

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

431



FROM: Successor Agency

SUBMITTAL DATE:

August 8, 2013

SUBJECT: Authorize Purchasing Agent to Execute Successor Agency Contracts for \$25,000 or less
[\$210,000 per year]

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to execute Successor Agency contracts in an amount of \$25,000 or less; based on authorization of the expenditure as shown on the six-month Recognized Obligation Payment Schedule (ROPS) as approved by the Successor Agency Board, the Oversight Board, and the Department of Finance (DOF); and,
2. Authorize the Chief Deputy County Executive Officer to administer the contracts.

BACKGROUND: The Successor Agency (Agency) was established as a separate entity pursuant to AB 1484, to fulfill the function of winding down redevelopment activity. The Board of Supervisors serves as the Successor Agency Board, and therefore is required to approve every contract and expenditure to ensure conformance with an approved ROPS.

(continued on page 2)

Christopher M. Hans
Chief Deputy County Executive Officer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 210,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	No
	Annual Net County Cost:	\$ 210,000	For Fiscal Year:	2013/14

SOURCE OF FUNDS: Redevelopment Property Tax Trust Fund (RPTTF)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:
George A. Johnson

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: ANITA C. WILLIS
DATE: 8-7-13

Consent Policy
 Consent Policy

Dept's Recomm.:
 Per Exec. Ofc.:

2013 AUG 13 64 5:30
RECEIVED COUNTY CLERK

PURCHASING & FLEET SERVICES

 Robert Howdyshell, Director

Departmental Concurrence

RE: Authorize Purchasing Agent to Execute Successor Agency Contracts for \$25,000 or less

Date: August 8, 2013

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As part of redevelopment dissolution, the Agency is required to maintain Agency-owned property and ensure that activities that impact public health and safety, such as weed abatement for fire prevention and demolition of unsafe structures are performed. These activities are usually both time sensitive and involve contract amounts below \$25,000. The Agency requests authorization to follow a small contract approval process that the Riverside County Board of Supervisors allows in county departments. If approved by the Board today, the County Purchasing Agent will be authorized to execute small, one-time contracts for the Successor Agency, and the Chief Deputy County Executive Officer will be authorized to administer these contracts.

The cost for the aforementioned services is included and has been approved in the current Recognized Obligation Payment Schedule (ROPS) budget, and will continue to be included until the Agency has disposed of all property subject to a Finding of Completion issued by DOF, and approval of a Long Range Property Management Plan (LRPMP).

The amount shown on the current ROPS for the period July 1, 2013 through December 31, 2013 is \$105,000, and has been approved by DOF with the Redevelopment Property Tax Trust Fund as the funding source. The Agency anticipates requesting the same amount for each six-month period until the LRPMP is approved and property disposal has been completed.

As previously stated, there is no general fund cost associated with these agreements. All costs are included in the current, approved ROPS budget, and will be included in the future.

2
3 **RESOLUTION NO. 2013-005**

4 **A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**
5 **FOR THE COUNTY OF RIVERSIDE DELEGATING AUTHORITY TO EXECUTE**
6 **SUCCESSOR AGENCY CONTRACTS IN AN AMOUNT OF \$25,000 OR LESS TO THE**
7 **PURCHASING AGENT; DELEGATING AUTHORITY TO THE CHIEF DEPUTY COUNTY**
8 **EXECUTIVE OFFICER TO ADMINISTER THESE CONTRACTS**
9

10 **WHEREAS**, redevelopment agencies were dissolved as of February 1, 2012;

11 **WHEREAS**, the Successor Agency to the Redevelopment Agency for the County of
12 Riverside ("Successor Agency") is responsible for implementing the wind down and
13 dissolution of redevelopment activities;

14 **WHEREAS**, the Successor Agency was established as a separate public entity
15 pursuant to Health and Safety Code Section 34173(g);

16 **WHEREAS**, the Riverside County Board of Supervisors serves as the Successor
17 Agency Board, and therefore is required to authorize and execute every contract and
18 expenditure to ensure conformance with a Department of Finance (DOF) approved
19 Recognized Obligation Payment Schedule (ROPS);

20 **WHEREAS**, the Successor Agency is required to maintain Successor Agency owned
21 property and ensure that activities such as weed abatement, fencing and demolition of unsafe
22 structures, which impact the public health and safety, are performed;

23 **WHEREAS**, property maintenance activities are both time sensitive and involve
24 contract amounts of \$25,000 or less;

25 **WHEREAS** the Riverside County Board of Supervisors allows county departments to
26 follow a small contract approval process; and

27 **WHEREAS**, the Successor Agency requests authorization to follow a small contract
28 approval process for Successor Agency contracts of \$25,000 or less.

