

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

825



FORM APPROVED COUNTY COUNSEL  
BY: *MS* MARSHA L. VICTOR  
DATE: 6/4/13

**FROM:** TLMA - Planning Department

**SUBMITTAL DATE:**  
June 11, 2013

**SUBJECT:** Amendment #2 to the Professional Services Agreement between the Riverside County Transportation & Land Management Agency and MIG Hogle-Ireland.

**RECOMMENDED MOTION:**

- 1) Approve Amendment #2 to the Professional Services Agreement (PSA) for Contract Planner Services between the Riverside County Transportation & Land Management Agency, Planning Department, and MIG Hogle-Ireland for a period of six (6) months (Attachment A) and;
- 2) Authorize the Chairman to execute the Agreements on behalf of the County and;
- 3) Direct the Planning Director to administer the contract.

*Carolyn Syms Luna*  
Carolyn Syms Luna, Director

CSL:ph  
(Continued On Attached Page)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 349,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2012/13-2013/14

<b>SOURCE OF FUNDS:</b> 100% Deposit Based Fees	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Tina Grande*  
Tina Grande

County Executive Office Signature

Dep't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref. 3.24 on 5/1/12

District: All

Agenda Number:

**3-58**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Amendment #2 to the Professional Services Agreement between the Riverside County**  
**Transportation & Land Management Agency and MIG Hogle-Ireland**

**DATE:** June 11, 2013

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**BACKGROUND:** In January 2013, in an effort to maintain a competitive procurement process, and without prejudice to the current consultant, the Planning Department issued a new Request for Proposal (RFP) for Contact Planner Services. RFP # TLARC 364 was issued in conjunction with County Purchasing. Four (4) responses were received and are being carefully reviewed by the evaluation team consisting of representatives from the Planning Department, a Planning Commissioner, and an outside consultant who has provided services to many county departments. County Counsel is also reviewing and updating TLMA contracts to make sure that they comply with the latest legal requirements.

The evaluation committee is still in the negotiation phase of the procurement process. The current agreement is scheduled to expire on June 30, 2013. The proposed amendment will extend the current agreement for up to six (6) months through December 31, 2013 with an estimated compensation amount of \$590,000. This will not prevent the current RFP process from continuing.

The Board's action today will also add estimated compensation of \$349,000 for the current fiscal year bringing the total to \$939,000 for FY 12/13. The department has experienced an increase in development contracting activity, coupled with staff reductions over the last few years, which is driving the need to increase the number of contract staff to complete pending development projects; therefore limiting any negative impact on current case processing.

The current workload is project based and is entirely supported by the Deposit Based Development Fee process.

Staff is requesting that the Board grant an extension and approve Amendment #2 to the agreement between the County of Riverside Transportation & Land Management Agency and MIG Hogle-Ireland.

The agreement has been approved as to form by County Counsel. Purchasing has concurred with this action.



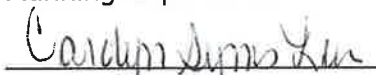
1 5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants  
2 and conditions of the Agreement shall remain in full force and effect between the parties  
3 hereto.

4 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly  
5 executed this day and year first written above.

6 **APPROVALS**

7 COUNTY Approvals:

8 Planning Department

9   
Carolyn Syms Luna, Director

10 6/4/13  
11 Dated

MIG Hogle-Ireland Approvals:

  
Signature

Pamela Steele  
Printed Name

May 30, 2013  
Dated

14  
15 FORM APPROVED COUNTY COUNSEL  
16 BY:  6/4/13  
MARSHA L. VICTOR DATE  
17 Dated

Dated

18  
19 COUNTY OF RIVERSIDE  
20 APPROVAL BY THE BOARD OF SUPERVISORS

21  
22 John Benoit, Chairman  
Riverside County Board of Supervisors

Dated

23  
24 ATTEST: