

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

214



FROM: Larry W. Ward, Assessor-County Clerk-Recorder

SUBMITTAL DATE:
June 17, 2013

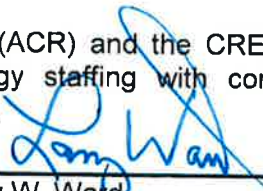
SUBJECT: Approve the Professional Service Agreements with Multiple Contractors to provide Information Technology Services for the Assessor-County Clerk-Recorder's Office and CREST/Property Tax System

RECOMMENDED MOTION: In accordance with Ordinance 459.4, move that the Board of Supervisors

- 1) Approve and execute the professional service agreements with the following Information Technology Consultants for a total annual aggregate amount not to exceed \$1,153,920.00 with the option to renew annually until June 30, 2015, and:
 - a. Intratek Computer Inc. \$360,960.00
 - b. Login Consulting Services, Inc. \$147,840.00
 - c. VIVA USA \$182,400.00
 - d. Tek Systems, Inc. \$462,720.00
- 2) Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal options based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates, and;
- 3) Direct the Clerk of the Board to return three (3) original signed copies to the Purchasing and Fleet Services Department.

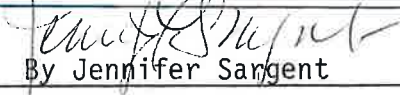
BACKGROUND: The Assessor-County Clerk-Recorder (ACR) and the CREST/Property Tax System on occasion needs to augment the information technology staffing with contract personnel to support development projects and for skills not available internally.

(Continued on Page 2)


 Larry W. Ward
 Assessor-County Clerk-Recorder

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 1,153,920	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 13/14

SOURCE OF FUNDS: Departmental Revenue	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE. 
 County Executive Office Signature By Jennifer Sargent

JUN 18 10 50 AM '13
 RECEIVED BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE

REVIEWED BY CIP PURCHASING & FLEET SERVICES

 Christopher Hans
 Departmental Concurrence
 NOTED
 Kevin K Crawford, CIO
 6/20/13

Dept's Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

BOARD OF SUPERVISORS

FORM 11: Approve the Professional Service Agreements with Multiple Contractors to provide Information Technology Services for the Assessor-County Clerk-Recorder's Office and CREST/Property Tax System project.

June 17, 2013

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BACKGROUND (Continued):

In 2008 the Purchasing Department solicited a competitive bid process Request for Proposal #PUARC933 for information technology consulting services to be utilized by all County agencies to provide various information technology consulting services. Purchasing formed an evaluation committee consisting of Riverside County Information Technology (RCIT), Department of Public Social Services (DPSS), County Health Administration (CHA) Sheriff, Assessor-County Clerk-Recorder (ACR), Information Technology Security Office, and OASIS to review and score the proposals.

The team evaluated and scored the proposals based on evaluation criteria set forth in the RFP, and based on the overall summation of the proposal submitted, the County entered into best and final negotiations with fifty-two vendors resulting in twenty-two vendors providing rates determined to be fair and reasonable to the County for these services. Since no sole provider offers the most economical rate for every position, each information technology department will compare rate structure and utilize the vendor with the most reasonable rate and available staff as needs arise. The Board of Supervisors approved these contracts on October 7, 2008, Agenda item 3.30.

Currently, Purchasing's information technology consulting contracts are expiring in October 2013, and the Assessor-County Clerk-Recorder's Office and the CREST project have consultants who are currently working on existing projects, which requires a continuation of these consultants until the projects are complete.

PRICE REASONABLENESS

As a result of these countywide contracts, in 2012 County Purchasing on behalf of the Assessor-County Clerk-Recorder's Office and the CREST project, solicited quotes from the County awarded information technology vendors to provide information technology personnel specifically for the implementation of the CREST/Property Tax System Project. CREST project currently has seven information technology consultant positions from four information technology vendors working with the CREST Project Manager, and with the CREST program staff to complete the objectives of the CREST/Property Tax System Project. For these existing positions, the total contract amount through June 30, 2015 shall not exceed \$1,153,920.00 annually with the following County awarded vendors: Intratek Computer Inc., Login Consulting Services, Inc., Viva USA, and Tek Systems, Inc.