 days, to Coutts Heating and Cooling, Inc. for the total amount of \$184,162.

All costs associated with this project will be fully funded by Energy Efficient Conservation Block Grant through American Recovery and Reinvestment Act, thus no net county costs will be incurred.

Attachment:

Notice of Completion

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
**RIVERSIDE COUNTY CLERK OF THE BOARD**  
**P. O. BOX 1147 – RIVERSIDE, CA 92502**

THIS SPACE FOR RECORDERS USE ONLY

**NOTICE OF COMPLETION**

(California Civil Code §§ 8180-8190, 8100-8118)

To be recorded with County Recorder within 15 days after completion.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** County Farm Central Plant Chiller Upgrade (FM06720000021)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Coutts Heating and Cooling, Inc. 1693 Rimpau Avenue, Corona, CA 92881

**Street or legal description of site:** 4090 County Circle Drive. Riverside, CA 92513

**Dated:** Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
John J. Benoit, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

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COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia Harper-Ihem, Clerk

Executed at Riverside, California on \_\_\_\_\_

By: \_\_\_\_\_  
Deputy

John J. Benoit, Chairman, Board of Supervisors