

Departmental Concurrence

# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: TLMA - Planning Department

SUBMITTAL DATE:

June 11, 2013

SUBJECT: Amendment #2 to the Professional Services Agreement between the Riverside

County Transportation & Land Management Agency and MIG Hogle-Ireland.

#### RECOMMENDED MOTION:

- 1) Approve Amendment #2 to the Professional Services Agreement (PSA) for Contract Planner Services between the Riverside County Transportation & Land Management Agency, Planning Department, and MIG Hogle-Ireland for a period of six (6) months (Attachment A) and:
- 2) Authorize the Chairman to execute the Agreements on behalf of the County and;
- 3) Direct the Planning Director to administer the contract.

Carolyn Syms Luna, Director

CSL:ph (Continued On Attached Page) Current F.Y. Total Cost: 349,000 In Current Year Budget: **FINANCIAL Current F.Y. Net County Cost:** \$ 0 **Budget Adjustment:** DATA **Annual Net County Cost:** \$ 0 For Fiscal Year: SOURCE OF FUNDS: 100% Deposit Based Fees C.E.O. RECOMMENDATION: **APPROVE** 

No 2012/13-2013/14 **Positions To Be Deleted Per A-30** 

Requires 4/5 Vote

Yes

Lando Tina Grande

Policy X X

Consent 

Dep't Recomm.: Ofc.: Exec.

Consent

Prev. Agn. Ref. 3.24 on 5/1/12

County Executive Office Signature

MA WHALL EN 3: 61

Agenda Number:

# SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

**FORM 11:** Amendment #2 to the Professional Services Agreement between the Riverside County Transportation & Land Management Agency and MIG Hogle-Ireland

**DATE:** June 11, 2013

PAGE 2

BACKGROUND: In January 2013, in an effort to maintain a competitive procurement process, and without prejudice to the current consultant, the Planning Department issued a new Request for Proposal (RFP) for Contact Planner Services. RFP # TLARC 364 was issued in conjunction with County Purchasing. Four (4) responses were received and are being carefully reviewed by the evaluation team consisting of representatives from the Planning Department, a Planning Commissioner, and an outside consultant who has provided services to many county departments. County Counsel is also reviewing and updating TLMA contracts to make sure that they comply with the latest legal requirements.

The evaluation committee is still in the negotiation phase of the procurement process. The current agreement is scheduled to expire on June 30, 2013. The proposed amendment will extend the current agreement for up to six (6) months through December 31, 2013 with an estimated compensation amount of \$590,000. This will not prevent the current RFP process from continuing.

The Board's action today will also add estimated compensation of \$349,000 for the current fiscal year bringing the total to \$939,000 for FY 12/13. The department has experienced an increase in development contracting activity, coupled with staff reductions over the last few years, which is driving the need to increase the number of contract staff to complete pending development projects; therefore limiting any negative impact on current case processing.

The current workload is project based and is entirely supported by the Deposit Based Development Fee process.

Staff is requesting that the Board grant an extension and approve Amendment #2 to the agreement between the County of Riverside Transportation & Land Management Agency and MIG Hogle-Ireland.

The agreement has been approved as to form by County Counsel. Purchasing has concurred with this action.

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# 2<sup>nd</sup> AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF RIVERSIDE AND MIG HOGLE-IRELAND INC. FOR CONTRACT PLANNER SERVICES

THIS AMENDMENT (hereinafte	er the "Amendment") to an	agreement is made and	entered into as this
day of	_, 2013, by and between th	ne County of Riverside, a	political subdivision
of the State of California (h	ereinafter the "COUNTY")	, and MIG Hogle-Ireland	d, Inc. (hereinafter
"CONSULTANT").			

## **RECITALS**

- A. COUNTY and CONSULTANT have entered into an agreement entitled "Professional Service Agreement" dated April 1, 2007 and the 1<sup>st</sup> Amendment to the agreement dated May 1, 2012, (hereinafter the "Agreement"). This Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional services necessary to perform Contract Planner Services.
- B. The parties desire to amend the current Agreement to extend the expiration date; and add estimated compensation for the six (6) month extension for fiscal years, 2013 and 2014.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. Article V, Performance, Section A.2, Period of Performance is amended by changing the contract expiration date from June 30, 2013 to December 31, 2013.
- 2. Article VI, Compensation, Section B.1, Basis of Compensation is amended by changing the estimated compensation for July 1, 2012 through June 30, 2013 to \$939,000 and \$590,000 for the six month extension through December 31, 2013.
- 3. Appendix B, Article BII, Project Budget is amended by changing the compensation for the services under this contract service budget amount not to exceed \$939,000 for fiscal year 2013 and \$590,000 for fiscal year 2014.
- 4. Appendix B, Article BIV, Not to Exceed Value is amended by changing the total amount of the contract through December 31, 2013 without prior Board of Supervisors approval as a formal amendment to the contract.

1	5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants		
2	and conditions of the Agreement shall remain in full force and effect between the parties		
3		hereto.	
	IN WI	TNESS HEREOF, the parties hereto have caused this Ar	mendment to the Agreement to be duly
4	execu	ted this day and year first written above.	
5		APPROVALS	
6		COUNTY Approvals:	MIG Hogle-Ireland Approvals:
7		Planning Department	
8		Carolyn Syms Luna, Director	Signature Signature
10		674/13	Pamela Steele
11		Dated	Printed Name
12			May 30, 2013
			Dated
13			
14		FORM ADDROVES CO. WITH CO.	
15		BY: 4 Vactor 6/4/13	
16		Dated Date	
17			
18			Dated
19		COUNTY OF RIVERSIDE	Juccu
20		APPROVAL BY THE BOARD OF SUPERVISORS	
21			
22		John Benoit, Chairman	Dated
23		Riverside County Board of Supervisors	
24		ATTEST:	
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7.7			

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