

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

901



**FROM :** Office on Aging

**SUBMITTAL DATE:**  
May 30, 2013

**SUBJECT:** Fiscal Year 2012-2013 Area Plan Contract AP-1213-21 Amendment #2 between California Department of Aging (CDA) and Riverside County Office on Aging. All Districts.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Authorize Chair to execute Area Plan Contract Amendment #2 AP-1213-21 for Fiscal Year 2012-2013 (from July 1, 2012 to June 30, 2013) with the California Department of Aging.
2. Approve and direct the Auditor-Controller's Office to make the budget adjustments presented on Schedule A, attached.
3. Return all 4 copies to the Office on Aging for further processing.

**BACKGROUND:** This contract amendment decreases Federal funds by the amount of 161,053 on Title III/VII for our agency.

Continued next page...

*Michele Wilham*  
Michele Wilham, Director

|                       |                               |            |                         |       |
|-----------------------|-------------------------------|------------|-------------------------|-------|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | -\$161,053 | In Current Year Budget: | Yes   |
|                       | Current F.Y. Net County Cost: | \$ 0       | Budget Adjustment:      | Yes   |
|                       | Annual Net County Cost:       | \$ 0       | For Fiscal Year:        | 12/13 |

|                                      |                                         |                                     |
|--------------------------------------|-----------------------------------------|-------------------------------------|
| <b>SOURCE OF FUNDS:</b> Federal 100% | <b>Positions To Be Deleted Per A-30</b> | <input type="checkbox"/>            |
|                                      | <b>Requires 4/5 Vote</b>                | <input checked="" type="checkbox"/> |

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Lani Sison*  
Lani Sison  
**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Samuel Wong* 6/13/13  
SAMUEL WONG  
Departmental Concurrence

FORM APPROVED COUNTY COUNSEL  
DATE: *6/13/13*  
BY: *Neal R. Kipnis*  
NEAL R. KIPNIS

Policy  Policy   
Consent  Consent

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD  
Per Exec. Ofc:

2013 JUN 18 PM 5:31  
RECEIVED BOARD OF SUPERVISORS  
OFFICE OF THE CLERK OF THE BOARD

3-23

**Subject:** Fiscal Year 2012-2013 Area Plan Contract AP-1213-21 Amendment #2 between California Department of Aging (CDA) and Riverside County Office on Aging.

These funds support programs and activities for seniors countywide which includes Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC, Preventive Health and Medication Management Title IIID, Family Caregiver Program Title IIIE, Long Term Care Ombudsman Title VIIA, Elder Abuse Prevention Title VIIB.

The FY12-13 Title III/VII contract amendment #1 with California Department of Aging was approved and signed by the Riverside County Board of Supervisors on January 29, 2013, Agenda item 3.27. The total of Federal and State funds was \$7,663,782. The terms of this agreement remain unchanged (7/1/12 – 6/30/13) however the maximum amount of Amendment #2 is \$7,502,729. The County Budget reduction of \$161,053 is shown on the attached Schedule A and the individualized program cuts on the Area Plan Budget Display, Amendment #2.

There is no impact to County General Funds and we are requesting no additional matching requirement.

**Subject:** Fiscal Year 2012-2013 Area Plan Contract AP-1213-21 Amendment #2  
between California Department of Aging (CDA) and Riverside County Office on Aging.

Office on Aging  
Schedule A  
FY 2012-2013

Decrease Office on Aging Estimated Revenue:

|                                                 |           |
|-------------------------------------------------|-----------|
| 21450-5300100000-767140 Fed-Misc. Reimbursement | \$161,053 |
|-------------------------------------------------|-----------|

Decrease Office on Aging Appropriation:

|                                           |           |
|-------------------------------------------|-----------|
| 21450-5300100000-510040 Regular Salaries  | 107,906   |
| 21450-5300100000-518100 Budgeted Benefits | 53,147    |
|                                           | -----     |
|                                           | \$161,053 |

STATE OF CALIFORNIA  
**STANDARD AGREEMENT AMENDMENT**  
 STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED \_\_\_\_\_ Pages

|                                       |                              |
|---------------------------------------|------------------------------|
| AGREEMENT NUMBER<br><b>AP-1213-21</b> | AMENDMENT NUMBER<br><b>2</b> |
| REGISTRATION NUMBER                   |                              |

- This Agreement is entered into between the State Agency and Contractor named below:  
 STATE AGENCY'S NAME  
**California Department of Aging**  
 CONTRACTOR'S NAME  
**COUNTY OF RIVERSIDE**
- The term of this Agreement is **July 1, 2012** through **June 30, 2013**
- The maximum amount of this Agreement after this amendment is: **\$ 7,502,729.00**  
 Seven million, five hundred two thousand, seven hundred twenty-nine
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This contract amendment decreases funds provided to the contractor by \$ - 161,053.00. This decrease is needed due to a reduction in federal funds awarded.

Exhibit B, pages 11 and 12, titled Budget Display, amendment 2, is attached and replaces Exhibit B, pages 11 and 12, Budget Display amendment 1

The Budget, amendment 2, is hereby incorporated by reference and replaces the Budget Amendment 1.

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

|                                                                                                                        |                           |                                                                                         |
|------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------|
| <b>CONTRACTOR</b>                                                                                                      |                           | CALIFORNIA<br>Department of General Services<br>Use Only                                |
| CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)<br>COUNTY OF RIVERSIDE |                           |                                                                                         |
| BY (Authorized Signature)<br>       | DATE SIGNED (Do not type) |                                                                                         |
| PRINTED NAME AND TITLE OF PERSON SIGNING<br><b>NEAL R. KIPNIS</b>                                                      |                           |                                                                                         |
| ADDRESS<br>6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507                                                           |                           |                                                                                         |
| <b>STATE OF CALIFORNIA</b>                                                                                             |                           |                                                                                         |
| AGENCY NAME<br>California Department of Aging                                                                          |                           | <input checked="" type="checkbox"/> Exempt per: Older Californians Act and AG OP 80-111 |
| BY (Authorized Signature)<br>       | DATE SIGNED (Do not type) |                                                                                         |
| PRINTED NAME AND TITLE OF PERSON SIGNING<br>Addy Macias, Manager, Contracts and Business Services Section              |                           |                                                                                         |
| ADDRESS<br>1300 National Drive, Suite 200, Sacramento, CA 95834                                                        |                           |                                                                                         |

FORM APPROVED COUNTY COUNSEL  
 BY: NEAL R. KIPNIS  
 DATE: 6/11/13

**EXHIBIT B - BUDGET DETAILS, PAYMENT PROVISIONS, AND CLOSEOUT**

**AREA PLAN**  
**Budget Display - Fiscal Year 2012/13**  
**County of Riverside**

|                                          | Baseline         | Cumulative<br>Baseline Adjustments | Updated<br>Baseline | Cumulative<br>Transfers | Cumulative<br>OTO | Updated<br>Total | Net<br>Change    |
|------------------------------------------|------------------|------------------------------------|---------------------|-------------------------|-------------------|------------------|------------------|
| <b>Program</b>                           |                  |                                    |                     |                         |                   |                  |                  |
| <b>Supportive Services</b>               |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIB                       | 1,586,975        | 441,715                            | 2,028,690           | 475,524                 | 167,491           | 2,196,181        | (33,809)         |
| Total Supportive Services                | 1,586,975        | 441,715                            | 2,028,690           | 475,524                 | 167,491           | 2,196,181        | (33,809)         |
| <b>Ombudsman</b>                         |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIB                       | 51,472           | (1,346)                            | 50,126              | -                       | 1,783             | 51,909           | (1,346)          |
| Federal Title VII Ombudsman              | 65,818           | (1,562)                            | 64,256              | -                       | 2,777             | 67,033           | (1,562)          |
| Special Deposit (SDF)                    | 43,438           | -                                  | 43,438              | -                       | -                 | 43,438           | -                |
| SNF Quality & Accountability             | 101,550          | -                                  | 101,550             | -                       | -                 | 101,550          | -                |
| Total Ombudsman                          | 262,278          | (2,908)                            | 259,370             | -                       | 4,560             | 263,930          | (2,908)          |
| <b>Congregate Nutrition</b>              |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIC1                      | 2,090,011        | (1,120,816)                        | 969,195             | (1,053,346)             | 90,328            | 1,059,523        | (189,877)        |
| General Fund C1                          | 168,103          | -                                  | 168,103             | -                       | -                 | 168,103          | -                |
| NSIP C1                                  | 141,165          | (2,898)                            | 138,267             | -                       | 14,442            | 152,709          | (2,898)          |
| Total Congregate Nutrition               | 2,399,279        | (1,123,714)                        | 1,275,565           | (1,053,346)             | 104,770           | 1,380,335        | (192,775)        |
| <b>Home-Delivered Meals</b>              |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIC2                      | 1,041,371        | 559,943                            | 1,601,314           | 577,822                 | 76,280            | 1,677,594        | 104,528          |
| General Fund C2                          | 117,862          | -                                  | 117,862             | -                       | -                 | 117,862          | -                |
| NSIP C2                                  | 268,278          | (5,508)                            | 262,770             | -                       | 27,446            | 290,216          | (5,508)          |
| Total Home Delivered Meals               | 1,427,511        | 554,435                            | 1,981,946           | 577,822                 | 103,726           | 2,085,672        | 99,020           |
| <b>Disease Prevention</b>                |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIID                       | 115,556          | (2,484)                            | 113,072             | -                       | 9,032             | 122,104          | (2,484)          |
| Total Disease Prevention                 | 115,556          | (2,484)                            | 113,072             | -                       | 9,032             | 122,104          | (2,484)          |
| <b>Family Caregiver</b>                  |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIE                       | 734,235          | (12,717)                           | 721,518             | -                       | 100,728           | 822,246          | (12,717)         |
| Total Title IIIE                         | 734,235          | (12,717)                           | 721,518             | -                       | 100,728           | 822,246          | (12,717)         |
| <b>Elder Abuse Prevention</b>            |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title VII Elder Abuse Prevention | 27,486           | (726)                              | 26,760              | -                       | 4,244             | 31,004           | (726)            |
| Total Elder Abuse Prevention             | 27,486           | (726)                              | 26,760              | -                       | 4,244             | 31,004           | (726)            |
| <b>Administration</b>                    |                  |                                    |                     |                         |                   |                  |                  |
| Federal Title IIIB                       | 193,255          | (3,757)                            | 189,498             | -                       | -                 | 189,498          | (3,757)          |
| Federal Title IIIC1                      | 227,877          | (7,497)                            | 220,380             | -                       | -                 | 220,380          | (7,497)          |
| Federal Title IIIC2                      | 113,542          | (1,987)                            | 111,555             | -                       | -                 | 111,555          | (1,987)          |
| Federal Title IIIE                       | 79,856           | (1,413)                            | 78,443              | -                       | -                 | 78,443           | (1,413)          |
| General Fund C1                          | 1,091            | -                                  | 1,091               | -                       | -                 | 1,091            | -                |
| General Fund C2                          | 290              | -                                  | 290                 | -                       | -                 | 290              | -                |
| Total Administration                     | 615,911          | (14,654)                           | 601,257             | -                       | -                 | 601,257          | (14,654)         |
| <b>Grand Total - All Funds</b>           | <b>7,169,231</b> | <b>(161,053)</b>                   | <b>7,008,178</b>    | <b>-</b>                | <b>494,551</b>    | <b>7,502,729</b> | <b>(161,053)</b> |
| <b>Funding Summary</b>                   |                  |                                    |                     |                         |                   |                  |                  |
| Federal Funds                            | 6,736,897        | (161,053)                          | 6,575,844           | -                       | 494,551           | 7,070,395        | (161,053)        |
| General Fund                             | 287,346          | -                                  | 287,346             | -                       | -                 | 287,346          | -                |
| SNF Quality & Accountability             | 101,550          | -                                  | 101,550             | -                       | -                 | 101,550          | -                |
| Special Deposit                          | 43,438           | -                                  | 43,438              | -                       | -                 | 43,438           | -                |
|                                          | 7,169,231        | (161,053)                          | 7,008,178           | -                       | 494,551           | 7,502,729        | (161,053)        |

**EXHIBIT B - BUDGET DETAILS, PAYMENT PROVISIONS, AND CLOSEOUT**

**AREA PLAN**  
**Budget Display - Fiscal Year 2012/13**  
**County of Riverside**

| Baseline | Cumulative<br>Baseline Adjustments | Updated<br>Baseline | Cumulative<br>Transfers | Cumulative<br>OTO | Updated<br>Total | Net<br>Change |
|----------|------------------------------------|---------------------|-------------------------|-------------------|------------------|---------------|
|----------|------------------------------------|---------------------|-------------------------|-------------------|------------------|---------------|

**Comments:**

|                                                                                        |         |
|----------------------------------------------------------------------------------------|---------|
| The maximum amount of Title III E expenditures allowable for supplemental services is: | 213,323 |
| The maximum amount of Title III E expenditures allowable for Grandparents is:          | 106,661 |
| The minimum General Fund to be expended for State Match in Title III is:               | 277,192 |

| CFDA<br>NUMBER | Title                                   | Year | Award Number | Award Name                                                 |
|----------------|-----------------------------------------|------|--------------|------------------------------------------------------------|
| 93.041         | Title VII: Elder Abuse<br>Prevention    | 2012 | 12AACAT7SP   | Older Americans Act Title VII-Allotments for Vulnerable    |
|                |                                         | 2013 | 13AACAT7SP   | Elder Rights Protection Activities                         |
| 93.042         | Title VII:Ombudsman                     | 2012 | 12AACAT7SP   | Older Americans Act Title VII-Allotments for Vulnerable    |
|                |                                         | 2013 | 13AACAT7SP   | Elder Rights Protection Activities                         |
| 93.043         | IIID: Preventive Health                 | 2012 | 12AACAT3SP   | Older Americans Act Title III-Grants for State & Community |
|                |                                         | 2013 | 13AACAT3SP   | Programs on Aging                                          |
| 93.044         | IIIB: Supportive Services               | 2012 | 12AACAT3SP   | Older Americans Act Title III-Grants for State & Community |
|                |                                         | 2013 | 13AACAT3SP   | Programs on Aging                                          |
| 93.045         | IIIC1: Congregate Meals                 | 2012 | 12AACAT3SP   | Older Americans Act Title III-Grants for State & Community |
|                |                                         | 2013 | 13AACAT3SP   | Programs on Aging                                          |
| 93.045         | IIIC2: Home-Delivered Meals             | 2012 | 12AACAT3SP   | Older Americans Act Title III-Grants for State & Community |
|                |                                         | 2013 | 13AACAT3SP   | Programs on Aging                                          |
| 93.052         | IIIE: NFCSP                             | 2012 | 12AACAT3SP   | Older Americans Act Title III-Grants for State & Community |
|                |                                         | 2013 | 13AACAT3SP   | Programs on Aging                                          |
| 93.053         | Nutrition Services Incentive<br>Program | 2012 | 12AACANSIP   | Older Americans Act Section 311-Nutrition Services         |
|                |                                         | 2013 | 13AACANSIP   | Incentive Program                                          |